

Waterboro Public Library Board of Trustees

2/25/16 Meeting

Minutes

Present: trustees Sean Falasca, April Cote, Rosemary Whittaker, Lynn Bilodeau, Brigit McCallum, Library Director Ruth Blake
Absent: Joe Demakis, Kellie Demers

1. Going Green at trustee meetings –how to work on-screen to the degree we can.
Sean suggests making a gmail account for trustees and upload files to Google docs – Brigit do that and send invites to access the files.
Decided to pursue that.
2. Ruth's Report Action
Book sale – Decided to hold a Spring Fling Book Sale on Saturday, April 16.
* Get empty boxes
* sort about 50 boxes of books. James Bouley has been doing some sorting again. Brigit to find out when James will be down there.
3. Discussed draft of meeting Room Application and Checklist submitted by Kellie Demers. Decided to combine Kellie's and Ruth and Pete's checklists and add groups' requirement to use the side door when coming and going.
Put together in a double-sided one-page application. Lynn moved to accept, April seconded, voted 5 – 0 to approve. Brigit will revise checklist to combine checklists and add for groups to use side entrance.
4. Amended Trustees Bylaws - moved by Rosemary to accept as amended, Sean seconded, 5 – 0 unanimous vote to accept.
5. Tabled Joe's projects as he was absent.
6. Policy review priorities to be decided next meeting.

Meeting adjourned 7:45 pm

Respectfully submitted,

Brigit McCallum