

# Waterboro Charter Review Commission

## Minutes

February 7, 2011

Present: Dwayne Woodsome, Dianne Holden, Todd Abbott, Steve Ross, James Carll and  
Chairman: Debra Wentworth. Absent: Scott Ohman, Willis Lord & Douglas Foglio, Sr.

Call to Order: 7:05 PM

Correspondence: The Chairman tendered her resignation, effective at the end of this meeting. Members acknowledged, with regret. Jim made the motion to elect Todd chairman, effective at the close of this meeting. Steve seconded. Voted, passed.

### New Business:

Approval of January 17, 2011 Minutes: Dwayne made the motion to accept as written. Todd seconded. Voted, passed.

Review of current Charter: General Discussion – Reference state law number wherever addressed, ie: MRSA#0000. Public Works Director to oversee Transfer Station, Roads and Fire Departments.

Article 3: 301(a): Change to three (3) members Amended date should be changed to 11/2/2004. 303: Felt a Vice Chairman should also be voted – will discuss with Board of Selectmen at the next meeting. 305 (3): delete ‘items’, add: ‘and referendum items’ – also to be discussed with Selectmen. 305 (7), etc.: If agreed that a change to a Manager Form of Government should be done, will have to reallocate some of the Selectmen’s duties. 307.1: Address recall? To be discuss with Selectmen. 307.2: add (2): Does not attend at least 70% of meetings per year. (#2 becomes #3) 308: replace Justice of the Peace with Notary Public. 314: Discuss with Selectmen – any way to tighten up timeframe of receiving final audit for prior year?

All suggestions will be taken under advisement by the Committee.

Next meeting: February 21, 2011 at 7 pm.

Agenda Items: Round Table discussion with Board of Selectmen,  
Town Administrator and Dept. Heads  
Review of current Charter – Beginning with Article 4

Adjournment: Meeting adjourned at 8:45 pm Motioned by Dianne, seconded by Steve.. Voted, passed.

Respectfully submitted,



Dianne Holden, Committee Secretary