

Subject: minutes for 9-22-05 Board meeting

Waterboro Public Library Board of Trustees held their monthly meeting on September 22, 2005.

Present: Brigit McCallum, Tom Cyr, Brenda Pinette, Ruth Blake, and Sherri Johnson.

Absent: Dee Barker and Jack Seery

A resignation from the Board by Jack Seery was presented. A motion to accept this resignation was made by Tom; second Brenda. Approved 4-0

With the secretary position now being vacant as of Jack's resignation, a motion was made to accept Sherri Johnson as the new secretary. Motion made by Brenda; second Tom.

Approved 4-0.

Motion was made to accept the minutes from the August 24 meeting. Move to accept by Brenda; second Brigit. Approved 4-0.

Reviewed the financial report for July and August with an update given by Tom. Also discussed upcoming sale to be held by the Friends on Oct. 8.

A patron's written request for permission to use his own software on the library's computers was presented by Tom. Discussion followed assessing the complications this kind of permission would entail. We also discussed the need for a policy to be written up, to address this and future situations. A policy was then drafted for the use of Waterboro Public Library Computers. The patron's request was denied. The new policy is written as follows:

Waterboro Public Library Computer Use Policy

Waterboro Public Library operates a network of publicly available computers featuring high speed internet access and popular productivity software such as Word, Excel and other commonly used programs. Systems are configured and maintained by Waterboro Public Library staff, exclusively. No patron, or other computer user, shall install and or use any software not present on the system as configured by the staff. All users must sign in at the circulation desk, prior to use. Any damage to these systems will be the responsibility of the user.

A vote to adopt this new policy as written, was made by Brenda; second by Tom. Approved 4-0.

Discussion followed to provide a separate internet connection to facilitate patrons wishing to use their own computers at the Library. A proposal was made that Tom install

a standard wireless network activity connection. Money is available to do this in the Capital Equipment Fund. Motion to accept this proposal made by Brenda; second Brigit. Approved 4-0.

Due to the late hour, a motion was made to table old business; namely brainstorming about Library Board of Trustees activity in the future, until the next meeting. Motion by Brigit; second Tom. Approved 4-0.

Motion to adjourn made by Brenda; second Tom. Approved 4-0.

Next regular meeting to be held on October 27.

Respectfully submitted,

Sherri Johnson, Secretary