

Waterboro Library
Building Committee Meeting
10/16/06

Attending: Tom Cyr, Jack Seery, Ruth Blake, Debby Downs

Meeting Opened at 6:45 pm

Tom showed mock up of new brochure to be mailed out to patrons and donors.

Changes were discussed, then brochure was voted on and approved 3 - 0

Tom discussed Jon Willard taking over the "Gift Works" program for the Friends. He will get together with Jon to put the program on Jon's computer.

Debby Downs was unable to apply for the Stephen King grant before the fall deadline as she was missing a "determination letter" she needed for the Friends from the State. All the information has now been received, and she will apply for the grant in March..

The Building Committee decided that all grant applications need to be reviewed by the Building Committee before being sent out. Tom will email Debby with this information so she has it on record. Debby Downs reported that she, Brigit McCallum and Jon Willard met to discuss researching grants. Brigit will research "Green" grants for the group. Brigit and Debby will meet monthly. Debby Downs will be "point-man" for all grants and work with the Building Committee. She will report monthly by email or stopping into the Building Committee meeting.

Jack will stop at Staples to check cost of brochures.

The committee will finalize the brochure and letters to patrons at the next meeting.

Next meeting is Monday, November 20th at 6:30 pm

Meeting adjourned 3- 0 at 8 pm

Ruth Blake

Director

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