

## **Meeting minutes April 28th, 2016**

**In attendance :** April Tucker, Heather Silva, Karen Turgeon, Crystal Arsenault, Jenn Mayo, Angie Grover, Chuck Grover, Claire Tutt

**Selectman Liaison :** Gordon Littlefield

**Guests :** Alec Wall, music Vinnie Neilson, vendor consultant Rick Mathews, Partners for Healthy Communities

Minutes from the last meeting were approved

Rick Mathews from Partners for a Healthy Community started off our meeting by asking us to partner with the organization for a Tobacco free Event. Signage would be made to promote this as well as our event promoted. The ask was just to make sure that we enforce the tobacco free area and speak up at the event if we see folks not adhering. Because it is already on school property, we feel that this was a good idea. Heather made a motion to have Partners for a Healthy Community contribute with signage, with Karen making a second motion. All were in favor

### **Entertainment:**

Alec Wall has a huge assortment of equipment that he is excited to loan to us for the music entertainment. A vote was had to have a budget of \$200 for the use of Alec's equipment and \$60 per band for the time slots that April has established below in an email to the group. This would be a total of \$700. The motion was seconded and a unanimous decision was in place.

Heather will book the children groups and demonstrations in between band setups.

A vote was taken to invite back the same couple who did Karaoke last year at \$200. All were in favor.

April went to watch a few bands and really enjoyed a band called Unfinished Business. A vote was had to hire the band the night of the fireworks from 6-9 for \$500. All were in favor.

A vote was taken to have Heather book the Combo/Jump bounce house for \$295. All were in favor.

Still had not received bids from the firework people. April was following up on that.

### **Vendors:**

Vinnie Nielson who is a vendor and also on multiple vendor committees also joined our meeting. He offered his help in any way and also had brought forth a Church

organization in Westbrook that is constructing a Human Foosball game and having them come to the event. It would cost the committee nothing and the only costs would be to play. All were in favor. Also he had the idea of getting other organizations and perhaps vendors on board to offer a bike raffle, and in order to collect the bike you needed to be present. This is also no cost to the committee and everyone felt that this would keep attendance during the day up.

A recommendation to have the Sheriff Department have a booth at the Event was discussed. Alec also volunteered to discuss this with them. All were in favor.

### **Booklet:**

Crystal updated us on the booklet. She had about 8-9 come in and continues to go out and followup. We also brainstormed some new business in the area to ask as well. Also discussed a good opportunity for some of those businesses to sponsor a bike for the raffle.

### **Misc:**

There is still debate of the route for the parade as well as locations for vendors and such. We need to setup another meeting with the Sheriff and the Fire Department as a committee so that we can all be on the same page. Gordon was also going to try and talk with Matt Bors about the situation.

Gordon also was going to find our budget sheet with the numbers from last year's event so that we can see what was paid out and such as we still do not have any idea what was paid out.

Food donations were discussed. Crystal will contact Hannaford, Jenn will contact Subway and Angie will contact Lakeside.

### **Next meeting May 12th at 7pm at Town Hall**

Below are the time slots for the bands

**Friday July 8th**

**5p-6p open**

**6p-8p Talent show**

**8p-9p-open**

**ends at 9p**

**Saturday**

**11a-11:45a- open**

**11:45-12p- Heather will book childrens group while bands change**

**12p-12:45p open**

**12:45-1p Heather will book childrens group while bands change**

**1p-1:45p- open**

**1:45-2p Heather will book childrens group while bands change**

**2p-2:45p open**

**2:45p-3p Heather will book childrens group while bands change**

**3p-5p Just for Fun Kareoke**

**5p-6p open- band setup**

**6p-9p Unfinished Business**