

Waterboro Library
Building Committee Minutes
08/23/04

Abstract: **Attending:** Ruth Blake, Wendy Carter, Steve Chamberlain, Tom Cyr, Janice Martin, Rit Pinette, Jack Seery

Also Present: Larry Jacobsen

Tom opened the meeting at 6:00 by declaring a quorum. The minutes from the meeting held on July 19, 2004 were approved and accepted by a motion made by Rit and seconded by Steve. Vote 6-0-0

Jack presented an update on The Friends of the Waterboro Library. The Friends have met and new officers have been installed. The 501-C3 action is still awaiting the follow through for completion. If there are existing by-laws they are not yet found. If none can be located, new by-laws will be established.

Tom indicated that we are ready to begin the large scale fund-raising and grant writing, however, Janice cautioned that monies cannot be accepted until the 503 C3 is established.

Ruth stated that Larry Lord will be making a presentation on September 20. He oversaw the fundraising for the Baldwin library. Mr. Lord will explain the pressing questions that arise at the start of an ambitious program such as this. Rit suggested that the large blocks of money such as matching grants and block grants be identified as soon as possible. Larry cautioned that individual Waterboro citizens are unlikely to offer large amounts of money. Tom said that the first order of business is to identify a location and develop a plan. There have been many new libraries and additions to existing libraries around the state, Larry wondered if we had contacted any of them to see what resources were used by them to complete their projects. Tom suggested that this committee formally charge a Grant Writing Sub-Committee to begin the process of identifying grants, and funding areas that would apply to our project. Rit made a motion that a sub-committee be formed and charged with the responsibility to locate and apply for funds and bring some information before this committee at our meeting on September 20, 2004. The motion was seconded by Steve. Vote 6-0-0

Rit discussed the availability of Bill Burney from HUD and Mike Barson from the state to speak to the Selectmen and this committee regarding block grant development. Rit and Tom will speak with Nancy about establishing a workshop with the Selectmen

Summary:

1. Grant writers will be invited to our next meeting to present any information they

plan on pursuing.

2. Tom will contact Nancy regarding dates to meet with Barson and Burney (HUD grants) and the Selectmen.
3. Report from Rit regarding the property donation offer located on Goodwins Mills Road and the tannery site. Documentation must be available concerning DEP issues and the monitoring wells that are on site.
4. Rit will make contacts with Dayton Sand and Gravel regarding property sales and development.

Ruth made a motion to hold the Library Building Committee meetings on the third Monday of each month at 6:00 p.m. at the librry. This was seconded by Rit.
Vote 6-0-0.

It was questioned whether Sue Dunlap had been sworn in as a committee member yet. She has not attended any meetings to date. Tom wondered if she had been officially invited to be an active participant of this committee.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,
Wendy Carter,
Secretary