

**SELECTMEN MEETING MINUTES  
FEBRUARY 3, 1998**

Regular meeting of the Waterboro Board of Selectmen. Attending: Dennis Abbott, Brenda Charland, Claire Poissant, Patti Berry, Fred Fay, Willis Lord, Millard Genthner, Frank Allen, Dave Dittmer.

OPEN DISCUSSION

1. Dave Dittmer enters to explain the cable t.v. negotiations and requested paperwork to be signed to extend the franchise negotiations one more time due to personnel reasons at FrontierVision and due to the ice storm. The letters are signed.
2. Town reports are discussed. We will run an ad in the Smart Shopper that reports will be available on Friday February 13<sup>th</sup> at the Town Hall, the Library, and Post Offices.
3. Millard Genthner reports on the teachers contracts that the 2.8% increase voted in is including the steps for teachers.

APPOINTMENTS

**Fred Fay** requests to add \$2,000 to the budget request for Deering Ridge Road for removal of the ledge that will be blasted. Dennis states that is fine but Fred will have to meet with the Finance committee and go over it.

NEW BUSINESS

1. Patti received a call from Me. State Surplus regarding the two generators that the town was requesting during the ice storm. They are available to us at a cost of \$250 each if we send someone to Boston to pick them up. If we still want them we have to fax a letter of approval signed by Dennis. Pam L'Heureux has agreed to go to Boston and pick up the generators. The Board agrees the purchase.
2. The memo from Me. DOT regarding chipping is still being looked into by Fred.
3. The contract from Atlas Advance Pyrotechnics for this year's fireworks at Old Home Days is agreed to and signed.
4. The employees of Town Hall have expressed an interest to resume having staff meetings again and would like one of the selectmen to attend. A staff meeting is scheduled for February 17 at 4 p.m. and Dennis Abbott will be attending.
5. Steve Lambert, CEO for the Town of Hollis requested the use of our laminator for his maps and he will supply the materials. The Board approved this request.
6. Patti asks the Board if we can have someone look at the copier in the hall to see what it will cost to get it in good working condition. Affordable Copier will be asked to come look at it and if it is not feasible to fix it we will get rid of it.
7. There is a question on personal days on the new personnel policy. It states that the employees must take full days only, when the employees have always been able to take half days for doctor's appointments. The Board agrees that the employees should be able to take half days, but will discuss this further when there is a full board in attendance. Patti asks about employees taking comp. time. Do they have to ask in advance and if they need to be reminded that is the procedure, who does that? Dennis states that the Board will do that being the department head at this time.
8. Claire asks the Board about binding of previous town reports in a hard cover book. She was told by the Nancy that that falls under the Town Clerk's budget and responsibilities. Dennis would like Claire to get a price on what it will cost to bind six town reports including this year's report and possibly the selectmen will have her get them bound this year.
9. Discussion of the Warrant is put off until there is a full board in attendance.

10. A letter of request from Debbie Downs and Board of Directors of the Library requesting grandfather status of the Librarian, Ruth Blake on the new personnel policy. It was previously discussed at the selectmen's meeting that Ruth could continue to use the five sick days annually that she had in the previous policy. It is understood that this would apply to Ruth only and that if Ruth left this would not be extended to any other employee. The Board agreed that it was agreed to at a prior meeting and a letter will be sent to this effect.
11. Workman's Comp. claim is reported to the Selectmen that happened this week at the Fire in South Waterboro. There is discussion regarding the handling of claims. The Board would like to ask Ginny Pare' to spearhead approaching Occupational Health Resources to agree to attend to minor injuries and the Board of Selectmen will decide whether a claim gets submitted to workman's comp or not. Of course every injury will be an OSHA recorded injury as required.

#### OLD BUSINESS

1. The information regarding State criteria on acquiring a zoning variance if provided to the Board. Dennis asks if the Planning Board intends to discuss this. Patti informs them that it is on the Planning Board agenda for February 11<sup>th</sup>.
2. Fred Fay reports that he measured the fence on Lakewood Drive that the town received a complaint about snowplow damage. The fence is 23' from the centerline of Lakewood Drive and Old Alfred road which Fred believes to be in the right of way of both roads and therefore is not the responsibility of the town to fix. Fred also states that the State may upon hearing of this complaint require Mr. Walker to move the fence. The Board agrees with Fred and to draft a letter to Mr. Walker stating the stand of the town at this point.
3. The lease agreement for the purchase of computer equipment from Key Bank is signed.

#### OTHER

1. Dennis Abbott reports that he will not be available on the following days. 2/10, 3/3, 3/17, 3/24 and the first week of April.
2. A meeting is set up on February 18<sup>th</sup> at 7 p.m. for the selectmen to go over the warrant.

#### SIGNED

The Waterboro Board of Selectmen signed the Warrant for Bills and Payroll.

They also signed the following:

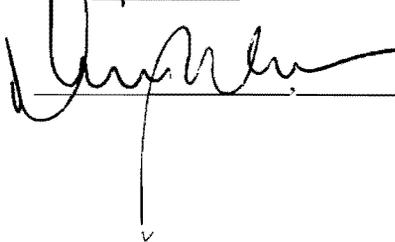
1. One background check.
2. Lease papers from Key Bank.
3. Negotiation papers to FrontierVision.

#### ADJOURNMENT

The Selectmen's meeting adjourned at 8:00 p.m.

APPROVED

Date: 2/17/98



Brenda Chastland