

SELECTMEN'S MEETING MINUTES
July 29, 1998

Attending: Dale Witman, Willis Lord, Patti Berry, Angelyn Brann, Nancy Brandt, Margaret Beavis, Bertha McAloon, Dianne Holden. Absent: Brenda Charland.

OLD BUSINESS

Dianne Holden expressed concern over not being able to call the Town's attorney should a situation arise. Dale made a motion to allow elected officials access to the Town's attorney as needed and that a copy of questions and correspondence be kept on file with the individual as well as in the Selectmen's office. Willis seconded. Vote is 2-0-0 in favor. Motion carried.

Dale and Willis read a proposal that was written up by Patti, Angelyn, Bertha, Margaret, Nancy, and Dianne concerning a solution to our problem of how to best rearrange the offices to better serve the public. (See attachment)

Dale expressed reservations about the changes proposed. He states that he has reservations about the continuity of the Selectmen's Office, the productivity, and is concerned that the Selectmen won't have everything they need at their fingertips.

The following changes were discussed:

1. Margaret and Bertha switch terminals.
2. Patti moves into the office formerly the stage.
3. A new desk should be purchased for Patti.
4. Two new, ergonomically-correct chairs should be purchased for Patti and Angelyn.
5. A panic button and a deadbolt should be installed in Patti's new office before any moving gets done.
6. Patti's new office will need to be hooked into the alarm system.
7. Margaret will move into Angelyn's office.
8. If Margaret goes on vacation or takes a day off, Bertha will still cover for her.
9. Contacting George to put a door or window in Patti's new office.
10. The Internet is to be installed in each office.

Dale, again, states that he has reservations. The Selectmen went to the townspeople for funding for a secretary and Dale doesn't want to lose Angelyn to the motor vehicles department. Patti suggested that we give it a try. If it didn't work out, things could easily go back to the way they were. Angelyn suggested that we meet in 30 days and again in 60 days to discuss whether or not the changes are working out. Dale and Willis agreed.

Dale wanted to make it perfectly clear that Angelyn is only there to assist Margaret, not to assume her workload. The Selectmen don't mind sharing their secretary but they will not give her away to the motor vehicles department.

Dale made the motion that we give these changes a try, that we meet again in 30 days and in 60 days to discuss whether or not it's working out. If it is decided at this time that things aren't working out, it will revert back to the way things are now. The yardstick to measure the success is how the Selectmen's office functions and how everyone is keeping up with their workload. Willis seconded. Vote is 2-0-0 in favor. Motion carried.

All present agreed that this was the best Selectmen's meeting ever attended. It was very productive, supportive, and there was a willingness to listen to everyone else.

The meeting was adjourned at 9:15 p.m.




