



Board of Trustees

Thursday, December 5, 2013

7 pm: Meeting Called to Order

Trustees Present: Brigit McCallum, Sonya Durney, Lynn Bilodeau, James Bouley
Library Director: Ruth Blake

Next Meeting: Thurs. January 23, 2014 6:30 pm (note new time!)

- **Librarians Report 2013** - Reviewed. Needed repair: are we legally obligated to have hot water for hand washing if food is being consumed on premise (Sonya will investigate)? We all agree Ruth drafted an exemplary document.
- **Waterboro Public Library Community Survey** - We spent a good deal of time going through the survey. Brigit will draft print copy. Sonya will draft e-copy. Print copies: at Library and Town Hall. We will need a box of some sort for completed surveys at Town Hall. Online: flyer with email address attached, Facebook, website, contact: Kerri DeAngelis/Reproter article (Sonya will do this)
 - Ancestry.com does Marvel has full access (Sonya will check)?
- **Open house** - trustees, please bring something!
- **Ruth's maintenance priority list** - Reviewed. Group went through the list and decided on priorities
- **Nooks** - Brigit spoke with Barnes and Noble. Brigit has proposed that the Friends get a debit card in order to purchase the Nook. Lynn will price out 2 nooks + cases. We will get a gift certificate for that amount + \$200 to purchase books.
- Brigit shared items purchased for the **Maggie Taylor Reading Nook** - pictures to celebrate Maggie's life. The chairs, a table and a reading lamp are set up. The room looks great. We have estimates for shelves for the room.

9 pm meeting adjourned