

**SELECTMEN'S MEETING MINUTES
AUGUST 4, 1998**

Dale Witman brought the meeting to order at 7:00 p.m. Attending: Dale Witman, Brenda Charland, Willis Lord, Patti Berry, Angelyn Brann. Guests: Peter Harriman, Carl and Carol Sellers, Millard Genthner, Dianne Holden, Nancy Brandt, Margaret Beavis, Bertha McAloon, Pam and Jason L'Heureux, Mike McAlevey, Frank Allen, Fred Faye, Payson MacCormack, Pam Witman.

APPOINTMENTS

1. Dale states that the consent agreement with Peter Harriman's name needs to be changed to have Carl and Carol Sellers names instead. Willis makes a motion to grant the agreement of penalty in lieu of \$1.00. Brenda seconds. Vote is 3-0-0. Motion is carried.
2. There was some discussion about the use of the tractor at the dump.
3. Willis states that the dump attendants are there to help the public, not to upset them. Millard suggests that they postpone discussion about the problems at the dump until all the attendants are present. Brenda makes a motion that this issue be tabled to the next meeting and that the employees in question be notified in writing and be made aware of the subject matter. Willis seconded the motion. Vote is 3-0-0. Motion is carried.
4. Brenda states that the changes for the office restructuring are excellent. It's what she's wanted for a long time. She also states that the job descriptions Dale found clearly counter the action and can't just be ignored. Dianne Holden states that the job descriptions have never been adopted. Brenda states that she has a problem with Patti or anyone else being in the office off the stage. Willis states that there will be a door or window put in so that Patti will get air. Brenda makes a motion that they adhere to the original motion. Willis seconds. Vote is 3-0-0. Motion is carried.

NEW BUSINESS

1. Brenda states that some of the minutes are too long and too detailed. She also states that a vote had been taken that states that the meetings were to be taped and only motions and votes were going to be in the written. Brenda then states that either the old motion be adhered to or a new vote be taken. Willis makes a motion that if there is a difference of opinion that both sides be recorded, that dialogue is capsulated. Brenda seconds. Vote is 3-0-0. Motion is carried.
2. Willis states that if any of the Selectmen don't sign the warrant, they should make a statement as to why. Brenda agrees and states that she will submit an explanation to the secretary to be attached to the minutes whenever she decides not to sign a warrant.
3. Willis states that unless personnel is present, no one should have access to files in other departments. Dale states that a policy should be rendered to pen and reviewed at a later date.
4. Brenda presented changes she would like to see made to the changes to the personnel policy that were drawn up regarding personnel behavior. All agreed.

OLD BUSINESS

1. Nathan Gay was unable to make it to the meeting. He is to be rescheduled for next week.
2. Willis makes a motion to employ Pam Witman as secretary for the Public Safety Committee. Brenda seconded. Vote is 2-0-1 with Dale abstaining. Motion is carried.

3. Willis makes a motion to increase Pam Witman's pay to \$8.50 to be increased yearly, in line with other staff increases. Brenda seconds. Vote is 2-0-1 with Dale abstaining.
4. Dale asked Patti to call Dave Moravick to come in to discuss the insurance policy.
5. This issue of the job description for the Health Officer has been tabled.
6. Dale asked Pam L'Heureux to write a 3 or 4 paragraph of the whole EMA plan.

Warrants for bills and payroll were signed.

Abatements for Robert Joyce, Cynthia Ferguson, Herbert Meader, Bill Busford, and Lisa Simpson were signed.

ADJOURNMENT

The meeting was adjourned at 10:00 p.m.

Dale A. Wilk
Brenda Chaulsod
Willis A. Lord