

## **Finance Committee Minutes September 6, 2006**

**Attending:** Todd Abbott, Dan Babb, Tina Cote, Brenda Edgerly, Joe Simpson, Janice Young

**Not Attending:** Paul Verrell

**Also Attending:** Tom Cyr (Library representative)

Chairman Babb opened the meeting at 7:10 p.m. with the appointment with the library representative, Mr. Cyr. In reviewing the 5 Year Capital Plan presented by the Library, questions arose regarding the computers purchased for the current year. When the new library is built, would these now new computers fit into the network of computers equipping the proposed library? Mr. Cyr assured the committee that they would be able to network into the new situation. He further explained the plan for fundraising. He was hopeful that a workshop could be arranged with the Selectmen to discuss any contributions from the town. Public forums to further discussions and a question/answer period are scheduled for Monday, September 18<sup>th</sup> and Thursday, September 21<sup>st</sup>. Mr. Abbott suggested that the Library boards consider increasing activities to draw attention to the condition and needs at the current library building. A concern surfaced centering on the lack of direction for the library. Internal goals do not seem apparent and there is no direction from the town. It was suggested that the Board of Trustees take more control of the direction of the Library or that the Library Director be more aggressive with the planning of programming and the financial knowledge of the facility. A meeting on Monday, September 11 is scheduled for all departments, committee chairs and the Auditor to discuss the completion of capital plan and line item budget forms. All will be submitting revised 5 Year Capital Plans and 06/07 budgets this fall.

Reports from the Treasurer are not forthcoming. The Auditor has not allowed Ms. Giles to issue any summaries of revenues or expenses for this fiscal year. RHR Smith had further indicated that a 'menu' of available reports is available but this committee has not received the options in order to select the reports from which to work.

Mr. Abbott made a motion to accept the minutes from August 16<sup>th</sup> as written. This motion was seconded by Mrs. Edgerly and passed with a 5-0-1 vote.

The new fire truck will be lettered on Monday the 11<sup>th</sup>. The flatbed available for \$1500 has been put on hold as a new body is available for \$1600. Bids for the disposal of some fire trucks were opened at the last Board of Selectmen meeting.

The suggestion to meet with the Waterboro representatives of SAD 57 will be postponed until early next year.

At the last meeting of this committee, Selectman Gale had proposed that all boards and committees establish goals for the ensuing year. The Finance committee will submit the following goals:

1. Educate all boards and committees so they can develop line item budgets
2. Educate all boards and committees so they can develop appropriate 5 Year Capital Plans

Mr. Abbott made a motion to request \$1000.00 for a budget for this committee. This motion was seconded by Mrs. Edgerly resulting in a unanimous vote. Mrs. Cote will address the Board of Selectmen at the September 12<sup>th</sup> meeting to request \$1000.00 budget for the Finance Committee.

Mr. Abbott reported on the progress at the Transfer Station. The Transfer Station Committee met with the engineer about the drainage situation. The drainage situation may be a road issue. Electricity (over head or underground) is still undetermined. The new building is moved to the Transfer Station location but has not been placed. The plumbing and electrical issues still need to be arranged.

RHR Smith will be contacted regarding the budget forms, definitions and an agenda before the meeting on September 11<sup>th</sup>. Janice Young will contact the auditing firm.

A motion to adjourn was made by Mr. Abbott and seconded by Mr. Simpson. The vote was unanimous. The meeting adjourned at 9:20.

Respectfully submitted,  
Wendy Carter, secretary