

Waterboro Finance Committee

Minutes – May 16, 2011

Present: Dave Williams, Steve Ross, and Geanette Treadway.

Meeting called to order at 7:18 PM. Dave Williams elected Chair, pro-tem

Correspondence: None

New Business:

Review, discuss & vote on Selectmen's Budget for FYE 2012: See attached draft Articles that were reviewed, discussed and recommendations made as follows:

Article 25: Dave made the motion to recommend ought to pass. Geanette seconded. Voted, passed. 3-0

Article 4: Geanette made the motion to recommend ought to pass. Steve seconded. Voted, passed. 3-0

Article 5: Steve made the motion to recommend ought to pass. Geanette seconded. Voted, passed. 3-0

Article 6: Geanette made the motion to recommend ought to pass. Steve seconded. Voted, passed. 3-0

Article 9: Steve made the motion to recommend ought to pass. Geanette seconded. Voted, passed. 3-0

Article 10: Geanette made the motion to recommend ought to pass. Steve seconded. Voted, passed. 3-0

Article 11: Steve made the motion to recommend ought to pass. Geanette seconded. Voted, passed. 3-0

Article 15: Geanette made the motion to recommend ought to pass. Steve seconded. Voted, passed. 3-0

Article 16: Steve made the motion to recommend \$75,498. from taxation and \$3,015. from Department Revenue for a total of \$78,513.00. Geanette seconded. Voted, passed. 3-0

Article 17: Geanette made the motion to recommend ought to pass. Steve seconded. Voted, passed. 3-0

Article 27: Steve made the motion to recommend ought to pass. Geanette seconded. Voted, passed. 3-0

Article 32: Geanette made the motion to strike the 3rd word, 'what' and recommend ought to pass. Steve seconded. Voted, passed. 3-0

Article 31: Steve made the motion to recommend ought to pass. Geanette seconded. Voted, passed. 3-0

Former Article 25 – RE: LD1 over-ride – to be moved to last Article on Warrant: Dave made the motion to recommend ought to pass. Geanette seconded. Voted, passed. 3-0

Adjournment:

Dave made the motion to adjourn at 8:13 PM. Geanette seconded. Voted, passed.

Next Meeting: June 9, 2011 at 7 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Steve Ross".

Steve Ross
Acting Secretary

ARTICLE 4:

To see if the Town will vote that all credit balances as of June 30, 2011 in all Departments of Town Government be zeroed out in accordance with the June 13, 2010 Town Meeting vote excluding the following account balances to be carried forward. To be spent under the direction of the Board of Selectmen.

**Ossipee Dam
Old Home Days**

ARTICLE 5:

To see if the Town will raise and/or appropriate \$248,977.00 from Taxation plus dog fees; and \$67,674.00 from Surplus for a total of \$ 316,651.00 for **General Government** expenses pertaining to: **Custodian, Selectmen, Administrative Assistant, Motor Vehicle Agent, Town Administrator, Committee Secretary, Mileage, Training, Education & Goal Planning, MMA Dues, Dues, Office Supplies, Postage, Permitting Town Pit, Tax Bills, Telephones, Town Engineer, Legal & Registry, Audit, Town Reports, Health Officer, Advertising, Area Selectmen's meetings, Incidentals Expense, Volunteer Recognition, Animal Control, Health/Dental Insurance and Retirement**

ARTICLE 5:

To see if the Town will raise and/or appropriate \$244,657.00 from Taxation plus \$4,320.00 from dog fees; and \$67,674.00 from Surplus for a total of \$ 316,651.00 for **General Government** expenses pertaining to: **Custodian, Selectmen, Administrative Assistant, Motor Vehicle Agent, Town Administrator, Committee Secretary, Mileage, Training, Education & Goal Planning, MMA Dues, Dues, Office Supplies, Postage, Permitting Town Pit, Tax Bills, Telephones, Town Engineer, Legal & Registry, Audit, Town Reports, Health Officer, Advertising, Area Selectmen's meetings, Incidentals Expense, Volunteer Recognition, Animal Control, Health/Dental Insurance and Retirement.**

ARTICLE 6:

To see if the Town will raise and/or appropriate \$49,000.00 from Taxation; \$107,613.00 from Rescue Billing Fees; \$15,598.00 from Surplus; \$ 76,334.00 from Excise for a total of \$299,545.00 for Loans, Leases for the year ensuing **Lease payment of SCBA (maturity date May 15, 2010, Ladder Truck (maturity date July 16, 2017), Squad Truck, Ladder/Tanker Truck, Zolls Defibulators, principle and interest of the \$1,000,000.00 (one million dollar bond) passed at the Annual Town Meeting held March 11, 2000 (maturity date in November 2011), principle and interest of the \$200,000.00 (two hundred thousand dollar bond) passed at the Special Town Meeting held September 9, 2008 (maturity date in May 2015, Computer Lease, tractor lease, Municipal vehicle lease, photocopier leases.**

ARTICLE 6:

To see if the Town will raise and/or appropriate \$87,015.00 from Taxation;; \$12,985.00 from Miscellaneous Fees and \$107,613.00 from Rescue Billing Fees; \$15,598.00 from Surplus; \$76,334.00 from Excise for a total of \$299,545.00 for Loans, Leases for the year ensuing Lease payment of SCBA (maturity date May 15, 2010, Ladder Truck (maturity date July 16, 2017), Squad Truck, Ladder/Tanker Truck, Zolls Defibulators, principle and interest of the \$1,000,000.00 (one million dollar bond) passed at the Annual Town Meeting held March 11, 2000 (maturity date in November 2011), principle and interest of the \$200,000.00 (two hundred thousand dollar bond) passed at the Special Town Meeting held September 9, 2008 (maturity date in May 2015, Computer Lease, tractor lease, Municipal vehicle lease, photocopier leases.

ARTICLE 9:

To see if the Town will raise and/or appropriate \$44,468.00 from Miscellaneous Fees for Tax Collector expenses for the year ensuing.

Amount Requested	Finance Committee	Amount Appropriated	2010
Tax Coll.	\$32,244.00	\$32,244.00	\$32,898.00
Health/Dental	\$9,000.00	\$9,000.00	\$8,629.00
Retirement	\$994.00	\$994.00	\$987.00
Travel	\$100.00	\$100.00	\$100.00
Training	\$100.00	\$100.00	\$100.00
Dues	<u>\$30.00</u>	<u>\$30.00</u>	<u>\$35.00</u>
Totals	\$44,468.00	\$42,468.00	\$42,749.00

Board of Selectmen recommendation: Ought to pass. . 0% increase in salary/wage, health & dental insurance capped at \$9,000.00.

To see if the Town will raise and/or appropriate \$44,468.00 from Miscellaneous Fees for Tax Collector expenses for the year ensuing.

Amount Requested	Finance Committee	Amount Appropriated	2010
Tax Coll.	<u>\$32,244.00</u>	\$32,244.00	\$32,898.00
Health/Dental	\$9,000.00	\$9,000.00	\$8,629.00
Retirement	\$994.00	\$994.00	\$987.00
Travel	\$100.00	\$100.00	\$100.00
Training	\$100.00	\$100.00	\$100.00
Dues	<u>\$30.00</u>	<u>\$30.00</u>	<u>\$35.00</u>
Totals	\$44,468.00	\$42,468.00	\$42,749.00

Board of Selectmen recommendation: Ought to pass. . 0% increase in salary/wage, health & dental insurance capped at \$9,000.00.

ARTICLE 10:

To see if the Town will raise and/or appropriate \$48,571.00 from Taxation and \$2,819.00 from Miscellaneous Fees for a total of \$ 51,390.00 for **Treasurer** expenses for the year ensuing

	Amount Requested	Finance Committee	Amount Appropriated 2010
Treasurer	\$39,452.00	\$39,452.00	\$37,890.00
Health/Dental Ins.	\$9,000.00	\$9,000.00	\$8,629.00
Retirement	\$1,183.00	\$1,183.00	\$1,136.70
Travel	\$1,500.00	\$1,500.00	\$1,500.00
Training	\$200.00	\$200.00	\$200.00
Meals	\$25.00	\$25.00	\$25.00
Dues	<u>\$30.00</u>	<u>\$30.00</u>	<u>\$35.00</u>
Totals	\$51,390.00	51,390.00	\$49,416.70

Board of Selectmen recommendation: 0% increase in salary; health & dental insurance capped at \$9,000.00.

Finance Committee recommendation: Ought to pass.

ARTICLE 10:

To see if the Town will raise and/or appropriate \$48,571.00 from Taxation and \$2,819.00 from Miscellaneous Fees for a total of \$ 51,390.00 for **Treasurer** expenses for the year ensuing

	Amount Requested	Finance Committee	Amount Appropriated 2010
Treasurer	\$39,452.00	\$39,452.00	\$37,890.00
Health/Dental Ins.	\$9,000.00	\$9,000.00	\$8,629.00
Retirement	\$1,183.00	\$1,183.00	\$1,136.70
Travel	\$1,500.00	\$1,500.00	\$1,500.00
Training	\$200.00	\$200.00	\$200.00
Meals	\$25.00	\$25.00	\$25.00
Dues	<u>\$30.00</u>	<u>\$30.00</u>	<u>\$35.00</u>
Totals	\$51,390.00	51,390.00	\$49,415.70

ARTICLE 11:

To see if the Town will raise and/or appropriate \$78,503.00 from Taxation for **IT Department** for the year ensuing.

ARTICLE 11:

To see if the Town will raise and/or appropriate \$63,913.00 from Taxation; \$14,590.00

Cable TV Fees for a total of \$78,503.00 for **IT Department** for the year ensuing.

ARTICLE 15:

To see if the Town will raise and/or appropriate \$35,100.00 from Department Revenue, \$28,141.00 from Taxation for a total of \$63,291.00 for the salaries of the **Building Inspector, Plumbing Inspector, Code Enforcement Officer**, and for operational expenses for the year ensuing.

To see if the Town will raise and/or appropriate \$42,250.00 from Department Revenue, \$21,041.00 from Taxation for a total of \$63,291.00 for the salaries of the **Building Inspector, Plumbing Inspector, Code Enforcement Officer**, and for operational expenses for the year ensuing.

ARTICLE 16:

To see if the Town will raise and/or appropriate \$76,003.00 from Taxation and \$2,510.00 from Department Revenue for a total of \$78,513.00 for the upkeep and maintenance, of the **Waterboro Public Library** and to help defray cost of operating expenses, Librarian, Books and Supplies for the year ensuing.

ARTICLE 16:

To see if the Town will raise and/or appropriate \$76,003.00 from Taxation and \$3,015.00 from Department Revenue for a total of \$78,513.00 for the upkeep and maintenance, of the **Waterboro Public Library** and to help defray cost of operating expenses, Librarian, Books and Supplies for the year ensuing.

	Amount Requested	Finance Committee	Amount Appropriated	2010
Librarian	\$21,553.00	\$21,553.00	\$21,553.00	\$21,552.96
Asst. Librarian	\$13,694.00	\$13,694.00	\$13,694.00	\$13,693.68
Staff	\$2,606.00	\$2,606.00	\$2,606.00	\$2,606.00
Staff	\$2,769.00	\$2,769.00	\$2,769.00	\$2,768.22
Staff	\$2,769.00	\$2,769.00	\$2,769.00	\$2,768.22
Cleaning	-0-			\$3,120.00
				\$3,182.40

ARTICLE 17:

To see if the Town will raise and/or appropriate \$77,116.00 from Surplus, \$150,534.00 from Department Revenue for a total of \$227,650.00 for the **Waterboro Parks & Recreation Department, Capital Improvements** and for an **Attendant at the boat launch located on Ossipee Lake**, sponsors of any fishing tournament outside of regular manned hours, will pay for an attendant and/or have a trained inspector to inspect all boats and trailers for growth or plants. Hours will be dawn to dusk.

	Amount Requested	Finance Committee	Amount Appropriated 2010
Director	\$45,125.00	\$45,125.00	\$45,125.00
Park Attendant	\$3,000.00	\$3,000.00	\$3,000.00
Grounds Maintenance	\$8,750.00	\$8,750.00	\$8,750.00
Programs Payroll	\$104,663.00	\$104,663.00	
Health/Dental Insurance	\$9,000.00	\$9,000.00	\$8,629.00
Retirement	\$1,354.00	\$1,354.00	\$1,425.00
Mileage	\$3,200.00	\$3,200.00	\$3,140.00
Training	\$1,050.00	\$1,050.00	\$750.00
Office Supplies	\$150.00	\$150.00	\$60.00
Electricity	\$1,500.00	\$1,500.00	\$950.00
Telephone	\$480.00	\$480.00	\$550.00
Equipment Maintenance	\$1,500.00	\$1,500.00	\$
Equipment	\$1,500.00	\$1,500.00	\$500.00
Gas/diesel	\$3,100.00	\$3,100.00	\$750.00
Advertising	\$2,300.00	\$2,300.00	\$1,800.00
Catalogue	\$1,550.00	\$1,550.00??	\$1,550.00
Program Expense	\$36,128.00	\$36,128.00	\$88,000.00
Incidentals	\$500.00	\$500.00	
Toilets	<u>\$2,750.00</u>	<u>\$2,750.00</u>	<u>\$2,700.00</u>
	\$227,650.00	\$227,650.00	\$167,729.

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	Amount Requested	Finance Committee	Amount Appropriated 2010
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Park Attendant	\$3,000.00	\$3,000.00	\$3,000.00
Grounds Maintenance	\$8,750.00	\$8,750.00	\$8,750.00
Programs Payroll	\$104,663.00	\$104,663.00	
Health/Dental Insurance	\$9,000.00	\$9,000.00	\$8,629.00
Retirement	\$1,354.00	\$1,354.00	\$1,425.00
Mileage	\$3,200.00	\$3,200.00	\$3,140.00
Training	\$1,050.00	\$1,050.00	\$750.00
Office Supplies	\$150.00	\$150.00	\$60.00
Electricity	\$1,500.00	\$1,500.00	\$950.00
Telephone	\$480.00	\$480.00	\$550.00
Equipment Maintenance	\$1,500.00	\$1,500.00	\$
Equipment	\$1,500.00	\$1,500.00	\$500.00
Gas/diesel	\$3,100.00	\$3,100.00	\$750.00
Advertising	\$2,350.00	\$2,300.00	\$1,800.00
Catalogue	\$1,500.00	\$1,550.00	\$1,550.00
Program Expense	\$36,128.00	\$36,128.00	\$88,000.00
Incidentals	\$550.00	\$500.00	
Toilets	<u>\$2,750.00</u>	<u>\$2,750.00</u>	<u>\$2,750.00</u>
	<u>\$227,650.00</u>	<u>\$227,650.00</u>	<u>\$167,729.00</u>

ARTICLE 27:

To see if the Town will raise and/or appropriate \$49,000.00 from Taxation: \$51,000.00 from State Reimbursement for a total of \$100,000.00 for **General Assistance** for the year ensuing.

ARTICLE 27:

To see if the Town will raise and/or appropriate \$48,500.00 from Taxation: \$1,500.00 from Donations and \$50,000.00 from State Reimbursement for a total of \$100,000.00 for **General Assistance** for the year ensuing.

	Amount Requested	Finance Committee	Amount Appropriated 2010
Director	\$45,125.00	\$45,125.00	\$45,125.00
Park Attendant	\$3,000.00	\$3,000.00	\$3,000.00
Grounds Maintenance	\$8,750.00	\$8,750.00	\$8,750.00
Programs Payroll	\$104,663.00	\$104,663.00	
Health/Dental Insurance	\$9,000.00	\$9,000.00	\$8,629.00
Retirement	\$1,354.00	\$1,354.00	\$1,425.00
Mileage	\$3,200.00	\$3,200.00	\$3,140.00
Training	\$1,050.00	\$1,050.00	\$750.00
Office Supplies	\$150.00	\$150.00	\$60.00
Electricity	\$1,500.00	\$1,500.00	\$950.00
Telephone	\$480.00	\$480.00	\$550.00
Equipment Maintenance	\$1,500.00	\$1,500.00	\$
Equipment	\$1,500.00	\$1,500.00	\$500.00
Gas/diesel	\$3,100.00	\$3,100.00	\$750.00
Advertising	<u>\$2,350.00</u>	\$2,300.00	\$1,800.00
Catalogue	<u>\$1,500.00</u>	\$1,550.00	\$1,550.00
Program Expense	\$36,128.00	\$36,128.00	\$88,000.00
Incidentals	<u>\$550.00</u>	\$500.00	
Toilets	<u>\$2,750.00</u>	<u>\$2,750.00</u>	<u>\$2,750.00</u>
	\$227,650.00	\$227,650.00	\$167,729.00

ARTICLE 27:

To see if the Town will raise and/or appropriate \$49,000.00 from Taxation: \$51,000.00 from State Reimbursement for a total of \$100,000.00 for **General Assistance** for the year ensuing.

ARTICLE 27:

To see if the Town will raise and/or appropriate \$48,500.00 from Taxation: \$1,500.00 from Donations and \$50,000.00 from State Reimbursement for a total of \$100,000.00 for **General Assistance** for the year ensuing.

ARTICLE 32:

To see what if the Town will raise and/or appropriate \$2,955.00 from Excise; \$24,363.00 from Cable Franchise Fees and \$42,250.00 from Surplus for **Recycling Committee; Cemeteries; Memorial Day; Taylor Frye Leavitt House; Waterboro's share of a regional Public Access Facility; Economic Development Committee; Road Review Committee; EMA; Comprehensive Plan Committee and Finance Committee.** To be spent with approval from the Board of Selectmen

ARTICLE 32:

To see what if the Town will raise and/or appropriate \$2,955.00 from Excise; \$24,353.00 from Cable Franchise Fees and \$42,250.00 from Surplus for **Recycling Committee; Cemeteries; Memorial Day; Taylor Frye Leavitt House; Waterboro's share of a regional Public Access Facility; Economic Development Committee; Road Review Committee; EMA; Comprehensive Plan Committee and Finance Committee.** To be spent with approval from the Board of Selectmen.

ARTICLE 31:

To see if the Town will raise and/or appropriate from \$84,500.00 from Excise for the **Contract York County Deputy Sheriff.**

Amount Requested	Finance Committee	Amount Appropriated 2010
\$ 85,500.00	\$84,500.00	\$84,499.85

To see if the Town will raise and/or appropriate from \$84,500.00 from Excise for the **Contract York County Deputy Sheriff.**

Amount Requested	Finance Committee	Amount
Appropriated 2010		
\$ 84,500.00	\$84,500.00	\$84,499.85

Board of Selectmen recommendation: Ought to pass.

Finance Committee recommendation: Ought to pass.

Combined Article 28 Additional Ditching with Article 29 CIP's.

This warrant represents:

\$ 1,853,445.00 from Taxation
\$ 346,614.00 from Dept. Revenues
\$ 983,355.00 from Excise
\$ 125,700.00 from Miscellaneous Fees
\$ 349,668.00 from Surplus
\$ 156,613.00 from Rescue Billing Fees
\$ 70,000.00 from URIP Road Block Grant
\$ 17,000.00 from Ambulance Subscription.
\$ 3,920,395.00

This warrant represents:

\$ 1,853,445.00 from Taxation
\$ 322,719.00 from Dept. Revenues
\$ 983,355.00 from Excise
\$ 157,595.00 from Miscellaneous Fees
\$ 349,668.00 from Surplus
\$ 156,613.00 from Rescue Billing Fees
\$ 70,000.00 from URIP Road Block Grant
\$ 17,000.00 from Ambulance Subscription.
\$ 3,920,395.00