

Library Fund Raising Committee

7/07/04

Abstract: **Attending:** Wendy Carter, Pam L'Heureux, Brigit McCallum, Brenda Pinette, Libby Roundtree, Maggie Taylor

The meeting opened at 6:40 PM. Maggie reported that D&E Rubbish Removal Company will donate the use of a small dumpster for the Mega Sale. She also reported that she contacted the book sellers in the area and will be sending them a flyer to post in the windows advertising our Mega Book/Yard and/Bakery Sale. Tables and tarps will be needed for the big event. It was suggested and agreed by all present that books should be moved on Friday evening.

Each "department" will need to supply their cash box and make sure that there is sufficient 'start up' cash. This amount will be refunded to them at the end of the day. The following is a list of jobs that need to be done or supplied and the person who volunteered to take on those tasks. Please check off as you learn that the assignment has been completed.

Brigit:

- Check with Sheriff for extra drive-by security
- Check with Castonguay family for number of folding tables and the style of folding tables.
- Check with the Hurlburt family for help moving tables
- Check with Craig's troop to help fold/load and unload tables
- Check on the amount of condiments remaining. Let Wendy know.
- Advertising at Woodsome's and Plummers

Libby:

- Canopes at Ed's Grove
- Advertising on the sandwich boards at the library and ads at Merrill's.

Pam:

- Check with Jon Tufts regarding tarps at least 10x10
- Latex gloves.
- Advertising at the Fire Station and the Elementary School and High School

Wendy:

- Folding tables at the Town Hall.
- Donation of donuts at Dunkin Donuts
- Donation of cups/napkins from Hannaford.
- Donation of gift certificates at Hannaford and Shaws toward purchase of tolls, condiments
 etc for the food booth.

- Check with Dave Scullion regarding the use of prisoners moving/set up and break down of the tables.
- Get the hot dog steamer from Town Hall
- Advertising at Lee's and Town Hall
- Condiments.

Brenda:

- Check with the Girl Scout troop to load/fold tables.
- Move yard sale items Friday afternoon/evening.
- Check with Lake Arrowhead office for the possible use of the tables.
- Coffee donation from Waterways.
- Investigate whether Waterways will advertise the Mega Sale on their new sign.
- Advertising at Doug's and the Mountaineers

Maggie:

- Make signs for all the tables.
- Plungers from Plummer's
- Get the laminating machine and reimbursement from the Friends for \$79.00.
- "FREE" posters.

We will try to procure tables from the Town Hall, the Fire Station, The Mountaineers and Arrowhead.

Libby briefly mentioned the bricks but the group decided to postpone further discussion until the Mega sale is over. The next meeting will be on Wednesday, July 21 at 6:30 pm.

Respectfully submitted,
Wendy Carter