

**SELECTMEN MEETING MINUTES**  
**APRIL 21, 1998**

Regular Meeting of the Waterboro Board of Selectmen. Attending: Dennis Abbott, Dale Witman, Brenda Charland, Willis Lord, Patti Berry, Millard Genthner, Fred Fay, Dave Dittmer, Bob Gobeil, Dianne Holden.

**APPOINTMENTS**

7:00 **Dave Dittmer** enters to report that the Parks and Rec. Committee voted to purchase a net for the Lion's Field to prevent softballs from going into neighbors pool. Dave also mentions that the Committee voted to purchase a base pad and to put fence caps on the Lion's field and Friendship Park. Dave reports that he has some good applications for the maintenance positions. The selectmen agree to let Dave handle the interviews and make a recommendation to the Board as to who to hire. Dave also reports that the Cable TV contract has been agreed to by the Cable Committee.

**7:00 PUBLIC HEARING**

Dale Witman calls the public hearing to order at 7:07 for the purpose of hearing the renewal application of malt and vinous license of the Peppercorn Restaurant by Carmine DeSimone. There are no comments from the public. Dale made the motion to grant and sign the renewal application for the Peppercorn Restaurant for Malt and Vinous license. Brenda seconded. Vote is 2-0-0 in favor. Motion carries. Public Hearing closes at 7:09 p.m.

7:10 **David Brann re: Bagley Road.** David enters to ask what has to be done to get the town to maintain his portion of Bagley Road, being the further end towards Clarks Bridge Road. Dennis Abbott explains that the process is to get townspeople's approval at town meeting. David states that the road is not accessible as a fire lane. Dennis adds that the town has not made an attempt to make that road passable for public use. David asks who is liable is someone goes off the road and gets hurt, and can he block the road off to public usage. Dennis states that if someone gets hurt it is their liability and that when a road is discontinued or abandoned, public easement remains. David asks what he has to do to get maintenance on his road. Dennis states that if they want an article on the warrant for town meeting to send a letter of request to the Selectmen for that section of road to be maintained and then it will be taken to the townspeople to approve or not.

7:30 **Dianne Holden re: releasing of checks.** Brenda is concerned that checks do not go out before the warrants are signed. Dianne states that historically the payroll checks have been released Tuesday night. Brenda says that the law states that checks are not released until the warrant is signed. Dianne states that one selectman approves the bills prior to the checks being cut. Dianne adds that how many times has she had to try to round one of the selectmen up so there would be two signatures to release checks. Twice

checks were released with one signature because Brenda would not sign. Brenda states that under no circumstances should checks be released without signatures. Brenda made the motion to clarify the Policy on Treasurer's disbursement Warrants for Employees Wages and Benefits that payroll checks be disbursed after one signature and accounts payable checks be released after two signatures and that no checks be released until the warrant is signed. Dale seconds. Vote is all in favor. Motion carries.

Brenda would like to discuss the purchase order procedure at this time. Brenda says that we either need to stick to it or fix it, because purchase orders are being filled before being signed. Dianne states that her only problem is that she doesn't always get her copy of the purchase order to match up to the invoice. Dianne suggests that we cut general assistance checks once a month and state this on the vouchers we send to the vendors. Dale made the motion to put general assistance accounts on the voucher system and cut checks once a month. Brenda seconds. Vote is all in favor. Motion carries.

Doug Foglio enters at this time and would like to discuss the dumps burning pit. Dennis tells Doug to do what he has to do to clean up the area around the pit the way it is supposed to be, to make a clear area around it.

8:10 Dale Witman, Brenda Charland, Willis Lord and Doug Foglio leave the meeting and go into Executive Session to do interviews.

9:20 All come out of Executive Session. Meeting resumes.

#### NEW BUSINESS

1. Discussion of culvert prices with Fred Fay. Dale would like to see us buying in bulk whenever possible. Dale states that we know what our road projects are and what money we have left so lets buy what we need and get them delivered. It is decided from reviewing the price lists provided that we will order culverts from Burtco.
2. Brenda states that Don Day proposed to her that he is selling his property next door and that he would give the town first option before putting it on the market. Dennis says we will bring this up at council meeting and see what interest there is.
3. Request from Jerry Daigle to switch two work days in May for two other days is approved.
4. Dennis agrees to be the Grand Marshall in the Old Home Days parade.

#### OLD BUSINESS

1. Reviewed the proposed generator use form that was submitted by Pam L'Heureux and reviewed by Karen Lovell. Pam will set up a program.
2. The ad for the Parks and Rec. Director position is reviewed and revised.
3. Discussion of quotes received on comparable tractors. Dale asked Dwayne Woodsome to provide this information. Quotes are reviewed. Dennis states that we should figure out what we want for a tractor and take it out to bid. Dennis would like

to price out the economic benefit to a new tractor compared to the cost of the work we do now.

4. Patti reports that the Department of Human Services revisited last week and found the town to be in compliance with the General Assistance Ordinance.
5. Brenda would like to discuss having an article at town meeting to dispose of town property, specifically the wood from Webber Road. Dennis thinks we are morally obligated to request of landowners if they want wood that is cut near their property if they want it and if they don't the wood goes to the town. Dennis adds that there should be a policy on all road materials generated from road projects. Patti will contact MMA for a boiler plate article that categorizes any materials realized from town construction projects.
6. Patti asks the Board if she can keep the temporary office help through the end of this week. The Board approves this request.

#### SIGNED

The Board of Selectmen signed the Warrant for Bills and Payroll. They also signed the following:

1. Appointment papers for Ballot Clerks.
2. Pole location permit for Saco River Telephone.
3. Background check for Maine State Police.
4. Deed for S W Development Corp. for purchase of Map 42 Lot A2.
5. Quit claim deed to Donald Horton.

#### ADJOURNMENT

Meeting is adjourned at 10:15.

APPROVED

Date: 5/5/98



Two handwritten signatures are written over a horizontal line. The signature on the left is a cursive name, and the signature on the right is 'Dale A. [unclear]'.