

Town of Waterboro
20/20 Master Planning Committee

Minutes

October 20, 2014 – 5:15 PM – Central Fire Station

Call to Order: 5:15 PM by Chair, Bob Powers

Present: Members - Bob Powers, Dianne Holden, Dave Barker, Judi Carll, Roger Macomber, Todd Abbott and Tim Neill, members. Town Planner: Tom Ursia, Town Administrator: Gary Lamb, and Selectmen Dave Woodsome. Absent: Andy Cote, member.

Review & Accept Agenda: Roger made the motion to accept the agenda. Dave B. seconded. Voted, passed.

Minutes: Roger made the motion to accept the minutes of September 8, 2014. Dave B. seconded. Voted, passed.

Announcements:

- A. Planning Board Chairman Tim Neil reported that the PB were reviewing In-Law Apartments and Design Standards. Tom suggested looking at Barrington NH for design standards. Tim reported that Aroma Joe's has been approved for the corner of Rte 5 & 202.
- B. Tom & Gary reported that the timeline of the population history and projections has been framed and mostly likely will be hung in the hallway at Town Hall.
- C. Today's Journal Tribune had an article in regards to the Town of Wells Comprehensive Plan and their development of an on-line questionnaire. Tom will make contact to obtain a copy of it.

Correspondence: None.

Old Business:

- A. Status Report on Economic Development Committee Activities Related to Economic Development Summit to be held November 21st. & the Economic Development Chapter: Tom reported that the EDC has chosen the facilitating company Good Group Decisions to conduct the Business Summit. It will be held on Friday, Nov. 21st. beginning at 8 am at the Grange Hall. Business stakeholders have to attend for it to be an effective/productive meeting. The draft of the meeting outcome will be used by the EDC to complete the EDC Chapter for the Comprehensive Plan, and will be a great tool for them to use in creating their work plan.

- B. Receive and review draft of Governance Chapter and provide input and formulate remaining procedures for completing the Governance Chapter: Bob provided an overview of the history of the creation of the Chapter up to this point. Bob did a mockup of the Charter, which includes the Town Administrator and Board of Selectmen write up on how they envision Waterboro operating now and in the future; included an appendix of the Chapter; and a Summary, including, action planning strategies. He suggests using different colored paper for the Town Administrator/Selectmen's portion of the Chapter. He would like to see colored pictures being placed thru out the document. Town Administrator Lamb provided the committee with Version 5 draft of his and the Selectmen's input. The committee discussed and went over changes to the draft; also discussed was the first paragraph and the draft organizational chart provided by Adm. Lamb.
- C. Status Report on Open Space and Natural Resources Chapter: Todd spoke on different sections that the Chapter will include: Trails; maps; Little Ossipee Lake; natural resources; road infrastructure; outline of the Town; several old maps (original survey and proprietorship); where Waterboro started vs. where we have now; the need to draw businesses back to town; hunting; Planning Board and their need to work on the Village Chapter ideas, design guidelines, keep rural character and action planning strategies. Judi spoke on the Town needing a non-motorized trail and action planning strategies. Selectmen Abbott is helping Todd with the writing; Tom will get artwork, graphics, maps, etc. to Todd; and Sel. Dave will help with writing after November 4th. Todd will send a draft of what he has completed to the Secretary who will forward it to the members.
- D. Other Unfinished Business, if any: None.

New Business: Discussed work still to be completed: Chapters: Governance, Economic Development and Open Space & Natural Resources. The 20/20 Committee will work on a final summary and insert postscripts of items in the draft Comprehensive Plan that have been completed.

Adjournment: Roger made the motion to adjourn at 7:08 PM. Judi seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary