

Town of Waterboro

Economic Development Committee

Minutes

March 12, 2014

Call to Order: 5:12 PM, by Chairman Leo Binette. Present: John Wade and Don Holden, members; Sel. Dennis Abbott, Town Planner Tom Ursia; and, guests, Sharon Abbott and Bob Powers, 20/20 Committee Chairman. Absent: Deb Harding, member.

Minutes: Approval of the Feb. 26th. minutes was tabled.

Correspondence: Deb sent an e-mail in regards to not being able to attend tonight's meeting.

Announcements: None.

OLD BUSINESS:

Economic Development Chapter for the Comprehensive Plan – Task Assignments: Tom, Leo and Don handed out copies of the drafts they had done for their assigned sections. Tom reviewed his sections stating that he made them reader friendly and short and concise, suggesting that the other sections follow his format. Bob suggested graphics be included in the Chapter. Discussion – agreed to have sections written as Tom's suggestion. Members to get re-written sections to the Secretary for re-formatting and distribution. Bob stated he would be willing to help with the Education section, if needed. John is willing to also help with Education and Quality of Life sections.

2014-2015 Budget Request Update: Dennis reported that he had spoken with the Town Administrator. The Committee currently has a \$5,000. approved budget to be used thru June 30, 2014. For the 2014-2015 budget year, the request would have to have a list of items and money amounts for them. To be discussed at the next EDC meeting.

State-Business Friendly designation: review criteria – tabled until next meeting.

Committee Work Plan for 2014: tabled until next meeting.

NEW BUSINESS:

Meeting Time: Don made the motion that until further notice, all meetings will begin at 5 PM. John seconded. Voted, passed.

General Discussion: Tom encouraged the Committee to ask Kate's Butter owner to a meeting to discuss his business and relocation.

Adjourn: Leo made the motion to adjourn at 6:50 PM. Don seconded. Voted, passed.

Respectfully submitted,

Dianne Holden
Committee Secretary

Upcoming Meeting Dates: Wednesday, March 26th. at 5 PM

Wednesday, April 9th. at 5 PM

Agenda items for the March 26, 2014 meeting:

- Economic Development Chapter for the Comprehensive Plan – Task Assignments
- 2014-15 Budget Request: discuss items needing funds, ie: advertising, design of infrastructure, inventory of Waterboro and surrounding communities, website, GIS, focus groups, seminars that members could attend, memberships to other groups, etc.
- State – Business Friendly designation: review criteria
- Committee Work Plan for 2014
- General Discussion

Approved: April 9, 2014