

Town of Waterboro  
**20/20 Master Planning Committee**

Minutes

August 13, 2012 – 5 PM – Central Fire Station

**Call to Order:** 5:00 PM. Present: Chm. Tom Ursia, Bob Powers, Dave Barker, Dianne Holden, Roger Macomber, Todd Abbott, Tim Neill and Selectmen Dave Woodsome. Planning Board member: Andy Cote

**Review & Accept Agenda:** Bob made the motion to accept as presented. Dave B. seconded. Voted, passed.

**Minutes:** Review, discuss & vote on minutes for July 9, 2012 meeting: Bob made the motion to accept the minutes as written. Dave B. seconded. Voted, passed.

**Announcements:** Tom welcomed Tim Neill as a new member of the Committee.

**Correspondence:** Letter from Wright Pierce and Woodward & Curran in regards to wastewater RFP.

**New Business:**

Meeting Dates: Agreed to meet Oct. 8, 2012. November and December meetings dates TBD.

Review, Discuss & Determine the Committee's next steps in response to RFP: Tom noted that he had 5 inquiries and 2 submittals. Wright Pierce submitted a price of \$26,500; Sewall Co. came in at \$20,000. After a lengthy discussion, it was decided that more information was needed to be sure both proposals were looked at in the same manner. Bob suggested that the Committee generate a list of pros and cons of each company; to include more information that we need from each company to make our decision. He also suggests that the Water District become involved in this process. Motion by Bob and seconded by Todd to invite the Water District Trustees and Superintendent to the 20/20 meetings during the deliberations of the infrastructure chapter. Voted, passed. Bob volunteered to be the contact person. Motioned by Todd, seconded by Bob to meet on August 27, at 5 PM to prepare/compile list of questions of the two companies and to invite the Water District to that meeting. Voted, passed.

**Adjournment:** Todd made the motion to adjourn at 6:45 PM. Roger seconded. Voted, passed.

Respectfully submitted,

Dianne Holden  
Committee Secretary

**Approved August 27, 2012**