

SELECTMEN'S MEETING MINUTES
APRIL 30, 1996

Regular meeting of the Waterboro Board of Selectmen.

Present: Chm. John Monteith, Robert Fay and Dennis Abbott. Also present: Dianne Holden, John Hewes and Robert Gobeil.

REPORT OF STANDING COMMITTEES:

DIANNE HOLDEN: Dianne discussed the following with the Board:

1. Report from Russell Wright in regards to the Municipal buildings roof. Says corrugated roofing doesn't belong anyway except on one pitch roof. Only proper way to do it is to remove corrugated roofing and redo with plywood and shingles. Selectmen Fay requested Dianne to get estimate from Russell.
2. Quotes from RSD Graphics on signs at the dump: \$240. For a 4X8 sign at the Transfer Station. Three signs for office: 1 at \$30. And 2 at \$25. Ea. Board of Selectmen approved purchase.
3. Reported on contacts made to other Towns that had used Mr. Courtney's services doing a Comprehensive Fire Dept. Study. All contacted (Standish, Bethel, Madison and Hiram - Gorham didn't return call) gave positive responses. All working on items listed in the proposal, mostly by bits and pieces. Only negative comment was the he says what he thinks and he has no concept of time, be sure to name deadline in agreement or ask for earlier than absolutely necessary to allow additional time.
4. Per Southern Maine Regional Planning's letter in regards to an additional member on their Board, Dianne checked with the Planning Board and no one was interested. Selectmen Abbott suggested Tim Nelson, CEO be asked.
5. Dwayne Woodsome telephoned to remind the Board to discuss the old Town Dump being gated. Selectmen Abbott reported that Mr. Woodsome has asked that the Town put a cable across the access to the land as people are parking out there and throwing bottles, etc. Mr. Woodsome keeps the area mowed. The Board asked that Fred Fay, Road Commissioner be requested to do so.
6. Have received seven applications for the position of Selectmen's Secretary. All applicants are from Waterboro. Deadline for receiving apps is May 3rd.
7. Saco River Telephone has quoted \$307.42 for a new 24 button display phone, and \$260.80 for refurbished ones. Board agreed to purchasing three refurbished telephones. (Clerk, Assistant, CEO Secretary)
8. Lake Arrowhead Community telephoned today that the boards are back on Ledgemere Dam. Notified Fred to open Ossipee Lake's dam.
9. Reminded Board that Selectmen-elect Dale Witman and Dianne will be attending MMA workshop in Alfred on Thurs., May 2nd. From 2-8 pm.
10. Discussed the printing problems the Town has been having with delivery by Welch Printing. Board agreed to go to Buxton Press for printing needs.
11. Reported that Northern Data Systems was in today to move computer terminal and Parks & Rec still had not given the Town Office a key to their caged off area in the

cellar. Dianne authorized Tim Nelson to cut the lock off so the work could be done and also so notified Bob Gobeil, Chm of Parks & Rec.

12. Tim Nelson, CEO and Dianne will meet with Brunetti Restaurant owners and their lawyer at 5 pm tomorrow evening.
13. Loring Short and Harmon proposal has been received on purchasing an additional workstation for the Town Clerk. The Board agreed to accept their proposal of \$1,013.58 plus \$648.58 for two drawer units.
14. Danka (formerly Kemco) presented a proposal for a new photocopier. Dianne suggests that the new one be placed in the Selectmen's Office, the one currently in the Selectmen's Office go into the CEO Office and the one currently in the CEO's office go into the Clerk/Collector's office. KeyCorp Leasing has quoted a lease price of \$270.85 per month for 36 months. The Board agreed to accept Danka's proposal and lease through KeyCorp.

NEW BUSINESS:

1. David Woodbury was in to discuss his concern over trash beside the roads with the Board. He would like to see an ordinance enacted by the Town that requires all trash to be covered when being hauled to the dump. The Board voiced a concern on the enforcement of such an ordinance. Selectmen Fay feels the best way is through education. That an article should be included in the Town's newsletter and that citizens turn other citizens in for littering. Selectmen Abbott suggests that the Conservation Commission be asked to set up an 'adopt highway' program. Selectmen Monteith said that he would talk with the Scouts to see if they will be doing a road clean up program. Mr. Woodbury was invited back again next week when the Board will be meeting with the Conservation Commission and encouraged him to become a member of the Commission.
2. Dennis Pratt from Alpha One presented a three phase proposal for survey and design services to the Town Hall building. If expansion was to go into the cellar, an elevator would be required. If expanding office space into the Town Hall area, no elevator would be required. The Town is protected because it is an existing building, the issue is the amount of money that is spent for renovations. Anything over \$100,000.00 spent and /or two stories have to be ADA Accessible. Two stories are currently allowed for an existing building. Waivers can be applied for. Mr. Pratt further reported that neither ramp into the building is currently legal. The one into the office area is marginal with the one entering into the Hall area not meeting specs at all. John Monteith made the motion to have Mr. Pratt do Phase I of his proposal. Robert Fay seconded. All in agreement. The Board will discuss the possibility of putting an article in the upcoming Special Town Meeting to get monies for Phase II. Mr. Pratt agreed to attend the Special Meeting if necessary.
3. Fred Fay, Road Commissioner and Doug Foglio, Sr., Chm. Of the Road Review Committee reported on storm damage, due to heavy rains, to the Town's roads totaling approximately \$23,000.00. Doug will have report typed up for submission to the Board and to the EMA Director Pam L'Heureux to pursue State and Federal help.

Also discussed was the need to have a meeting with the State Police, Cable TV and Telephone Company to help share with expenses on the McLucas Road.

4. Doug Foglio, Sr. told the Board that he has a collection of over sixty old Waterboro postcards and other items. He would allow the Town to take them to a reputable photo shop to make copies. Would like to see them displayed at Town Meeting to encourage others to come forward with any they might have so that the Town will have 'photo library' of its past.
5. Board requested Dianne to contact Water District for a copy of their audit.
6. Selectmen Fay said that he would be in charge of a Candidate's Night for those involved with the June Primary Election.
7. Discussion of articles for Special Town Meeting to be held May 20th. Board will finalize at next week's meeting. Dianne to put together figures for the Election and CEO accounts. Selectmen Abbott presented a worksheet on the expenditures of the Town to date plus projection on the next two months compared with the 1994 and 1995 expenditures.
8. The Board approved the issuance of a hardship abatement.
9. Parks & Rec Chm. Robert Gobeil had left off the signed contract by himself and Melville Knight III regarding summer maintenance for the Chairman of the Board of Selectmen's signature. After discussion of the work involved in the contract, the Board agreed to have Parks & Rec put on next weeks agenda to discuss the contract prior to signing.
10. Correspondence received from DEP in regards to the Town having to pay a hazardous waste fee to the state. Selectmen Abbott thought that this issue had been resolved and that the Town didn't have to send in the worksheet. Dianne to call DEP to verify.
11. Meeting notification from the York County Municipal Association for Wed., May 15 is to be forwarded to Selectmen-elect Dale Witman.
12. Saco River Corridor Commission is requesting an alternate Board Member from the Town. Len VanGaasbeek is to be contacted to see if he is interested.
13. CEO Tim Nelson will be requested to meet with the Board at least once a month, plus attend Council Meetings.
14. Discussion of personnel change over. Dianne to submit resignation and Selectmen to appoint replacements at next week's meeting.

SIGNED:

The Board signed the warrant for payment of bills and payroll. They also signed:

1. Quitclaim Deed to Walter & Marcia Reynolds for Map 44, Lot A551, a lot purchased through the Town.
2. Selectmen Meeting Minutes of April 16, 1996 and April 23, 1996.
3. Selectmen Monteith and Fay signed an Agreement for Penalty in Lieu of Legal Action for Thomas & Brenda Morello, Map 42, Lot A298.
4. Selectmen Monteith signed: a request for a background check from the Maine State Police-Licensing Division and a letter from Key Bank of Maine authorizing the release of securities with a market value of \$180,000.00 that are currently pledged to collateralization due to excess of FDIC insurance.

5. Quitclaim Deed to Brenda L. Dyer in regards to releasing old property tax liens.

Approved: John C. McIntosh
Modest Fung
Cheryl Adams