

Town of Waterboro
Finance Committee

Minutes

May 14, 2012 – 6 PM – Old Town Hall Meeting Room

Call to Order: 7:15 PM. Present: Chm. Tina Cote, Steve Ross and Dianne Holden

New Business

Review, Discuss and make Recommendations on Articles on Draft Town Meeting Warrant:

Article 21: Tina made the motion to recommend \$395,046.00 from Taxation, \$110,487.00 from Excise, \$58,475.00 from Surplus, \$67,188.00 from Rescue Billing Fees and \$15,000.00 from Ambulance Subscription for a total of \$646,196.00. Noting that the retirement should be adjusted accordingly from Taxation. Dianne seconded. Voted, passed.

Article 27: Dianne made the motion to recommend \$135,656.00 as written. Steve seconded. Voted, passed.

Article 28: Steve made the motion to recommend ought to pass as written. Dianne seconded. Voted, passed.

Article 29: Dianne made the motion to recommend \$88,972.00 as written. Steve seconded. Voted: 2 yes, 1 no.

Article 30: Tina made the motion to recommend \$25,000.00 from Cable Franchise Fees and \$49,675.00 from Surplus for a total of \$74,675.00. (deleting the Finance Committee \$750.00 request) Dianne seconded. Voted, passed.

Article 31: Dianne made the motion to recommend \$3,000.00 as written. Steve seconded. Vote, passed.

Article 32: Dianne made the motion to recommend \$19,700.00 as written. Steve seconded. Voted, passed.

Article 33: Dianne made the motion to recommend \$8,100.00 as written. Steve seconded. Voted, passed.

Article 34: Dianne made the motion to recommend \$299,919.00 from Taxation and \$23,000.00 from Rescue Billing Fees for the Ambulance lease for a total of \$319,919.00. Tina seconded. Voted, passed.

Article 35: Dianne made the motion to recommend ought to pass as written. Steve seconded. Voted, passed.

Article 36: Steve made the motion to recommend ought to pass as written. Dianne seconded. Voted, passed.

Article 37: Dianne made the motion to recommend ought to pass as written. Steve seconded. Voted, passed.

Article 38: Dianne made the motion to recommend ought to pass as written. Steve seconded. Voted, passed.

Article 39: Tabled until more information is provided.

Adjournment: Steve made the motion to adjourn at 8:50 PM. Tina seconded. Voted, passed.

Respectfully submitted,



Dianne Holden

Committee Secretary

Approved June 14, 2012

ARTICLE 21:

To see if the Town will raise and/or appropriate \$553,073.00 from Taxation; \$110,487.00 from Excise; \$58,475.00 from Surplus \$67,188.00 from Rescue Billing Fees; and \$15,000.00 from from Ambulance Subscription; for a total of \$804,223.00 for **Fire Department Services** for the ensuing year. Any Rescue Service revenues in excess of \$20,000.00 at the end of the year be held in an account designated only for the purchases of equipment and shall be spent only with Town Meeting approval except in the cases of emergency including but not limited to equipment replacement or repair, and then only with the approval of the Board of Selectmen and the Fire Chief as outlined in the Town of Waterboro Fire Department and Emergency Medical Services Ordinance adopted October 28, 1997.

	Amount Requested	Finance Committee	Amount Appropriated 2010
Fire Chief	\$56,097.00	\$56,097.00	\$54,997.00
Firefighter/EMT-P	\$50,100.00	\$48,650.00	\$47,696.00
Firefighter/EMT-I	\$43,368.00	\$40,430.00	\$39,637.00
Firefighter/Fire Marshall	\$38,740.00	\$39,639.00	\$38,862.00
Supervisor Firefighter/EMT	\$38,688.00	\$00	
Administrative Assistant	\$18,850.00	\$00	
Per Diem	\$ 172,000.00	\$172,000.00	\$160,000.00
Health/Dental Insurance	\$45,000.00	\$36,000.00	\$45,000.00
Travel	\$250.00	\$250.00	\$250.00
Retirement	\$7,400.00	\$5,900.00	\$5,290.00
Training & Education	\$7,000.00	\$7,000.00	\$7,000.00
Fuel	\$14,500.00	\$20,000.00	\$14,000.00
Electricity	\$14,500.00	\$12,000.00	\$14,500.00
Heating Fuel	\$15,000.00	\$10,000.00	\$14,940.00
Telephone	\$6,980.00	\$6,980.00	\$6,530.00
Equipment Maintenance	\$35,000.00	\$35,000.00	\$35,000.00
Equipment	\$17,500.00	\$12,500.00	\$12,525.00
Radios	\$7,500.00	\$7,500.00	\$10,400.00
Buildings	\$16,000.00	\$00	\$16,000.00
EMA	\$15,000.00	\$5,000.00	\$5,000.00
Dispatch	\$49,500.00	\$49,500.00	\$45,879.00
Fire Prevention	<u>\$0.00</u>	<u>\$00</u>	<u>\$150.00</u>
	\$668,973.00	\$564,446.00	\$539,656.00

EMS

Call Pay	\$60,000.00	\$20,000.00	\$19,000.00
Education	\$6,000.00	\$6,000.00	\$6,000.000
Health Officer	\$500.00	500.00	\$500.00
Dues	\$4,000.00	\$4,000.00	\$4,000.00
Shots & Testing	\$4,000.00	\$1,000.00	\$
Station Supplies	\$8,000.00	\$00	\$8,000.00
Uniforms	\$6,500.00	\$6,500.00	\$6,500.00
Ambulance Supplies	\$9,000.00	\$9,000.00	\$9,000.00
	Amount Requested	Finance Committee	Amount Appropriated 2011
Vehicle Maint.	\$750.00	\$750.00	\$750.00
Equipment Replacement	\$7,500.00	\$5,000.00	\$7,500.00
Radios	\$4,000.00	\$4,000.00	\$5,130.00
Ambulance Subscription	\$2,000.00	\$2,000.00	\$1,500.00
Revenue Collection Fee	\$20,000.00	\$20,000.00	-0
Honorary	<u>\$3,000.00</u>	<u>\$3,000.00</u>	<u>\$3,000.00</u>
	\$135,250.00	\$81,750.00	\$74,880.00
Fire & EMS Total:	\$804,223.00	\$646,196.00	

Board of Selectmen recommendation:

Finance Committee recommendation: \$395,046.00 from Taxation, \$110,487.00 from Excise, \$58,475.00 from Surplus, \$67,188.00 from Rescue Billing Fees and \$15,000.00 from Ambulance Subscription for a total of \$646,196.00. Note: Retirement to be adjusted accordingly in Taxation.

ARTICLE 27:

To see if the Town will raise and/or appropriate \$84,656.00 from Taxation: and \$51,000.00 from State Reimbursement for a total of \$135,656.00 for **General Assistance** for the year ensuing.

	Amount Requested	Finance Committee	Amount Appropriated 2011
GA Admin.	\$27,772.00	\$27,772.00	\$24,797.00
Retirement	\$834.00	\$834.00	\$735.00
Health Insur.	\$9,000.00	\$9,000.00	\$9,000.00
Travel	\$300.00	\$300.00	\$100.00
Training	\$300.00	\$300.00	\$150.00
Lodging	\$100.00	\$100.00	\$100.00
Meals	\$30.00	\$30.00	\$30.00
Dues	\$220.00	\$220.00	\$60.00
Office Supplies	\$0.00	\$00	\$400.00
Heat	\$15,000.00	\$15,000.00	\$10,264.00
Food	\$9,000.00	\$9,000.00	\$8,714.00
Propane	\$500.00	\$500.00	\$500.00
Rent	\$65,000.00	\$65,000.00	\$36,000.00
Medicine	\$200.00	\$200.00	\$200.00
Cremation	\$1,600.00	\$1,600.00	\$1,000.00
Electricity	\$5,000.00	\$5,000.00	\$7,000.00
Gas	\$200.00	\$200.00	\$350.00
Water	\$300.00	\$300.00	\$0.00
Advertising	<u>\$300.00</u>	<u>\$300.00</u>	<u>\$300.00</u>
	\$135,656.00	\$135,656.00	\$100,000.00

Board of Selectmen recommendation:

Finance Committee recommendation: Ought to pass as written.

ARTICLE 28:

Shall the town vote to authorize the Road Commissioner/Winter Roads Foreman with fiscal approval from the Board of Selectmen to spend public funds on emergency winter maintenance for public safety reasons only on private property after determination of emergency by the Fire Chief and Contract Deputy out of the winter maintenance account.

Board of Selectmen recommendation:

Finance Committee recommendation: Ought to pass as written.

ARTICLE 29:

To see if the Town will raise and/or appropriate from \$88,972.00 from Surplus for the **Contract York**

County Deputy Sheriff.

Amount Requested	Finance Committee	Amount Appropriated 2011
\$ 88,972.00	\$88,972.00	\$84,500.00

Board of Selectmen recommendation: .

Finance Committee recommendation: Ought to pass as written; majority vote of Finance Committee.

ARTICLE 30:

To see if the Town will raise and/or; \$25,000.00 from Cable Franchise Fees and \$50,425.00 from Surplus for a total of \$ 75,425.00 for **Recycling Committee; Cemeteries; Memorial Day: Taylor Frye Leavitt House: Waterboro's share of a regional Public Access Facility; Economic Development Committee; Road Review Committee: Comprehensive Plan Committee and Finance Committee.**

	Amount Requested	Finance Committee	Amount Appropriated 2011
Comp. Plan	\$35,000.00	\$35,000.00	\$20,000.00
Road Review	\$1,675.00	\$1,675.00	\$2,955.00
EDC	\$1,000.00	\$1,000.00	\$5,000.00
Recycling Comm.	\$2,500.00	\$2,500.00	\$2,500.00
Cemetery Comm.	\$2,500.00	\$2,500.00	\$2,500.00
Memorial Day	\$2,000.00	\$2,000.00	\$1,500.00
Taylor House	\$5,000.00	\$5,000.00	\$5,000.00
Public Access	\$25,000.00	\$25,000.00	\$24,353.00
Finance Comm.	<u>\$750.00</u>	<u>\$00</u>	<u>\$750.00</u>
	\$75,425.00	\$74,675.00	\$69,558.00

Board of Selectmen recommendation:

Finance Committee recommendation: \$25,000.00 from Cable Franchise Fees and \$49,675.00 from Surplus for a total of \$74,675.00.

ARTICLE 31:

To see if the Town will raise and/or appropriate \$3,000.00 from Conservation Funds for **Lake Arrowhead Conservation Council.**

Amount Requested	Finance Committee	Amount Appropriated 2011
\$3,000.00	\$3,000.00	\$3,000.00

Board of Selectmen recommendation: .

Finance Committee recommendation: Ought to pass as written.

ARTICLE 32:

To see if the Town will raise and/or appropriate \$14,550.00 from Taxation; \$5,1.00 from revenues and \$6,500.00 from Surplus for a total of \$19,700.00 for **Old Home Days**.

Amount Requested	Finance Committee	Amount Appropriated	2011
\$19,700.00	\$19,700.00	\$19,700.00	

Board of Selectmen recommendation: .

Finance Committee recommendation: Ought to pass as written.

ARTICLE 33:

To see if the Town will raise and/or appropriate \$8,100.00 from Taxation for the following agencies:

	Amount Requested	Finance Committee	Amount Appropriated	2011
York County Community				
Action	\$ 3,500.00	\$3,500.00	\$3,500.00	
York County Shelters	\$ 1,100.00	\$1,100.00	\$1,100.00	
So. Me. Senior Agency				
on Aging	\$2,750.00	\$2,750.00	\$2,750.00	
York County Food				
Rescue	<u>\$ 750.00</u>	<u>\$750.00</u>	<u>\$1,040.00</u>	
	\$8,100.00	\$8,100.00	\$8,400.00	

Board of Selectmen recommendation: .

Finance Committee recommendation: Ought to pass as written.

ARTICLE 34:

To see if the Town will raise and/or appropriate \$362,580.00.00 from Taxation and \$16,815.00 from Sand/Salt Shed dedicated account for the **Town of Waterboro's Capital Improvement Program** for the year ensuing

	Amount Requested	Finance Committee	Amount Appropriated	2011
Additional Ditching:	\$60,000.00	\$60,000.00	\$60,000.00	
Containers	\$14,144.00	\$14,144.00		
Excavator Lease	\$24,000.00	\$24,000.00		
Power Cot	\$14,161.00	\$00		
Ambulance	\$23,000.00	\$23,000.00		
Exhaust Removal F.D.	\$32,000.00	\$3,500.00		

Telephone System	\$25,000.00	\$25,000.00	
Engineering Plan-Salt Shed	\$25,000.00	\$8,185.00	
Road Projects	\$162,090.00	\$162,090.00	
Central Boiler		\$00	\$9,850.00
Library Windows	\$	\$00	\$16,550.00
	\$379,395.00	\$319,919.00	\$76,550.00

Board of Selectmen recommendation:

Finance Committee recommendation: \$299,919.00 from Taxation and \$23,000.00 from Rescue Billing Fees for the Ambulance lease, for a total of \$319,919.00.

ARTICLE 35:

To see if the Town will allow state revenues from registration fees derived from the registration of snowmobiles to be placed in a separate account for the maintenance of **Fire Roads** for the year ensuing and to be expended under the direction of the Fire Chief, Road Commissioner and a Representative from the Snowmobile Club.

Board of Selectmen recommendation:

Finance Committee recommendation: Ought to pass as written.

ARTICLE 36:

To see if the Town will authorize the Collector of Taxes to charge interest at the rate of 7% per year on all unpaid taxes remaining unpaid on the 31st day after the date of mailing.

Board of Selectmen recommendation:

Finance Committee recommendation: Ought to pass as written.

ARTICLE 37:

To see if the Town will set the rate of interest at 8 % on abated property taxes due to overvaluation, as per 36 M.R.S.A. §506-A.

Board of Selectmen recommendation:

Finance Committee recommendation: Ought to pass as written.

ARTICLE 38:

To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. §506.

Board of Selectmen recommendation: .
Finance Committee recommendation: Ought to pass as written.

ARTICLE 39:

Shall the town increase the property tax levy limit of \$1,499,018.00 established for Town of Waterboro by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

Board of Selectmen recommendation: \$.
Finance Committee recommendation:

ARTICLE

To see if the Town will vote to increase the property tax levy amount of \$_____ established for the Town by State law, in the event that the municipal budget approved under the preceding articles result in a tax commitment that is greater than this property tax levy limit.

NOTE: The wording in this article allows the levy to be included in the base amount for purposes of calculating the limit for future year.

This warrant represents:
\$ 2,441,530.00 from Taxation
\$ 301,309.00 from Dept. Revenues
\$ 987,000.00 from Excise
\$205,000.00 from Miscellaneous Fees
\$56,000.00 from State/ GA Reimbursement
\$399,996.00 from Surplus
\$ 178,000.00 from Rescue Billing Fees
\$94,000.00 from URIP Road Block Grant
\$16,815.00 from sand/salt shed account
\$3,000.00 from Conservation Funds
\$15,000.00 from Ambulance Subscription.
\$4,697,650.00

Witness our Hands at Said Waterboro, Maine: This 17th Day of May , 2011.

True Copy Attest:

Tammy Jo Girard, Chairman

Jon Gale

Dennis Abbott

Gordon Littlefield

David Woodsome

Selectmen, Town of Waterboro