

**SELECTMEN'S MEETING MINUTES  
NOVEMBER 12, 1996**

**Attending: Robert Fay, Dennis Abbott, Dale Witman, Pat Sicard.**

The meeting was called to order at 6:35 prior to the Special Town Meeting, slated to begin at 7:00 p.m.

Pam L'Heureux gave the Selectmen information on the Town's Emergency Plan, and a date was set for her to make a presentation on the Plan: December 10, 1996 at 7:00 p.m.

Selectmen Fay requested that the Conflict discussion be on the 12/10/96 agenda.

Pat Sicard gave an update on the K-1 spill investigation, stating that the EPA inspector was due to visit within a few days. The CEO has visited the site, with the Fire Marshall, and several areas of concern have been noted: Prior spills that were not reported, lack of or placement of gauges on tanks, the involved companies' lack of notification to the Town. The Selectmen's office and the CEO office are monitoring the situation, and will continue to keep Selectmen updated. It appears that major changes will need to be made to the site. Selectmen requested that we explore whether the site is grandfathered, and also that we put a plan together to monitor other K-1 storage tanks in the Town (existing to served retail customers).

Discussion of the sand bid: Only one response-Northeast. After talking to the owner, Pat Sicard reported that the price went from 2.50 in 1995 to 3.00 in 1996 due to the increased cost of business. Selectmen voted to accept the bid, and suggested that next year we begin the bidding process earlier, with Selectmen Abbott suggesting that next year the bids be done as we do them now and also for sand "put up". Pat reported that we had sent bid requests to at least 6 vendors, all of the vendors from last year, plus new ones.

Millard Genthner reported that RWS officials have been invited to the Town Council Meeting and should be introduced first, to give townspeople an opportunity to ask questions about solid waste. He also reported that the RWS Executive Committee does much of the work needed on an issue before it is put to the membership for a vote.

The meeting temporarily adjourned at 7:00 p.m. for the Special Town Meeting.

The meeting resumed at 9:00 p.m.

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Pat Sicard stated that a representative from MMA visited to discuss a disability program that costs the Town nothing, since it involves only employee contributions. Since Waterboro offers no disability benefits, this would add a benefit option to employees who were interested in purchasing it. Selectmen approved offering this to employees, with no cost to the Town. Pat stated that no elected officials are receiving life insurance coverage.

Selectmen agreed that we would keep our general liability with Batchelder. Pat has researched both our coverage, current rates, and other agent rates, and found Batchelder more than competitive. Selectman Abbott stated that only a few companies nationally offer coverage to municipalities. Therefore, rates are comparable across agents, with a bid process yielding little benefit.

Pat reported that she found the file for the cash flow plotting, which has not been updated since August 1995. She will update as time allows, and further stated that her "collections" process of money owed the Town is progressing nicely, with outstanding accounts being paid up. She also reported that Roland Denby cannot attend the volunteer recognition at the Town Council Meeting. It was agreed that he will be honored instead in December. Pat will let him know. Also, in searching for the traffic counter, it was mentioned that it had been in Dwayne Morin's trunk, but is probably stored in the Town Hall cellar. Pat will look there. Finally, Pat stated that the Simonok situation is being handled well by CEO, and our attorney has been updated.

The application to plow Ricker Lane was mentioned: Tabled to be discussed on 11/19/96.

9:45 p.m. The motion was made and seconded to move into Executive Session.

10:00 p.m. The motion was made and seconded to move out of Executive Session.

Pat Sicard stated that the computers would be ordered and will arrive within the next ten days. Selectman Abbott stated he thought everyone had computers except Ralph. Pat explained that in fact several staff only have an NDS terminal, Diane's computer need to be upgraded to accept Windows 95, and that if we expect staff to keep up with the 90's business world, we need to give them the equipment and technology to do so.

Dale Witman expressed a desire to use Roberts' Rules for the meetings, to ensure that everyone had ample opportunity to express views.

The meeting adjourned at 10:20 p.m.

Pat Sicard stated that the Municipal Snow Plowing Contract would be ready for a vote on 11/19/96. The computers would be ordered this week, and we will have our Web Page, a donation of Saco River Telephone, within a week to two weeks.

Town Committees were discussed regarding: Implementing training for new members, recruiting to fill positions - Pat mentioned that Dave Dittmer was building a volunteer list, and had about 75 people. Selectman Fay asked if we had the names of people who had signed up at the Town Meeting. Pat reported that we had a few and they have been placed. We only have one available, and she is interested in the Finance Committee. Board slots open: Barbara Krew resigned from the ZBA.

Date: 11-26-96



  
Selectmen, Town of Waterboro