

# Waterboro Old Home Days July 10 & 11, 2015

## Committee Meeting Minutes

March 4, 2015

7pm Meeting called to order

Present: Cindy Durney, April Tucker, Claire Tutt, Leann Coll, Todd Ward, Crystal Arsenault, Todd Smith, Karen Turgeon, Heather Silva, Jennifer Mayo and Trixie Faunce.

**BUILDING AND GROUNDS:** Fireworks confirmed, conditional use permit and building and grounds permit applied for.

**VENDORS:** Received past vendor list from Debbie, Heather will coordinate with Dave Lowe to set up online registration, reviewed online form, vendor flyers to be ready for vendor Fair at Town Hall on 3/21.

**ADVERTISING:** Claire has compiled a list of newspapers and social media calendars for comp listings, contact Brigit for The Reporter and Tammy Wells for Journal Tribune. Agreed any paid ads should be approved by committee but she can proceed with free listings w/o approval.

**BOOKLET:** Business card size ads already are the 1/4pg. Crystal will keep track of the “nos” so we don’t duplicate efforts, deadlines discussed.

**CHILDREN’S TENT:** Cindy will turn over past letters to Todd and Leann to pursue sponsors, tent layout was discussed.

**ENTERTAINMENT:** Discussed Friday night entertainment, DJ, recycling committee contest again?

**PARADE:** Committee was given Lisa Tutor’s contact info for any questions on past parades.

**FUND RAISING:** no discussion.

**MISC:** To Do List. Toilets: 14 Public Porta Potties + 2 for staff. Deliver Thursday, empty Saturday, pick up Monday. Add’l tasks: Jen Mayo Poland Spring Water, ice from Waterways. Crystal Arsenault trade golf cart usage for full page ad, set up billing for gas with Milk Room, Claire Tutt contact Doug Folio re trailer usage, delivery July 9 and D & E re dumpsters, April Tucker meet with Police, EMA and Fire Dept, Trixie Faunce solicit Hannafords and Subway for food donations for staff, Todd Smith order trash bags and look into 5 new trash barrels for field.