

**Minutes of Waterboro Public Library Board of Trustees**

**Meeting : December 9, 2004** ( This meeting in lieu of November and December meetings)

Minutes submitted by Jack Seery

**Present:** Sherri Johnson, Brigit McCallum, Jack Seery, Tom Cyr, and Librarian, Ruth Blake

**Absent:** Dee Barker, Brenda Pinette.

Secretaries report. Jack moved the minutes be accepted. Sherri second. Approved 4-0.

Treasurer report: Ruth gave us the budget print-out from Sue Ellen, Town Treasurer. Discussion ensued regarding the role of the Board Treasurer now that the library is more fully integrated as a town department and its finances more integrated into the town system. We acknowledged that Ruth would approve bills and bring the budget print-out to the Board each month. For now, The Library Treasurer's role is to help the Board create its yearly budget and develop other financial warrants for the Town Meeting.

Librarian Report given

Building Committee Report: Key issue is finding land. The process is moving slower than we had hoped and we may need to develop a different process.

Friends: They have been present at 3 fairs over the holidays. They are planning a Cabin Fever Book Sale for 2-5-05. The 501.C3 application has been mailed.

Old Business:

Adult Programming: cf Brigit's report

Minimum Standards Sub-committee – nothing to report

Library report for the Town Meeting – Tom wrote this. We made minor edits. Jack moved that it be accepted. Sherri seconded. Approved 4-0

New Business

Board requests that Tom write a money article for the 2005 Town meeting requesting the sum of \$10,000 toward the new library building fund. Tom moved it be accepted. Brigit second. Approved 4-0

Next meeting – 1-27-05 at 6:30