

Town of Waterboro
20/20 Master Planning Committee

Minutes

November 18, 2013 – 5:15 PM – Central Fire Station

Call to Order: 5:15 PM by Chair, Bob Powers

Present: Bob Powers, Dave Barker, Dianne Holden, Todd Abbott, Tim Neill, Roger Macomber and Town Planner Tom Ursia. Guests: Bob Gobeil, Water District Trustees. Absent: Judi Carll, Andy Cote and Mesha Quinn.

Review & Accept Agenda: Tom requested that a discussion/vote in regards to acquiring a large format printer be added to the agenda. Tim motion to do so. Roger seconded. Voted, passed. Todd made the motion to accept the revised agenda. Roger seconded. Voted, passed.

Minutes: Todd made the motion to accept the minutes of October 21, 2013 as written. Dave B. seconded. Voted, passed.

Announcements: None

Correspondence: Tom handed out copies of an e-mail received from Lee Burnett in regards to the Trust for Public Land being interested in exploring possibilities of brokering a sale of Les Bois Carthage land to a conservation buyer. Gary Lamb, Town Administrator and Tom will be working on this possibility.

Old Business:

Revisit & finalize proceedings/format and timeline for organizing the Committee's final report:

Dissussion. It was decided to have a spiral bound separate booklet to capture summations of all the chapters and to hire a professional to create the booklet starting with an introduction, list of each chapter, including a short summation, action strategies and a postscript of actions, with updates, at end of the Final Summary Report. Bob showed the Committee his draft/format proposal. Todd made the motion to accept Bob's draft/format proposal and that a sub-committee be formed of Bob and himself to complete the task. Dave B. seconded. Voted, passed.

Reaffirm the next steps and timelines for Committee Recommendations developed at the October 21, 2013 meeting on specific Sewall recommendations/findings: All agreed the minutes reflected the discussions/vote acutely and agreed to have Bob and Tom schedule a meeting with the Town Administrator to discuss action recommendations and findings.

Committee members report on status/progress of sub-committee tasks:

- Population/School Enrollment Chapter – Bob (Completed)
- Recreational Facilities Chapter – Bob & Judi (Completed)
- ATV/Snowmobile Trails Chapter to be included with Natural Resources and Open Space Chapter – Todd & Dianne
- Governance Chapter – Town Administrator & Board of Selectmen (Tom & Bob will discuss with Town Administrator)
- LeBois Carthage Property Chapter – Non Chapter (Removed)
- Future Land Use Chapter – Tom, Judi, Andy, Todd (Will need to weave Village, water, Business Park, etc. together – probably will be the last Chapter created)
- Economic Development Chapter – Economic Development Committee (will revisit in January, 2014)
- Hospitality Chapter – Tom – Draft handed out and reviewed. Members to contact Tom with any input on draft. Agreed that Tourism & Hospitality should be weaved together, which would build hospitality. Moved by Todd, seconded by Tim to have tourism included with hospitality. Voted Passed. Subcommittee: Tom, Todd and Dave W.

New Business:

Discuss/vote on acquiring a large format printer: Tom presented information on a used printer that maps etc. could be printed on in-house. This would go hand and hand with the GIS system. Tim made the motion to spend up to \$2,000. for purchasing of the printer and supplies. Printer should be test run before purchasing. Dave B. seconded. Voted, passed.

Calendar Planning for December, 2013 through May, 2014: Todd made the motion to hold the 20/20 meetings on the 2nd. Monday of each month, at 5:15, at Central Station. Tim seconded. Voted, passed.

Discuss/vote on updating of East Waterboro Village large scale concept rendering and 20/20 Committee determination of financial commitment in collaboration with Tom and academia:

Tom suggested to upgrade the East Village graphic to the next tier of detail, using 3-D progressive drawings with an updated vision for the area. For the next meeting, Tom will define the geography that will be included. Money is needed to consult with academia (Conway School is not available) or consultants. Dave B. made the motion to spend up to \$6,000. for the project, with the work being completed in 100-120 days. Tim seconded. Voted, passed.

Adjournment: Todd made the motion to adjourn at 7:58 PM. Tim seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary

Approved: December 9, 2013

Reminders:

- Future Web Hosting to become part of Planning Dept. budget
 - Also, supplies for large format printer
- Spring 2014 – Update Conway School concepts
- Tom: status of letter to Board of Selectmen in regards to Malone property
- Sel. Dave: status of curb cut question with Dept. of Transportation
- Town Planner will monitor potential grants and red flag them for a comprehensive plan that will be prepared and adopted to protect Little Ossipee Lake from manmade degradation. Work to be done in 2015, with completion in 2016, pending funding.

Agenda Items:

- Committee strategy for December, 2013 thru June, 2014
- Task Assignments
- Final Summary Report – Todd & Bob
- Strategy for dealing with State
- January, 2014: Revisit Economic Development Chapter