

Town of Waterboro  
24 Townhouse Road  
East Waterboro, ME 04030

The Town of Waterboro is accepting bids for solid waste and recycling hauling to various vendors. A copy of the bid package is available at the Town Hall, Transfer Station and the town website, [www.waterboro-me.gov](http://www.waterboro-me.gov). Bids are due at Waterboro Town Hall by noon on Tuesday, June 7<sup>th</sup> and will be opened at that time.

***Scroll Down for Details & Bid Form***

## **REQUEST FOR BIDS**

### **SOLID WASTE TRANSPORTATION**

The Town of Waterboro is requesting bids for the following services:

Transporting Municipal Solid Waste (MSW) from 134 Bennett Hill Rd. East Waterboro, Maine to Ecomaine in Portland, Maine.

Transporting Municipal Bulky Waste (CDD) from 134 Bennett Hill Rd. East Waterboro, Maine to Riverside Recycling.

Transporting Recyclable Materials (Single Sort) from 134 Bennett Hill Rd. East Waterboro, Maine to Ecomaine in Portland, Maine.

Transporting Recycled Shingles and Sheetrock from 134 Bennett Hill Rd. East Waterboro, Maine to Commercial Paving in Scarborough, Maine or Riverside Recycling in Portland, Maine.

Transporting Burnable Material and Furniture (OBW) from 134 Bennett Hill Rd. East Waterboro, Maine to Ecomaine in Portland, Maine.

Transporting Single Sort Recycling from Town Hall, Massabesic High School, Massabesic Middle School, Waterboro Elementary and other future locations with silver bullets or Waterboro containers.

### **SCOPE OF WORK**

#### **MUNICIPAL SOLID WASTE**

The Town of Waterboro is presently operating a Solid Waste Transfer Station and Recycling Facility which compacts MSW (Household Trash) into roll-off containers. In fiscal year 2014-2015 the town delivered 1,896 tons of household waste to Ecomaine by this method; 126 loads were hauled directly from the facility at 134 Bennett Hill Rd. East Waterboro, Maine to Ecomaine in Portland, Maine. The Town owns and maintains all roll-off containers.

The successful bidder will be expected to perform the following services as part of the contract:

1. Pick up full roll-off containers upon notification by the Transfer Station Manager or authorized Transfer Station Attendant.
2. Placement of an empty spare container to replace the container being hauled.
3. Delivery of MSW to Ecomaine.
4. Return and drop-off empty containers to the transfer station; you are not to provide us with anyone else's swap-out container.

Award of the bid will be based on the following criteria:

- Total Cost of round trip hauling.
- Response time upon notification of pickup.
- Proper registration for solid waste transport with DEP and MDOT.
- Ability to provide annual proof of liability insurance (minimum of One Million Dollars \$1,000,000.00) naming the Town of Waterboro as additional named insured upon receipt of bid's award.
- Ability to start as of July 1, 2016 and continue through June 30, 2019.

### **SINGLE-SORT RECYCLING**

The Town of Waterboro is currently operating a Solid Waste Transfer Station and Recycling Facility which compacts Single Sort Recycling into roll-off containers. In fiscal year 2014-2015 the town delivered 407.82 tons of recycling to Ecomaine by this method; 72 loads were hauled directly from the facility at 134 Bennett Hill Rd. East Waterboro, Maine to Ecomaine in Portland, Maine. The Town owns and maintains all roll-off containers.

The successful bidder will be expected to perform the following services as part of the contract:

1. Pick up full roll-off containers upon notification by the Transfer Station Manager or authorized Transfer Station Attendant.
2. Placement of an empty spare container to replace the container being hauled.
3. Delivery of Single Sort Recycling to Ecomaine.
4. Return and drop-off empty containers to the transfer station; you are not to provide us with anyone else's swap-out container.
5. Pick up containers from the Town Hall, Massabesic High School and Middle School, Waterboro Elementary and other future locations of silver bullets or containers and transport same to the Transfer Station to be put through the single sort compactor.

Award of the bid will be based on the following criteria:

- Total Cost of round trip hauling.
- Response time upon notification of pickup.
- Proper registration for solid waste transport with DEP and MDOT.
- Ability to provide annual proof of liability insurance (minimum of One Million Dollars \$1,000,000.00) naming the Town of Waterboro as additional named insured upon receipt of bid's award.
- Ability to start as of July 1, 2016 and continue through June 30, 2019.

### **BULKY WASTE-CDD**

The Town of Waterboro is currently operating a Solid Waste Transfer Station and Recycling Facility which generates Bulky Waste-CDD into roll-off containers. In fiscal year 2014-2015 the town delivered 258.51 tons of demolition debris to Riverside Recycling by this method; 41 loads were hauled directly from the facility at 134 Bennett Hill Rd. East Waterboro, Maine to Riverside Recycling in Portland, Maine. The Town owns and maintains all roll-off containers.

The successful bidder will be expected to perform the following services as part of the contract:

1. Pick up full roll-off containers upon notification by the Transfer Station Manager or authorized Transfer Station Attendant and return it the same day.
2. Delivery of Bulky Waste –CDD to Riverside Recycling in Portland, Maine or Commercial Paving in Scarborough.

Award of the bid will be based on the following criteria:

- Total Cost of round trip hauling.
- Response time upon notification of pickup.
- Proper registration for solid waste transport with DEP and MDOT.
- Ability to provide annual proof of liability insurance (minimum of One Million Dollars \$1,000,000.00) naming the Town of Waterboro as additional named insured upon receipt of bid's award.
- Ability to start as of July 1, 2016 and continue through June 30, 2019.

### **SHINGLES and SHEETROCK**

The Town of Waterboro is currently operating a Solid Waste Transfer Station and Recycling Facility which generates Sheetrock and Shingles to be recycled into roll-off containers. In fiscal year 2014-2015 the town delivered 90 tons of this debris to Commercial Paving in Scarborough, Maine by this method; 8 loads were hauled directly from the facility at 134 Bennett Hill Rd. East Waterboro, Maine. The Town owns and maintains all roll-off containers.

The successful bidder will be expected to perform the following services as part of the contract:

- Pick up full roll-off containers upon notification by the Transfer Station Manager or authorized Transfer Station Attendant and return it the same day.
- Depending on contracts with companies the delivery of Shingles and Sheetrock will be hauled to Commercial Paving in Scarborough, or Riverside Recycling in Portland, Maine.

Award of the bid will be based on the following criteria:

- Total Cost of round trip hauling.
- Response time upon notification of pickup.
- Proper registration for solid waste transport with DEP and MDOT.

- Ability to provide annual proof of liability insurance (minimum of One Million Dollars \$1,000,000.00) naming the Town of Waterboro as additional named insured upon receipt of bid's award.
- Ability to start as of July 1, 2016 and continue through June 30, 2019.

### **BURNABLE MATERIAL & FURNITURE – OBW**

The Town of Waterboro is currently operating a Solid Waste Transfer Station and Recycling Facility which generates burnable material and furniture and compacted into roll-off containers. In fiscal year 2014-2015 the town delivered 204.17 tons of burnable material and furniture (OBW) to Ecomaine by this method; 38 loads were hauled directly from the facility at 134 Bennett Hill Rd. East Waterboro, Maine to Ecomaine in Portland, Maine. The Town owns and maintains all roll-off containers.

The successful bidder will be expected to perform the following services as part of the contract:

1. Pick up full roll-off containers upon notification by the Transfer Station Manager or authorized Transfer Station Attendant and return it the same day.
2. Delivery of Burnable Material and Furniture – OBW to Ecomaine in Portland, Maine.

Award of the bid will be based on the following criteria:

- Total Cost of round trip hauling.
- Response time upon notification of pickup.
- Proper registration for solid waste transport with DEP and MDOT.
- Ability to provide annual proof of liability insurance (minimum of One Million Dollars \$1,000,000.00) naming the Town of Waterboro as additional named insured upon receipt of bid's award.
- Ability to start as of July 1, 2016 and continue through June 30, 2019.

### **OTHER TERMS – CONDITIONS – MISCELLANEOUS HAULING**

The successful bidder agrees to the following additional terms:

Silver bullets or Waterboro containers located at the Waterboro Town Office, Massabesic High School and Middle School, Waterboro Elementary and other possible future locations around town will be picked up and brought to the Transfer Station and unloaded into the Single Sort Compactor, a price for this service will be included in the bid for this trip.

Hauling aluminum or other assorted metals, if being hauled to a metal facility, will be negotiated based on location paying the best price. Presently these metals are added to the metal pile because of low prices, if prices increase significantly then the contractor may be engaged to haul these metals and will be paid a mutually agreed upon price.

The Town owns and maintains all roll-off containers and it is the responsibility of the Contractor to return containers to the Transfer Station the same day and you are not to provide us with anyone else's swap out containers.

The Contractor is responsible to adequately secure the open end of the containers, provide the necessary material to do so and provide the proper tie downs for containers.

See all other terms and conditions as listed in the sample contract attached and are a part of this bid package.

The Selectmen of Waterboro reserve the right to accept or reject any and all bids.

For any questions contact the Facility Manager, Clinton Andrews at 207-247-3440 or the Town Administrator, Gary Lamb at 207-247-6166 Option 8.

***Scroll Down to Next Page for Bid Form***

**BID FORM 3- YEAR CONTRACT  
SOLID WASTE TRANSPORTATION  
FOR THE TOWN OF WATERBORO**

**NOTE: See copy of Request for Bids and Sample Contract included and a part of this Bid Package with terms and conditions to be considered as part of your bid presentation.**

Company Name \_\_\_\_\_

Company Address \_\_\_\_\_

Contact Person \_\_\_\_\_

Title: \_\_\_\_\_ Telephone \_\_\_\_\_

Cell \_\_\_\_\_ Fax \_\_\_\_\_

I (We) have read the Request for Bid – Solid Waste Transportation specifications and my (our) company submits the following prices for round trips.

Price to transport MSW (Household Waste) to Ecomaine in Portland: \$\_\_\_\_\_per round trip

Price to transport Single Sort Recycling to Ecomaine in Portland: \$\_\_\_\_\_per round trip

Price to transport Material & Furniture (OBW) to Ecomaine in Portland \$\_\_\_\_\_per round trip

Price to transport Bulky Waste (CDD) to Riverside Recycling in Portland \$\_\_\_\_\_ per round trip

Price to transport Sheetrock & Shingles to Commercial Paving Scarborough \$\_\_\_\_\_ per round trip

Price to transport Sheetrock & Shingles to Riverside Recycling in Portland\$\_\_\_\_\_ per round trip

Price to transport in town Silver Bullets to the Waterboro Transfer Station \$\_\_\_\_\_ per trip

If my (our) company is selected as the winning bidder, we are available to begin service on July 1, 2016 and continue service through June 30, 2019.

If my company can no longer provide transportation services, I agree to give the Town of Waterboro at least a 30-day notice of same.

My company can provide written proof of liability and worker’s compensation insurance either by attachment to this bid or delivered to the Town before the start of service; proof of this insurance will be provided to the Town annually thereafter.

Description of my (our) company's equipment available to conduct the necessary services:  
Attach a separate sheet.

I (We) understand that our services will be provided Monday through Friday and we will be required to swap full containers for empty containers on Saturday provided the telephone call for a swap is called for before 4:00 PM Saturday afternoon; there will be no Sunday hauling required.

I (We) agree to hold my (our) price quoted above, for the agreed upon amount, without an increase for the term of the Contract.

I (We) agree to transport the solid material as specified with the following modifications (if any – attach a separate sheet if necessary).

Date: \_\_\_\_\_ Company: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Signed: \_\_\_\_\_

Bids must be submitted on this form and returned to the Waterboro Town Office in an envelope clearly marked "Solid Waste Transportation Bid" by Tuesday June 7, 2016 at noon.

Bids will be opened and read publically Tuesday evening June 7, 2016 during the Waterboro Board of Selectmen's meeting. The winning bid will be awarded after evaluation of all bids received either that evening or at a later date to be announced.

The mailing address for the Town Office is: 24 Townhouse Rd. E. Waterboro, Me. 04030 Attn: Gary Lamb, Town Administrator; the physical address to drop off bids is the same location.