

**SELECTMEN MEETING MINUTES  
DECEMBER 9, 1997**

Regular meeting of the Waterboro Board of Selectmen. Present: Dennis Abbott, Dale Witman, Brenda Charland, Patti Berry, Millard Genthner. Guests: Fred Fay, Elias Smith, Frank Birkemose,

**APPOINTMENTS**

7:00 Doug Walsh did not appear for his appointment with the Selectmen.

7:00 Fred Fay enters to discuss road projects for net year budget request. Dennis states that he would like to cut the amount needed to plow the extra miles turned over by the State from the usual amount requested for road projects. The Deering Ridge Road Project. The distance to be worked on is 4700 feet. Fred will check with Sebago Technics on the cost on center line profile and on the amount of crushed mix needed for this project. The paving cost is included in the total request for this project. Fred states that additional \$6,500 is needed for blasting. The total request for Deering Ridge Road is \$56,500.00. Webber Road is discussed. Dennis wants Fred to get the distance of the proposed project and what it would cost. Fred says he does think this road would need a center line profile, and will get a price from Sebago Technics. With the moneys available from last year, \$15,000.00 for Webber Road project and an additional \$45,000.00 we should be able to repair the stretch from where they left off to Lake Drive.

Another project that Fred thinks needs to be done is Bagley Road. He will get a price on regrading, resurfacing and spray tarring from the end of pavement to the last house in. Fred reports that the turnaround on Thyng's Mills Road has already been built and the cost is between \$400-500. The seal coat and tar account is discussed. Dennis would like to see the amount of miles of paving increased. It is decided that if each road project includes the price for paving that the amount in the seal coat and tar request of \$125,000 would be enough to do some extra miles of paving. Dennis asked Fred to break down what it would take to top coat the balance of Webber Road, Robert's Ridge Road, and Deering Ridge Road. The Selectmen want to know what roads need to be shimmed and coated. Dale asks Fred to get prices on needed equipment, mileage counter and a tamper. These would be requested in a new account called new equipment/ equipment replacement. Dale would also like a separate budget request for small maintenance repairs. It is decided to add to the road budget a maintenance account for minor maintenance of equipment in the amount of \$2,500.

8:00 Representatives of the Fire Department, Elias Smith, Frank Birkemose Jr. and Scott Birkemose enter to discuss the budget requests. The selectmen need last year's figures for a historical data on expenses. Need to get from the Water District the price for Fire Hydrant Rental for next year. Elias explains the increase in building supply and maintenance request. He states that there are a lot of minor repairs. Dennis would like a break down of needed jobs and estimates. Dry Hydrants need some replacement of iron

pipes to plastic and some new hydrants installed in Lake Arrowhead. The Ross Corner Fire Department request will be included in the general Fire Department request.

8:30 Richard Bateman enters to discuss the cable tv negotiations. Richard submits a report on his last meeting and was requesting specific input as to the direction the selectmen would like him to take in the negotiation process. The length of the term of the contract is negotiable, as is the amount of performance bond. The Board does not want to share a public access or an educational channel with SAD 6. The Board would also like all public roads in Waterboro to be serviced with cable as is recommended for Standish and Buxton. The amount of money proposed for equipment will have to be negotiated. Richard requested that the Board appoint a back up person for the cable committee. The Selectmen will try to find someone interested. Richard needs a listing of town owned buildings, libraries and schools which will be serviced by a free cable drop. He also needs a list of all classrooms in Waterboro not currently wired for cable. Richard will call SAD 57 for this information.

#### NEW BUSINESS

1. Received a request from James Coburn regarding a barking dog in his neighborhood which has become a nuisance. We have addressed this same dog previously this year, and a letter was sent to the Sheriff's Dept. We will send another letter from this office and one to the dog owner.
2. Request from a library employee for her increase in salary that was budgeted but not received yet. It is decided that she will get the increase retroactive to July 1.
3. Request from the Treasurer to set a rate for mowing to go along with the rates set for road work. We will find out what the state rate is and vote on this next week.
4. Letter from MMA regarding fiscal year change and elections is reviewed. Dale Witman made the motion to include a referendum question at next town meeting to change the terms of office to coincide with the election date. There is some discussion. Dennis states it would have to be effective in two years from now. There is no second to this motion. It is tabled until next week.
5. Discussed the need for an assistant to the Town Clerk in a case where the Treasurer and the Town Clerk are ever out at the same time. The Board of Selectmen decided that they will not appoint an assistant at this time.
6. There is a request from the employees of town hall to close the town offices on Friday December 26, considering the fact that the state offices will be closed that day also. Dale Witman made the motion to grant this request. Dennis Abbott seconds. Vote is 3-0-0 in favor.
7. The employee's of the Library requested that the Library be closed Christmas Eve and to be open New Year's Eve instead. The Board decided that the Library should keep there normal hours on these days.
8. Patti Berry submitted a request for time off. On December 11<sup>th</sup> to come in late due to a doctor's appointment, and all day Friday December 19<sup>th</sup>. The Board decided to OK this request out of personal time.

9. Jeff Selker had submitted request on the renovations project. 1. To install a drop ceiling and new lighting for an additional cost of \$400. 2. To install a bench on the ramp to the main entrance at no charge. 3. For off white paint on the interior of the new offices. 4. To take the steps out of the side entrance and to remove the side entrance to the office to provide more office space. The selectmen decided yes to all of the above. The selectmen would also like Jeff to put an additional step onto the main entrance.
10. Patti received a request from a previous employee for a copy of the personnel file. The Board stated that the person must submit a letter of request in writing, it will be discussed at the next selectmen's meeting and the file will be released to the individual.

#### OLD BUSINESS

1. The quote from Key Bank for the computer upgrade is discussed. After reviewing information provided it is realized that the figures provided need to be reworked so we can be sure to budget correctly for next year.
2. Memo from the Town Clerk regarding hours of polls for February election is discussed. It is decided that the hours will be from 7 am to 8 pm.
3. Sideletters requested to the personnel policy, Dennis will draft a letter.
4. Brenda Charland would like to discuss putting the records from the vault in the cellar up in the L closet upstairs for the reason that it is so humid down there that the records are being ruined and need restoring. Brenda made the motion that the old records be moved upstairs to the L closet to be exclusively for that purpose. Dale Witman seconds. Dennis Abbott asks what if there is a fire, those records would be destroyed. Motion is tabled until we find out what it will take to fix the vault so that the problem is rectified.

#### SIGNED:

The Waterboro Board of Selectmen signed the Warrant for Bills and Payroll. They also signed the following.

1. Selectmen meeting minutes for 12/2/97.
2. Letters to Robert Hunt.
3. Appointment papers for Michelle Dion to Parks and Recreation Commission.
4. Five abatement requests as follows: \$73.20 to Richard and Tina Winslow, \$113.46 to James Gray, \$18.30 to Maine Source, \$232.41 to Hazel Hoyt, \$89.67 to Republic Leasing Corp.

#### ADJOURNMENT

Motion to adjourn at 10:30 p.m.

APPROVED

Date:

12/12/97  
