Waterboro Finance Committee

Minutes

March 25, 2009

Present: Chm. Tina Cote, Brenda Edgerly and Mark Lepper

Reviewed and discussed Proposed Budget:

Section 17, Zoning Board of Appeals

No pay increase
No overtime pay

New Proposed Budgets

Discussed the new proposed budgets received from the Library, Fire Department, Parks & Rec. and Transfer Station, per the request by the Board of Selectmen, for department cuts of 5% and 10%. Committee decided to review the new information received, at this time.

Section 15, Library

No pay increase and no overtime pay is the Committee's recommendation, regardless of the budget submitted.

Noted that there is no salary difference from the 5% and 10% decreased budgets.

Original request in regards to Health Ins. included partial for 2 employees (+1 from the 2008-2009 budget). The new decreased budget is now back to 1 employee participating.

Section 16, Parks & Recreation

No pay increase and no overtime pay is the Committee's recommendation, regardless of the budget submitted.

Finance Committee's recommendation is that P&R should be a self-financed Department. No monies should be raised from taxation.

Section 19, Fire Department

Finance Committee recommends the proposed 10% reduction budget. There are to be no salary increases and overtime is to be kept to a minimum. The Committee would not recommend any new vehicles.

Section 20, Transfer Station

Finance Committee recommends that the Department's budget should be under $550,000.00 without increasing fees. There are to be no salary increases or overtime. One employee should be eliminated.

Question

Proposed electricity budget due to different figures presented and explanation for the increase.

Other

Tina will attend tomorrow nights Board of Selectmen's Budget Workshop to discuss direction and timing of the budgeting process with them.

Minutes

Brenda made the motion to accept the minutes of March 11, 2009 as written. Mark seconded. Voted, passed.

Adjournment

Brenda made the motion to adjourn the meeting at 8:25 pm, seconded by Mark. Voted, passed.

Next Meeting

April 1 - 6:30 pm

Respectfully submitted,

Dianne Holden

Dianne Holden
Committee Secretary

Waterboro Finance Committee

Minutes

May 11, 2009

Present: Chm. Tina Cote, Brenda Edgerly, David Williams and Mark Lepper

Also present: Board of Selectmen members: Jon Gale, Evan Grover, Cindy Moore, Dennis Abbott and Tammy Jo Girard. And, 23 representing, the Fire Dept., Town Clerk, CEO Office, Transfer Station, Lake Arrowhead Community, Parks & Rec, Road Commissioner, Road Review Committee, York County Sheriff's Dept., Library and the general public.

Chm. Cote called the meeting to order at 6:35 pm.

FC Chm. Cote stated that the Finance Committee (FC) is in close agreement with the Board of Selectmen's (BOS) recommendations for the FYE 2010 Budget except for salaries, roads and contract deputy.

BOS Chm. Abbott explained the budget process that the BOS have been through. At this point the BOS chose not to use unappropriated surplus or ask for an LD1 over-ride. The BOS is now asking for input from the FC before finalizing the warrant for Town Meeting. The Department Heads were invited tonight to get any questions answered.

BOS Chm. Abbott, continued, by saying that there are also of unknowns in the revenue stream for this upcoming year. Augusta is cutting revenue streams back to the towns and the schools are taking another hit. Proposed excise tax legislation could cut Waterboro's excise tax revenues up to 37%. We're down $100,000. in excise tax revenue so far this current fiscal year. Excise represents 10% of the Town's budget.

Discussion of deadline for FC recommendations to the BOS: The warrant has to be posted 14 days before Town Meeting, which is June 13th., and needs to include both the BOS & FC recommendations, so they would be need by next week. The deadline is tomorrow for any non-money article requests. The deadline for money article requests has gone by.

Pay/Salary Discussion: Proposed Dept. cuts from 40 hrs. per week to 32 or 24 hours.

Proposed cut to 24 hrs: Adm. Secretary, Treasurer, CEO, CEO/PB Secretary, Assessing Asst./GA Adm., Librarian.

Proposed cut to 32 hrs: Motor Vehicle Agent, Town Clerk, Tax Collector

Proposal for Salaried Personnel: 40 hr. per week with 12 furlough days per year. Town Administrator, Town Planner, Parks & Rec Director, Fire Chief and Full Time Firefighter/EMT

Three attendants at the Transfer Station would have reduced hours.

Library Asst. & staff would have reduced hours.

Fire Dept. Discussion: By doing staffing changes, having furlough days etc, they have trimmed $31,000. from original proposed budget.

Transfer Station Discussion: They are open 27 hours currently. Rather than reducing hours, they will be looking at making staffing changes. They are also looking at incentive programs to increase recycling. Currently, no tipping fee for recyclables, only a trucking fee of $18. per ton. Household trash costs $88. per ton tipping fee, plus trucking.

Contract Deputy Discussion: York County Sherriff's Office has agreed to cover Contract Deputy's pay for 8 hours per week. The Town will be responsible for 32 hours pay, vehicle maintenance and gas.

Road Review Discussion: The ditching and seal-coating proposed programs have been reduced. BOS feel $20,000. can be swapped from another road project to go into the ditching program. Also, if FEMA money comes in, they would be willing to go to a Special Town Meeting to use that money received for the ditching program. Salt and sand cuts were based on 08-09 usage.

Personnel: Treasurer, Julie Giles, spoke on the subject of reducing all staff in the building to 32 hours for a savings of $116,000. annually. Plus with the building shut down one day a week, there was the possibility of saving an additional $13,000. in utilities annually.

Parks & Rec Director, Mike DeAngelis, stated that salaried positions are not 9-5 jobs.

LD 1 Discussion: It is too late this year to put to referendum a vote on the over-ride question. Noted that the Town's Charter doesn't allow money articles on a Referendum ballot.

Adjournment

Mark made the motion to adjourn the meeting at 8:25 pm, seconded by Brenda seconded. Voted, passed.

Next Meeting

May 18 - 6:30 pm

Respectfully submitted,

Dianne Holden

Dianne Holden
Committee Secretary