

Waterboro Charter Review Commission

Minutes

February 6, 2012

Present: Chm. Todd Abbott, Dianne Holden, Sel. Gordon Littlefield, Steve Ross, Dwayne Woodsome and James Carll Absent: Scott Ohman, Douglas Foglio, Sr. and Willis Lord

Call to Order: 7:10 PM

Correspondence:

Committee Self Evaluation: The evaluation was completed by the members present and will be returned to Sel. Gale. Motioned by Dwayne, seconded by Jim. Voted, passed.

Adm. Assistant's request for written report for 6-30-11 Annual Town Report: Jim made the motion to take no action. Dwayne seconded. Voted, passed.

Old Business:

Questionnaire on Town website/Public Forum: Final draft completed with the addition of a 'comments/suggestion section' and Todd will meet with Dave Lowe to have it posted to the Town's website.

New Business:

Approval of January 30, 2012 Minutes: Dwayne made the motion to accept as written. Jim seconded. Voted, passed.

Draft New Charter: Members worked on the drafting of Article 9 – Business and Financial Provisions and Article 5 – Administrative Officers and Appointed Boards.

Other Business: none

Adjournment: Meeting adjourned at 8:55 PM. Motioned by Steve, seconded by Dwayne. Voted, passed.

Respectfully submitted,

Dianne Holden, Committee Secretary

Approved March 5, 2012