

**WPL Board Meeting  
August 19, 2003**

The monthly meeting was called to order at 6:40 p.m. by President, Brigit McCallum.

**Members present:**

Brenda Pinette, Tom Cyr, Sandra Jorgensen, Linda Fortunato, Debbie Downs, Wendy Carter and Ruth Blake

**Minutes**

Clarifications made, recommendations to the Selectman, leave out unanimously  
First Motion by Debby Downs, Second Linda Fortunato  
Accepted unanimously as revised

**Librarian's report**

Had been emailed to all members...

Motion to accept First Sandy Jorgensen Second Debby Downs

Report accepted unanimously.

**Treasurer's Report**

Had been emailed for review.

Recommendation: Should reimbursement for book sale advertisement be taken from programming rather than books? Sandy Jorgensen raised question concerning electric bill For 8/03, which was double the previous amount. Was this for one or two months?

Motion to accept First Tom Cyr Second Brenda Pinette

Report accepted unanimously

**Friends Report:**

Cindy Gilmore and Sue Dunlap will meet to discuss membership status. A date will be set and people will be invited to attend.

**Old Business**

- 1.) Mega-Sale: a list of suggestions for next year's sale was generated by Sandra Jorgensen. Other suggestions were added by other members. Maggie Taylor has volunteered to Chair the Book Sale next year. Thank-you Maggie. Accepted unanimously.
- 2.) Current Building, maintenance vs. restoration
  - Lights – Phil Rundgren has replaced many tubes. Thanks Phil! Tony Fantasia will be called for switch repair.
  - Windows - upper windows' ropes broken- Sandy and Wendy volunteer to repair.
  - Front steps- two bricks loose Wendy will check with Kevin about the job. She will also ask about another person for on going maintenance.
- 3.) Tony Fantasia- electrician, he has volunteered to fix electrical problems at the library for cost of materials only.

- 4.) Air conditioners-there are two unused air conditioners at Town Hall, 8-10,000 BTU's, one for each room. Sandy Jorgensen will submit information to make sure the air conditioners will be sufficient for the two rooms.

**New Business:**

**1.) Filling Board Membership:**

Debby Downs has resigned This will be her last meeting. She has been on the board for 13 years. She would like to do some grant research, looking for possible grants for the new library. Thank-you Debby for all your support and guidance during the last 13 years. At least three more Board members are needed to complete the Board. Please think about people who would like being on the Board. A committee consisting of Tom Cyr, Brenda Pinette and Linda Fortunato will develop job description for new members. Motion to accept job description for Library board members to be presented at next meeting. First Tom Cyr, Second Debby Downs, voted unanimously

Jack Seery has applied to be on the Board. We can make an announcement about the other openings on WPL Board during the "Hearing of Delegation" time at the Selectmen's meeting, at the workshop with selectmen. Wendy will place information on the website about the openings.

**2.) MMA Workshop:** on grant writing on Monday 9/8/03 More information will be obtained for the members who would like to attend.

**3.) Pop-Ups Problems:** The front room Web browser froze after a string of pop-up advertisements. Tom Cyr will investigate the problem. Tom explained that installing software to eliminate pop-ups will be a form of filtering, and this goes against current library policy.

**4.) Libri- Funded children's books.** 60+ books need to be wrapped before the 9/6 Book Opening Party. Call Ruth if you can volunteer to help.

**5.) New Library:**

Timeline creation- Wendy Carter - public hearings will be needed prior to applications for funding. Also needed are decisions on an architectural scheme and site for new library to be handed to a building committee.

A Visioning Committee was formed to set these parameters. Members on sub committee include Tom Cyr, Sandy Jorgensen, Brigit McCallum, Wendy Carter and Ruth Blake. They will meet before the next Board meeting.

Meeting adjourned at 8:17 P.M. First Motion Tom Cyr Second Motion Linda Fortunato. Voted unanimously.

**Next Meeting:**

Tuesday September 16, 2003, 6:30 P.M.

Submitted by Brenda Pinette, Secretary