

Town of Waterboro

## Charter Review Commission

### Minutes

May 21, 2012 – 7 PM – Old Town Hall Meeting Room

**Call to Order:** 7:10 PM. Present: Chm. Todd Abbott, Dwayne Woodsome, Jim Carll, Doug Foglio, Sr., Steve Ross and Dianne Holden. Absent: Willis Lord and Scott Ohman. Guests: Board of Selectmen: Chm. Gordon Littlefield, Dennis Abbott, Jon Gale and Dave Woodsome; and, Town Administrator, Nancy Brandt.

**Correspondence:** None.

**Minutes:** Dwayne made the motion to accept the minutes of April 30, 2012 and May 7, 2012 as written. Jim seconded. Voted, passed.

**New Business:**

Review of Draft Charter with Board of Selectmen and Town Administrator:

Table of Contents – Organizational Chart & on chart, added “Provided as a guide only, subject to change without Charter amendment”.

Section 204 – Warrant Articles: changed to: ‘A Town Meeting is required for the following actions’: Section 204(b) moved to under Section 212. Section 204 last paragraph, delete: ‘or otherwise necessary, in the judgment of the Board, for the operation of the Town government for the up-coming municipal year, then’.

Section 304 (A): change to ‘who shall serve at the will of the Board; and appoint members to the Boards and Committees created by this Charter and the Board’.

Section 305: add ‘within’ before ninety (90) days.

Section 904 (3) changed ten (10) business days to fourteen (14) days.

Several grammar and typos were corrected.

**Old Business:** None.

**Adjournment:** Dwayne made the motion to adjourn at 8:50 PM. Steve seconded. Voted, passed.

Respectfully submitted,

**Approved June 4, 2012**

Dianne Holden  
Committee Secretary