

Waterboro Finance Committee

Minutes

December 9, 2010

Present: Steve Ross, David Williams, Tina Cote and Dianne Holden

Meeting called to order by Tina at 7:05 pm.

New Business:

Correspondence: Budget Request forms for FY 2011-2012 were received from the Town Administrator.

Dave made the motion to request \$750. for the Finance Committee, for advertising and incidentals. Steve seconded. Voted, passed.

Announcement: Dianne will now serve as a voting member of the Committee, as well as it's Secretary.

Approval of November 8, 2010 Minutes: Dave made the motion to accept as written. Steve seconded. Voted, passed. 2 in favor, with one abstention. (Tina was not present at the meeting)

Review of Expense & Revenue Summary Report of November 30, 2010: The secretary was directed to contact the Town Administrator in regards to an explanation of the IT Department Salary, as it shows very little being posted to that account.

Review of FYE 6/30/10 Financial Reports: The secretary was directed to contact the Town Administrator in regards to an explanation of the following: 1) It appears that the budget amount was overspent by \$57,000.+/- and projected revenue collected was \$159,000. +/- less than anticipated; and ask for an explanation of how these figures will be covered.

Capital Improvements Plan (CIP), FY 2011-2012: See attached Proposals and Recommendations.

Committee Meetings: The Selectmen's Secretary notified Dianne that another committee will be meeting at 6:30 pm in the meeting room that this committee uses. It was agreed that the Finance Committee will move it's meeting into the large meeting room.

Old Business: None.

Adjournment:

Tina made the motion to adjourn at 9 pm. Steve seconded. Voted, passed.

Next meeting: January 13, 2011 at 7 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Dianne Holden".

Dianne Holden
Committee Secretary

Town of Waterboro Finance Committee

CIP FY 2011-2012 **Recommendations**

At the December 9, 2010 Finance Committee meeting, the following CIP Recommendations were made:

Municipal Facilities and Planning:

1. Comprehensive village Planning study with conceptual graphics (new chapter in Town's new master plan) – Request: \$15,000. – Financing: Private foundations and/or taxation.

Finance Committee Recommendation: Dave Williams made the motion to recommend funding. Steve Ross seconded. Voted, passed. 4-0

2. Construction of clear-span building to serve as sand/salt/equipment facility – Request \$435,104. – Financing: Federal and State grant investigation.

Finance Committee Recommendation: Dave Williams made the motion to approve funding for the project if grant money can be obtained; that the project not be funded through taxation. Steve Ross seconded. Voted, passed. 4-0

3. Municipal multi-use truck (4-wheel drive with plow) – Request: \$44,000. – Financing: Taxation.

Finance Committee Recommendation: Steve Ross made the motion that more information is needed about the use and the potential savings of monies in other accounts, such as Municipal Facilities plowing contract. Dave Williams seconded. Voted, passed. 4-0

Information Technology:

1. Purchase & installation of electronic message center at 24 Town House Road – Request: \$11,950. – Financing: Taxation.

Finance Committee Recommendation: Dave Williams made the motion not to recommend funding. Steve Ross seconded. Voted, passed. 4-0

2. Purchase large format scanner & printer (multifunctional unit) – Request: \$18,145. – Financing: Taxation (grant possibility).

Finance Committee Recommendation: Steve Ross made the motion to the recommending funding. Dianne Holden seconded. Voted, passed. 4-0

Public Library:

1. Construction of new Waterboro library and Community Center – Request: \$194,499. – Financing: MMBB at 20 year bond (estimated calculation).

Finance Committee Recommendation: Dave Williams moved no recommendation. Steve Ross seconded. Voted. 2-2

Tina Cote made the motion not to recommend funding. Dianne Holden seconded. Voted. 2-2

Note: no further motions were made.

2. Repair and painting of the outside of existing public library – Request: \$7,650. – Financing: Taxation.

3. Replacement of 25 windows in current library with energy-efficient windows – Request: \$16,500. – Financing: unknown

4. Removal of old parking lot materials and repavement of parking lot – Request: \$27,850. – Financing: Taxation

Finance Committee Recommendation: Dianne Holden made the motion to recommend that the above 3 requests be included in the Operating Budget for Municipal Buildings. Tina Cote seconded. Voted, passed. 4-0

Fire Department:

1. Evaluation and design (architectural & engineering) for additional space needs at Central Station – Request: \$88,591. – Financing: Federal funding and/or part taxation.
2. Upgrade current extrication system with Holmatro Extrication tool – Request: \$14,506 – Financing: Taxation.
3. Purchase of 2011 Ford F-250 one ton 4X4 utility truck with 8.5' V-plow to serve as forestry truck – Request: \$50,367 – Financing: Taxation (grant exploration)

Finance Committee Recommendation: Tina Cote made the motion not to recommend funding of the above 3 requests. Dave Williams seconded. Voted. 3-1

Transfer Station:

1. Purchase and set up of hydraulic truck weigh scales & computerized software – Request: \$60,000. – Financing: Transfer Station Fees.

Finance Committee Recommendation: Dave Williams made the motion to recommend funding. Steve Ross seconded. Voted, passed. 4-0

2. Purchase a used backhoe to replace 1988 +/- backhoe – Request: \$35,000. – Financing: Taxation.

Finance Committee Recommendation: Dave Williams made the motion not to support funding, but rather repair the current one. Steve Ross seconded. Voted, passed. 4-0.

Road Review Committee:

1. Continuation of ditching program initiated in 2009 – Request: \$60,000. – Financing: Taxation.

Finance Committee Recommendation: Dianne Holden made the motion to recommend funding. Steve Ross seconded. Voted, passed. 4-0

2. Civil engineering, surveying and proper road design of Bennett Hill Road, as a high priority infrastructure project – Request \$84,500. - \$104,000. – Financing: Taxation.

Finance Committee Recommendation: Dianne Holden made the motion not to recommend funding on a road with questionable status. Tina Cote seconded. Voted, passed. 4-0