

**SELECTMEN MEETING MINUTES**  
**AUGUST 26, 1997**

Regular meeting of the Waterboro Board of Selectmen.

Attending: Dennis Abbott, Dale Witman, Brenda Charland, Patti Berry, Millard Genthner, Bob Gobeil, Frank Allen.

Guests: Roland Denby, Everett Whitten, Dwayne Woodsome, Doug Foglio, Donna from Saco River Telephone.

**APPOINTMENTS**

7:00 P.M. The planning board members present want to discuss Town Planner duties. They need research done before their meetings that is not presently being done. Dennis Abbott states that it was clear from Town meeting that the planning duties were taken from the selectmen's assistant position and \$5,000.00 raised for land use planning. Dennis stated that the planning board has that money to hire someone to do land use planning. Dale Witman states that once a secretary is hired for the planning board a lot of the research can be done by her. The result of this discussion is that the selectmen will meet with the Planning Board on September 10<sup>th</sup> at 8:30 to discuss this further. Dennis requested the planning board to identify items that they want to discuss and the selectmen will do the same. An agenda for this meeting will be made and adhered to.

Dale Witman motions to go into EXECUTIVE SESSION at 7:40, for the purpose of nominating the Planning Board Secretary. Brenda Charland seconds.

Dale Witman motions to come out of EXECUTIVE SESSION at 7:45. Brenda seconds.

7:50 P.M. Donna from Saco River Telephone to discuss the current phone system and possible updates of it. Discussion of several ways to have voice mail programmed to our system. It is decided that further discussion is needed by the board of selectmen on the needs of the office before decided how to reprogram the phone system.

**OPEN DISCUSSION**

1. Brenda Charland would like a letter drafted by the Board thanking Steve Lambert for his help to us. Brenda and Patti will draft a letter .
2. Millard has a problem with waste oil at the dump being contaminated. Dennis Abbott states that we have to have the tank emptied no matter what it costs, and try to monitor it the best we can. If it continues to be a problem, will discuss it again.
3. Dale Witman states that he noticed there were conflicting ads in the Smart Shopper regarding Code Enforcement hours.

**ACTION ITEMS**

1. Amendment to the Smoking policy signed.
2. Use of Town equipment for copying policy signed.

3. Changes to the draft of the Time off request sheet are approved and signed.
4. Committee applications discussed. It is decided to have last years Road Review committee members and the new applicants meet with the Board of Selectmen, prior to appointing anyone, to discuss expectations of the board and then decide who to appoint after that.
5. Michelle Dion who applied for Parks and Rec Commission is to be interviewed by Pat Sicard to see if she might be interested in another committee; the Parks and Rec Commission has a full membership.
6. Time off requested by Patti Berry is discussed and granted for the week ending 9/12.
7. Personnel Policy is discussed, and worked on making minor changes throughout.

SIGNED

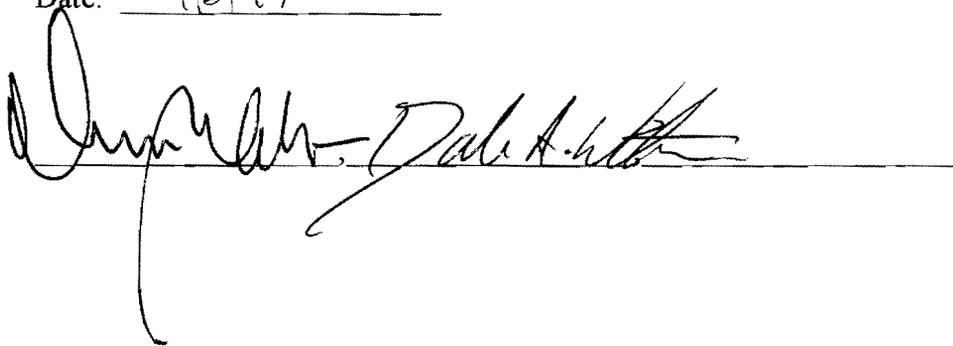
The Waterboro Board of Selectmen signed the Warrant for Bills and Payroll.

They also signed:

1. Saco River Telephone pole location permit.
2. One background check for Me. State Police.
3. Amendment to Smoking Policy.
4. Public use of Town copying Equipment.

APPROVED

Date: 9/2/97



A handwritten signature in black ink, appearing to read "Dale A. White", is written over a horizontal line. The signature is cursive and somewhat stylized.