

**Waterboro Library  
Board of Trustees  
Minutes 6/23/05**

**Present:** Brigit McCallum, Tom Cyr, Brenda Pinette, Jack Seery, Dee Barker, Ruth Blake(Librarian)

**Absent:** Sherri Johnson,

**Secretary report:** moved to accept, Jack; second Brenda; approved 5-0

**Financial report:** we have returned about \$1,000 to the town. The town approved the purchase order for spending money for website. Otherwise, all money has been spent for this fiscal year.

**Building Committee:** The committee has selected 4 architects to be interviewed. We hope that will happen in the next few weeks.

**Friends report:** Friends are now a 501.c3 organization. They are focusing their energy on the mega-sale. They also agreed to have the Capital Campaign committee and all fundraising efforts under the Friends.

Ruth requested that the Trustees change our policy so that the Library Director and the assistant Librarian can have the same holidays as the Town employees. Previously, the Trustees had determined that they would get three-quarters of the holiday.

**Motion Jack:** The Library Board of Trustees recommends that the Library Director and the Assistant librarian be granted the full compliment of holidays granted to full time employees of the town. Second Brenda. Approved 4-1

Brigit agreed to put a rationale in place for this motion and present it to the Town Administrator.

**Motion Jack:** If what is proposed in the first motion does not carry with the town, the Library Director and the Assistant Librarian will take all town holidays except Martin Luther King day and Columbus day and the library will remain open those two holidays. Also, for this year only, they will also take Saturday 12/24 in lieu of Monday 12/26 and Saturday 12/31 in lieu of Monday January 2<sup>nd</sup>. Second Tom. Approved 5-0

Brigit led the Trustees through our strategic plan, looking to see what we have accomplished and where we can still implement parts of it prior to having a new building. In general, we concluded that we have done as much as we can do given the present building. We did note that we could do more regarding training staff to use technology, especially in the area of using technology for Internet research.

Move to adjourn: Jack; second Tom; approved 5-0

Submitted by Jack Seery