

Waterboro Charter Review Commission

Minutes

September 19, 2011

Present: Chairman: Todd Abbott, Dianne Holden, Gordon Littlefield, Dwayne Woodsome, James Carll and Steve Ross. Absent: Scott Ohman, Douglas Foglio, Sr. and Willis Lord.

Call to Order: 7:10 PM

Correspondence: Received copy of the Selectmen's Policy for Annual Budgeting, Financial Review and Audit Schedule, adopted July 19, 2011

New Business:

Approval of June 20, 2011 Minutes: Jim made the motion to accept as written. Steve seconded. Voted, passed.

Ratification of the Revised Charter: All agreed to add to the agenda and take formal vote to set the date. The Board of Selectmen approved the Commission's request for a year extension at their June 28, 2011 meeting. Steve made the motion that the final product will be voted on at the November 2012 election. Jim seconded. Voted, passed.

Discuss/vote Town Meeting Quorum: Jim made the motion that the Annual Town Meeting quorum be set at 10 for the election of the Moderator and a quorum of 25 for the Business Meeting, which shall stand for the remainder of the Business Meeting. The quorum for a Special Town Meeting will be set at 25 for the election of the Moderator and Business Meeting, which shall stand for the remainder of the Business Meeting. Gordon seconded. Voted, Passed.

Schedule Public Hearing: Gordon made the motion to schedule a Public Hearing for public input on November 7, 2011 at 7 PM. Dwayne seconded. Voted, passed. Gordon will reserve the Selectmen's meeting room and will schedule the IT Manager for televising and taping.

Begin to Draft New Charter: Tabled until after the Public Hearing.

Next meeting: October 3, 2011 at 7 pm.

Adjournment: Meeting adjourned at 8:40 PM. Motioned by Steve, seconded by Gordon. Voted, passed.

Respectfully submitted,

Dianne Holden, Committee Secretary