

**SELECTMEN MEETING
MINUTES
APRIL 14, 1998**

Regular meeting of the Waterboro Board of Selectmen. Attending: Dale Witman, Brenda Charland, Patti Berry, Willis Lord, Millard Genthner, Bob Fay, Bob Gobeil. Guests: Fred Fay, Steve Everett, David Fedrizzi, Dave Dittmer,

APPOINTMENTS

7:00 Steve Everett and David Fedrizzi representing the Conservation Commission enter to present the commission's plan for Ossipee Mountain. They show a map with proposed trails and parking area. They proposed to clear cut a 2 acre lot at the summit, to clear the Mountain Road between the stone walls, to have 100' wide trails to the ½ acre parking lot at the bottom; to be used for skiing and snow boarding. Dale asks the time frame for the work to be done. Steve says the first phase this summer is to cut the summit. Dale asks how much money do they plan to use for the parking lot at the Evelyn Thompson site. Steve says around \$1,000. Steve states they are back to the original plan to use the area within the right of way on that parcel. Dale asks how many members are on the committee. Steve answers, three, himself, Dave Fedrizzi and Scott Hamilton. Steve asks the Selectmen if they have any comments? Brenda states that she would like to think about this before making any decisions.

7:20 Dale made the motion to go into EXECUTIVE SESSION at 7:20 to discuss a Personnel matter. Brenda seconds. They come out of Executive Session at 7:29.

Dale reports that Dave Dittmer has just submitted his resignation and made the motion to reluctantly accept it as of June 1. Brenda seconds. Vote is 2-0-0 in favor.

Dave reports that he has received more estimates for fence caps. No decisions are made on that. Dave reports that the Parks and Rec. Committee voted to have the fences repaired and received an estimate for that of \$300. A purchase order will be submitted for Selectmen's approval.

Bob Fay asks Dave about hiring kids at the Route 5 picnic area. Bob says they never worked out before. Dave answers that no decisions have been made who will be hired yet. Applications are being accepted by whoever applies. The rate of pay is cut to \$5.50 to start, if attendants come back from last year they will receive the same pay they received last year. Bob Fay states that he objected to the circus on the Lion's field.

7:45 Dwayne Woodsome and Roland Denby address the Board as representatives of the Planning Board, to give their input on hiring a secretary. Dwayne states that the whole board would like to see Patti stay as the secretary. If the Selectmen could give her 10

hours a week away from the selectmen's office it would work. If that doesn't work, then the Planning Board would rather see a 30 hour a week job for the CEO and the Planning Board combined. The reason given is to have a secretary be in the office more than 15 hours per week. Dale states at this time that we need to have set hours for each department. We had a full time CEO in an attempt to run a comprehensive office and it was clear from town meeting that was not the direction the townspeople wanted to go. Specific hours were set and we are working with the personnel we have on hand. We can possibly combine the jobs but we need to maintain the part time hours. Roland Denby adds that he thinks it is critical that there is some consistencies up in that office. He would like to get someone that will stay with them, they need a custodian of the records. Bob Fay asks the Selectmen if this board is hiring an assistant or will they wait for the new board. Dale states there will be a workshop set up to come up with a job description, what the selectmen are looking for and then advertise for the job. Bob states that he sees it that Brenda and Willis are against hiring an assistant and wonders why the selectmen would hire one now knowing that two of the selectmen in the new board will be against it. Brenda states that it was clear to her at town meeting that the people saw the need for an assistant and she will honor that. Willis states that he is against hiring an assistant unless they have prior experience in grant writing especially. He will be against hiring another secretary. Brenda states that she has been concerned with the structure of the positions in the office and she requested a workshop to determine a job description and find a person to fit precisely what the selectmen want done for work. Bob states that there ought to be a way to give the Planning Board what they want. Dwayne Woodsome says that at this time with all that is coming up they need someone with an idea of what is going on. The Planning Board is in the process of reviewing the Zoning Ordinance and have hired Walt Stinson from Sebago Technics to help. The first phase should be done by July 1st. Dale states that they will take this input into consideration when doing interviews, and the chairman of the Planning Board is welcome to participate in the interviews. Roland informs the Selectmen that two members of the Planning Board will be attending the meeting with Hannaford Brothers and DEP for the purpose of traffic study.

8:00 Scott Brackett from Southworth Milton and Fred Fay address the Board about the town tractor. The figures for the new tractor and the equity in our current tractor are compared. With the buyout of the current lease the equity in the tractor is \$9,000. Scott explains that we can utilize the new machine more because it would have more attachment availability. The attachments we could use won't fit the tractor we have now. Dale explains that the new piece of equipment would give greater productivity with the sweeper attachment and the 4 in 1 bucket. Brenda is concerned with leasing. She adds that we have to decide if the attachments warrant the expense of the new tractor. She asks Fred what he expects this will perform that can't be done less expensively. Fred states that he will get prices of sweeping and that he will not sweep by hand anymore or ask anyone else to do it when there is equipment that will do it much easier than by hand. Scott Brackett states that the key is that this tractor is equipped for different attachments and could be utilized for many different projects. Dale states that the question before us is it cost effective to buy the new tractor. This will be presented to the full board and taken from there.

8:30 John Kustron enters to discuss the Lion's Club parking lot. John shows a plan with the layout of the land. There is a problem with flooding of the septic tanks and the septic system backed up into the building. John proposes to scrape off the loam and replace with gravel, which will allow for additional parking and will allow the water to drain away from the septic tanks. The loam can be piled around the tanks so the water won't accumulate around them. John would like to hire Glenn Bean to excavate the area and is requesting that the town provide the gravel to replace the loam that is scraped off. Dale made the motion for the town to absorb the cost of trucking as well as provide the gravel to resurface the area. Brenda seconds. Vote is 2-0-0 in favor. Motion carries.

NEW BUSINESS

1. Dale asks Fred about closing New Dam Road to replace the culvert. Fred states that he would like to schedule this project for next week while school is out so that we can close that section of road. Dale would like to make sure that the road is posted well in advance to give people plenty of notice to the road closing. Elias Smith would also like to be informed for the Fire Department to know when there will be a detour. Fred will take care of it. Fred asks at this time about a stop sign for Ossipee Hill Road. He had a call requesting one. It is discussed and decided that Fred will find a Dangerous Curve sign to put up at the intersection of Ossipee Hill Road and Straw Mill Brook Road.
2. Dale reports that the computer upgrade has been completed.
3. Patti gives an update on the tax payment arrangement made last week with Kathleen Welch and Ron Miller. The selectmen do not have authority to stop the foreclosure once it has begun. Ron Miller came in and paid the taxes anyway for 1996 so this issue has been taken care of.
4. The FEMA money is in for the ice storm. Patti wants to know if she can run an ad in the Smart Shopper informing people when Fred will start clearing the roads of brush to save on some phone calls. This request is approved.
5. The application for tax abatement needs more information provided before that can be discussed.
6. The request for time off from Margaret Beavis is approved.
7. The application for use of the Town Hall by Dianne Blackburn is approved.
8. There is discussion of the violation at Ossipee Lake on East Shore Road that Rob Baker has been working on. Dale Witman made the motion to direct the town's attorney to take court action against Steve Testa for the violation on East Shore Road. Brenda seconded. Motion carries with a vote of 2-0-0 in favor. At this time Brenda requests that Patti check with Rob Baker on the tire violation of Kevin Owen and see what is happening with that.
9. Patti reports that Don Holden reported that the dam at Ossipee Lake was adjusted this week. The water was down a ¼" to 6' 1 ½" and with no rain in site the dam was adjusted to bring the level up to 6' 4-5".

OLD BUSINESS

1. Patti informed the Board that we need a postage scale since the one we have is broken and is checking on prices of postage meters with scales included since in 1999 we will be required to update our postage meter anyway.
2. Pam L'Heureux submitted a proposed form for the use of the generators. Brenda does not want to let individuals use the generators. Dale states that any non emergency use should be approved through the Board of Selectmen. Brenda suggests that Karen Lovell look at the proposed form for legality reasons. Patti will fax it to Karen for her review.
3. The interviews for the Planning Board secretary and the CEO secretary will be set up on Friday April 24th. Patti will notify the Planning Board chair when these are set up.
4. A workshop is set up for Thursday April 23 at 7:30 to go over the Selectmen's Assistant job description.

OTHER

There is discussion of the fire at the pit at the dump this week. Elias explained why the fire keeps starting. The Forest Warden did not have a problem with the controlled burn but he wanted someone to be present at all times. Millard states that Alfred has someone chipping at their transfer station and will Patti is asked to find out who is doing this for next weeks meeting.

Elias Smith reports that he has copies of two proposed new laws relating to the Fire Department. That everyone has to be fitted for individual masks and that if 2 people are in the fire two people have to be outside. These laws have not passed yet. When Elias gets an updated copy of the laws he will submit a copy to the Board of Selectmen.

SIGNED

1. The Board of Selectmen signed the Warrant for Bills and Payroll with the exception of the checks cut to G & F Septic and to Scott Ohman per Brenda Charland.

ADJOURNMENT

The Selectmen's meeting adjourned at 10:15 p.m.

APPROVED

Date: 4-21-98



Brenda Charland