

## **Meeting of the Library Building Committee**

**June 7, 2004**

Attending: Ruth Blake, Wendy Carter, Steve Chamberlain, Tom Cyr, Janice Martin, Brigit McCallum, Rit Pinette, Jack Seery,

Jack opened the meeting at 6:30 pm with the request for introductions. Nominations were taken for Chairman of this committee. Jack nominated Tom Cyr. 2<sup>nd</sup> by Wendy. Vote 5-0-1. Rit nominated Wendy as temporary Secretary. This was 2<sup>nd</sup> by Jack. Vote 5-0-1. The position and the requirements of a Treasurer were discussed. The history of the finances was mentioned by Tom, identifying the sale of Lake Arrowhead properties, the \$10,000.00 allocated this past Town Meeting, and the funds in the Lord account being held as private donations for the Library. The Treasurer will be the keeper of the finances and not a fund raising position. Discussion of the 501-C/3 (non-profit) designation occurred and was established that the Friends of the Library will continue to seek this exemption without prodding from this committee. Wendy nominated Janice for Treasurer. 2<sup>nd</sup> by Jack Vote 5-0-1.

Sub-committee agendas were discussed. Various members of these sub-committees would report to this board. In turn the Building Committee will relay information to the Trustees and from there to the Selectmen. The first sub-committee will be to search and report on a site selection and the design basics (square footage and parking requirements). Steve, Rit, Ruth and Wendy will serve this sub-committee.

Tom reviewed the relevant portions of the Strategic Plan developed by the Library Board of Trustees.

The next meeting will be on June 28<sup>th</sup> at 6:30 PM. Adjourned at 8:30

Respectfully submitted,

Wendy L. Carter

Acting Secretary