

**SELECTMEN'S MEETING MINUTES
AUGUST 13, 1996**

Regular meeting of the Waterboro Board of Selectmen.

Present: Bob Fay, Dale Witman, Dianne Holden, Pat Sicard.

APPOINTMENTS

7:30 Sharon Abbott comes in on selectmen's invitation. Stephen Foglio also entered the meeting at this time. Bob Fay wanted to go over the reason for Class D Survey, and the reason why occupancy permits is needed before we give out telephone permits. It was never voted in by selectmen, so it isn't law, says Bob. Sharon explains that it has been our practice not to give out telephone forms until occupancy permits are given, but we can give them out with the building permits, if that is how the selectmen want it. It is a telephone subdivision form from the phone company, not a form from the Town. As far as Class D survey goes, Sharon will write a disclaimer, to be handed out that people will have to sign, saying that if all the codes aren't met, and setbacks, etc. there will be consequences. We do give out temporary occupancy permits, for up to the life of the building permit, so people can live in their home, while finishing it off. Requirements that have to be met before we give out temporary occupancy permits, are that the building has a bathroom, kitchen sink, running water, smoke detectors, railings. (Very Basic safety)

Bob asks Sharon to find out what exactly is included for setback. Sharon says "it includes all integral parts of the house" which, she takes to mean the overhand of the roof, the steps.

The gas tanks at Grave's Store, which is now Lakeside Market, were discussed. There was a question as to whether the tanks were abandoned or not. Sharon found, that in October of 1989 DEP put a cease order on the use of the tanks, they were under mandate order, so technically the tanks were not abandoned. It does not constitute willfully stopping use of the tanks, if they were ordered to stop using them.

Sharon also filled the selectmen in on a meeting she had with Mr. And Mrs. Jones and there application for a junkyard. She went over the application process with them and explained what they needed to do, and that if they didn't understand a part of it, to ask her and she will help.

Bob asked Sharon if we were using Tim Nelson as a consultant. Sharon explains that the only times she has called on Tim, is when a particular case started with him and she needed to know what he did with it.

UNFINISHED BUSINESS

Fred will call to set up a meeting for the Road Review Committee on Plowing for East Shore Rd. and Pace Landing and on the Chadbourne Ridge Rd. And Old Brick House Rd. intersection) Bob will write a note for Barbara Anderson (the woman who is requesting plowing of Pace Landing) and explain, that this has to go to town meeting vote.

Dale wants Fred to set up a Road Review meeting on Rt. 5 and Townhouse Rd. intersection ASAP to get their recommendations so we can deal with DOT, when they are open for it.

Patti is to get a letter out to the local people who are interested in Animal Control Officer position. We need to get more information from them to make any decision on who to hire or not.

DISCUSSION

Patti is to make appointment papers for Sharon as CEO Assistant.

Should we run an ad for Council meeting in the Smart Shopper? The Board decides we should.

The first Tuesday in September we will have a staff meeting with all employees present.

The board discussed the sale of Town owned Lake Arrowhead Lots to abutters. Dianne will get assessed value of the town owned lots and then the selectmen will decide on a minimum bid.

We will have Candidates night on our regular Council Meeting night in September, which will be Sept. 17th.

SELECTMEN'S ASSISTANT REPORT

1. Who does the selectmen want to do General Assistance, if and when John can't do it. The board wants Pat Sicard and Patti Berry to learn the systems so they can back up John. John Monteith can continue to do it as long as he wants to do it.
2. Dianne wants to know what the Board wants to do with Salt Bids. The board wants her to check with SMRP , and call Dwayne, and Fred and see what the problems were with last years salt.

SIGNED

The Board Signed the Warrant for Bills and Payroll. They also signed:

1. The minutes of August 6 meeting.

ADJOURNMENT

Motion for Executive session was made at 10:00. Regular meeting adjourned.

APPROVED
