

Town of Waterboro
20/20 Master Planning Committee

Minutes

March 30, 2015 – 5:15 PM – Central Fire Station

Call to Order: 5:25 PM by Chair, Bob Powers

Present: Members - Bob Powers, Dianne Holden, Dave Barker, Tim Neill, Todd Abbott and Judi Carll, members. Town Planner: Tom Ursia. Absent: Roger Macomber member.

Review & Accept Agenda: Dave made the motion to accept the agenda as written. Tim seconded. Voted, passed.

Minutes: Tim made the motion to accept the minutes of February 23, 2015. Judi seconded. Voted, passed.

Announcements:

- A. Tom reported on Planning Board activity, including updates on Family Dollar and Little Ossipee Lake Campground. The Planning Board has done final approval to the Carpenter Estates subdivision located on Clarks Bridge Road.

Correspondence: Memos to and from the Town Administrator was acknowledged, as well as letters to and from Sanford Institution for Savings.

Old Business:

- A. Receive, review, possibly revise and vote to approve Economic Development Chapter:

The Committee reviewed the ED Chapter and made a few minor clarification/wording changes to it. Additionally, under the Town's Asset list for ED, the availability of Public Water was added; the 20/20 Conclusions and Recommendations was placed before the Appendices; and the last sentence of the Conclusions was delete and the following inserted: 'The most important thing that the Town needs to do, in terms of capital investment improvement, would be to promote economic growth and to deal with infrastructure issues.'

Tim made the motion to adopt the Economic Development Chapter with the changes made and to express the 20/20's thanks to the EDC. Dave seconded. Voted, passed.

- B. Review Draft of Open Space and Natural Resources Chapter: Todd provided a proposed copy of the cover for the Chapter. Discussion included the layout of verbiage vs. map placement; the suggestion of having it sized as 11X17 and being spiral bound at the top. A meeting was scheduled for April 13 at 3 PM to receive, review, revise and possibly vote to approve the final draft copy of the Chapter.
- C. Status Report and confirm final commitments regarding the May 13 and May 16 Informational Meetings: It was agreed that the May 13th. meeting will be held at Central Fire Station at 6 PM with refreshments being served. The May 16th. meeting will be held at the Grange Hall at 10 am with breakfast items being served. The committee members will provide the food for the meetings. Attendees will go home with a list of the Action Planning Strategies and a copy of the Executive Summary.
- D. Status Report on Executive Summary for Final Report: Bob handed out a draft of the work that he has done for the Executive Summary. All agreed the layout and information provided was well done. Bob would like members to review the Acknowledgments page and let him know of anyone else that should be listed.
- E. Report on financial status for completing the Committee's work and take appropriate action if necessary: Tom stated that \$4,000. is needed to complete the Comprehensive Plan. As of March 25th., the 20/20 account had a balance of \$1,038., with outstanding bills of \$600. The Town Administrator has approved \$2,000. and private funding is being sought for the additional \$2,000.
- F. Other Unfinished Old Business, if any: None

New Business:

Discuss and vote on April through June meeting dates: Dave made the motion to hold meetings on the following dates and times at Central Fire Station: April 13 @ 3 PM; April 27 @ 5:15 PM and, May 11 @ 5:15 PM. Judi seconded. Voted, passed.

Adjournment: Tim made the motion to adjourn at 8 PM. Dave seconded. Voted, passed.

Respectfully submitted,
Dianne Holden
Committee Secretary

Approved April 27, 2014