

**Waterboro Library Trustees
Minutes for meeting April 28, 2005**

Present: Tom Cyr, Jack Seery, Brenda Pinette and Dee Barker
Absent: Brigit McCallum, Sherri Johnson and Ruth Blake

Jack convened the meeting.

Tom moved that Jack serve as chair in Brigit's absence; Second Brenda; approved 4-0

Secretary report for 2/05 (note March meeting lacked a quorum)
Moved to accept: Jack; Second: Brenda; Approved 4-0

Financial Report through March of 05 –(three quarters of the fiscal year) was discussed; we are within our budget

Librarian's report had been sent out prior to meeting
Report for Friends of Library also sent out prior to the meeting

Building Committee report – Jack

Land- we have a verbal commitment on a piece of land; hope to put something in writing shortly

Architect – we have 7 portfolios' s from architects; we are developing a set of criteria for choosing; also intended to interview librarians of libraries built by some of these architects. Our informal survey of the town's architectural interests was very successful

Capital Campaign- we have a subcommittee for two – Libby Roundtree and Jack Seery. Our request for volunteers did not bring any responses. We are developing a list of libraries that have built recently and hope to speak with those in charge of their fundraising. We gave out a lot of flyers during the Town Meeting.

Report from sub-committees

Family Program Series – Brigit had submitted this report in writing

Books for soldiers – Sherri not present; no report

Home delivery – Dee has spoken with Dyer library in Saco about their program
We discussed this potential program and asked Dee to write up purpose, for whom is it intended; policy and procedures

Old Home Days Ad – decided to have the same size ad and leave the content to Brigit.
We suggest it urge support for the new library.

Library budget

The town gave us \$10,000 less than we had requested. Tom presented a revised budget which will be further discussed at our next meeting when Ruth and Brigit will be present.

Downs Account – The Downs family set up a Certificate of Deposit for the library. The principal will remain untouched and the interest each year is to be used to purchase classic books. It yields under \$50 each year.

Motion: Tom: Board will transfer control of the Debbi Downs charitable fund account to the Friends of the Waterboro Public Library with the understanding that they will honor the wishes of the donor. Second Brenda; Approved 4-0

Moved to adjoin Jack; second by Brenda. Approved 4-0

Submitted
Jack Seery
5/2/05