

SELECTMEN MEETING MINUTES
MAY 19, 1998

Regular meeting of the Waterboro Board of Selectmen. Attending: Dale Witman, Brenda Charland, Willis Lord, Fred Fay, Elias Smith Jr., Scott Birkemose, Jon Gale.

OPEN DISCUSSION

1. Dale Witman reports that he spoke with Dave Dittmer about a complaint that the Route 5 picnic area needed the trash taken care of and Dave has already scheduled the area for cleanup. Dale reports that he will be attending the screening interviews as a representative of the Board of Selectmen of the Parks and Rec. Director applicants this Thursday.
2. Brenda Charland requests that the first item on each agenda be acceptance of the minutes of previous meetings. It is agreed by all to do that.
3. Dale asks Fred Fay to report the areas of town that he has cleaned up brush from the roadsides. Fred reports that Ossipee Hill Road, New Road, Lake Sherburne development, West Winds development are all done. Fred will get a list from Fred Owen on the roads that he has done.

APPOINTMENTS

Jon Gale was invited to speak with the Board regarding the projections of miscellaneous fees at town meeting. Dale states that the miscellaneous fees that were projected included plumbing and building fees, dog fees and motor vehicle fees and that these are designated funds, so are appropriated twice. Jon states that when he asked for a list for miscellaneous fees, he was given a list that included those fees. Dale states that they should not have counted designated funds as available fees. Brenda states that at town meeting the motor vehicle department and the constable were funded by taxation so fees generated by those functions should be transferred to the general fund. It is decided that the only problem this year would be with the Code Enforcement office because that office does depend on the fees that are generated from that office. Brenda states that the code office should have a budget like every other department. Dale states that he would like to ask the treasurer next year to highlight the designated funds.

Elias Smith requested to meet with the Board to discuss the need to replace engine three due to the body rotting out and a hole punctured in the polly tank. Elias has estimated it would cost too much to fix but the truck is too good to throw away. It could be refitted for a forestry truck. It is a 1974 F600 Ford. Elias requests that an article be submitted on the warrant for special town meeting to get a refurbished fire truck. Elias states that after checking around he has a range of prices from \$68,000-100,000 for a good truck that would last 20 years. We have to be careful of the height of the truck because of the availability of the buildings. A brand new truck would cost around \$300,000. Brenda asks where would the funding be taken from? Different options were discussed. It is decided that the Finance Committee and the Selectmen will meet on Thursday, May 28 to

review the warrant for Special Town Meeting together, and get the committee's recommendations. Dale made the motion to include an article to request \$85,000 for a refurbished fire truck. There is no second to the motion.

NEW BUSINESS

1. Patti reports that Becky Bowley reported to her that she is allowing the people who got burned out of their home in the Twin Pines trailer park to use the vacant trailer that is currently owned by the town. Mr. Hanson's insurance covers the vacant trailer.
2. Dale requested that we discuss taking the paving out to bid. Dale states that he thinks we should put it out to bid. Fred Fay states that to be fair to everyone he agrees we put it out to bid. Brenda states that she thinks everything should go out to bid but noted that the Road Commissioner did not favor bidding last year and wondered why the change. Fred will gather the information needed on the road projects for next year. It is decided that the specifications be uniform for everyone bidding. The following will be included in the bids: 1. Figure in the traffic control, 2. Figure in final grade and shoulder work, and 3. The price per ton laid. Dale would like the statement that the selectmen reserve the right to accept or reject any or all bids to be included on the specs also.
3. Dale reports that the applications for the Parks and Rec Director have been narrowed down to 5. The committee will interview through the screening process then come forward with their recommendation to the Board of Selectmen.
4. Rick Bear called in and spoke to Patti regarding the brush removal of his road in Beaver Run development. He was unaware that the town would pick up his brush if he had it out and now the town has already gone down his street. He thought we should have advertised this and requested the road crew to come back for his brush. It is agreed by all that the Road Commissioner will not back track once he is done with a road.
5. Patti asks the Board about issuing new laminated dump stickers. People who have yellow stickers are being told at the transfer station that they need to get a new sticker. The laminated stickers are good until the end of the fiscal year. Patti asks if we are going to charge the \$10 fee to people who will have to buy a new sticker at the end of the year. It is not decided but we will research the purpose of the laminated stickers.

OLD BUSINESS

1. There is discussion on the generator rental/use form and whether or not this should be voted in as an official policy. It is agreed that the use of the form should be sufficient.
2. The warrant for Special Town Meeting is discussed. Brenda states that the wording of Article 3 is wrong. There is discussion about Article 4 and the Lake Arrowhead lots. The wording of this article will be finalized next week after meeting with Lake Arrowhead tomorrow night. Brenda asks about the bill for Deering Ridge Road and Roberts Ridge Road for engineering and if it should come out of the town engineer account since there is a balance of \$2,800 in that account. Patti will research those two bills this week.

3. There is brief discussion about the Selectmen's Assistant position. Willis Lord states that he thinks we should make Patti an Executive Secretary and hire a secretary to help out and to train to be a motor vehicle back up. Brenda states that she agrees only under the stipulation that Margaret does not back up the Tax Collector. Brenda adds that unless we come up with a job description that involves more than is being done now, that should be the way we go with this. This will be discussed further next week.
4. The structure of town committees is discussed. The Road Review Committee description is talked about. Brenda said the other selectmen were in agreement with the description submitted and would like to get this one advertised separately since it is the only committee currently not functioning. Willis doesn't like the wording. Dale states that he thought the wording that states "a person should only be appointed to one committee at a time" went for all committees and why does that need to be in the description of individual committees. Jon Gale made the suggestion that we change the wording to; "to promote increased volunteerism on town committees, and in the Board of Selectmen's interest in the ability of a person to be dedicated to the committees the Board will not appoint a person to more than one standing committee except in the absence of qualified volunteers and then that person can only be appointed to no more than one year." Brenda agreed that is a compromise. Dale suggested the words advisory committee be highlighted. He would also like to add to the statement that the committee will estimate the cost of each project to be presented to the Finance Committee and the Board of Selectmen. Brenda will incorporate this into the description and have it ready to vote on next week.
5. The Finance Committee is discussed, specifically whether to have 5 or 7 people on the committee. Jon Gale thinks 7 is a good number. Everyone agrees on 3 year staggered terms to begin with 3 members appointed for 1 year, 2 members appointed for 2 years and 2 members appointed for 3 years. Brenda will have a description ready for review and vote for next week.
6. The Public Safety Committee is discussed. Scott Birkemose asks what kind of committee this is, advisory or what? Dale states that the power remains with the Selectmen. This committee would be a liaison between the Fire Department personnel and the Board of Selectmen. Brenda states that its primary function would be to nominate a Fire Chief for appointment by the Board of Selectmen. Brenda will type what was agreed on during the workshop discussion for review and vote next week.
7. The municipal building study committee is briefly discussed. Elias Smith suggests that there be 3 members appointed from the Fire Department, 1 member from the Rescue membership, 1 a Finance Committee member, 1 a Selectmen representative, 1 from the Planning Board, and 2 citizens.
8. Jon Gale asks the Board if they would be interested in participating in a workshop to study their decision making to aid in their interaction with each other as a Board. Jon would be willing to run this workshop at no cost for the experience it would give him.

SIGNED

The Board of Selectmen signed the Warrant for Bills and Payroll.

EXECUTIVE SESSION

Dale made the motion to go into executive session at 9:10 p.m. The Board did not go into executive session for lack of a second to that motion.

DISCUSSION

1. Dale discussed the purchase order for Vemeer Sales for the rental of the chipper and stated his displeasure to find out that the purchase order was altered after he signed it and was not informed of that fact until he discovered it on his own. It was made out for \$1,200 per month and then was changed to \$1,200 per week without his knowledge after he signed it and became aware of it after receiving the second bill for the second week. Patti stated that Fred Fay had told her that he made a mistake in the purchase order and she did not forward that information to the Selectmen. This will be discussed with Fred at a future meeting.
2. The discussion moved to the operations of the transfer station. The work that was done to bring the dump into compliance with DEP was discussed, as to the fact if all the work that was done was authorized by the Board of Selectmen prior to the work being done. We will take out the original plan for the dump and discuss this at a later date.

The meeting closed at 9:45 for lack of a quorum.

APPROVED:

Date:

 