

**SELECTMEN'S MEETING MINUTES  
NOVEMBER 10, 1998**

Regular meeting of the Waterboro Board of Selectmen. Attending:  
Dale Witman, Brenda Charland, Willis Lord, Patti Berry, Brenda Huntress,  
Bob Gobeil, Millard Genthner, Mike McAlevey, Elias Smith, Fred Fay, Pam  
L'Heureux, Jason L'Heureux, Frank Allen, Larry Jacobson

Dale Witman called the meeting to order at 7:00 PM.

**APPOINTMENTS:**

7:00 Jack Driscoll and Bob Townsend from Habitat for Humanities were present. Jack handed out literature and gave a brief overview of the organization, their goal being to build 10 houses in 10 years for needy families in NW York County. Jack stated that their purpose tonight was to request a lot from the town to build on. Dale stated that the town has a number of parcels which are now being reviewed by the Conservation Committee, but ultimately it will have to be voted on at Town Meeting. The board will be going through the process of developing articles for the Town Warrant during December & January and Dale anticipates it will be the latter part of January before they can get back to him. Jack will be in Florida but directed him to contact either Stan McGeehan, Town Moderator in Limerick at 793-4118, or Bob Townsend, Site Selection Committee at 793-9656.

7:30 Pam L'Heureux is present for the Library. Dale expresses concern over various items contained in the October 6 Library Minutes stating that any discussions should be held collectively with the Library Board and the Board of Selectmen. Pam states that meetings were held with the purpose of the subcommittee of the trustees coming up with one direction to present to the Town with rather than coming in with seven different opinions. Willis questions Pam regarding an attorney being consulted to discuss the pending contract with the Lion's Club and why Selectmen weren't consulted. Pam states that the attorney consulted was John Downs, a brother in law to Sandra Downs, at no charge, regarding a question of how the Library stands since it belongs to the town if the Lions wanted them back. Pam states there is no pending contract with the Lions. Dale questions Winnebago update, \$645 short possibly coming from the computer maintenance account. Pam states that no accounts are overdrawn but are short and transferring money from one account to another is not being done. Brenda Charland noted that as a town entity, the library

committees are to appointed by this board, and any town committee meetings must be posted. Pam states she is drafting b-laws for the Selectmen's approval.

Patti noted that we have 2 - 3 new committees and we have guidelines which will be going out this week to all committees. There is discussion about training and Pam is directed to go to Patti with any training requests.

Patti will set up a joint meeting with the library and selectmen which will be on a separate night from Selectmen's Meeting and will get back to Pam with a date.

7:45 Elias Smith was present to report on the Fire Department. He informs of a new statewide law which comes into effect January 1, the first half is the 2 in 2 out law which means whenever there are 2 men in the building, there must be 2 outside. The Fire Department is given on year to comply. The second half is the Respiratory Test which requires testing as follows:

Ages 18-35 Once every 5 years

35-45 Once every 3 years

45 and over Once every year

Elias states that he completed a 2 day crisis intervention workshop with SAD 57. The school district will be working on a crisis intervention policy and Elias will get this to the Selectmen when it is complete. Elias received a letter from DEP notifying him that any gas spill in any small amount must be reported. They were given a 24-hour toll free number for reporting.

Fire Department calls to date are as follows:

Fire calls 235/yr.

24/mo.

EMS calls 416/yr.

32/mo.

Elias presented the Selectmen with a Certificate of Appreciation for their help with the Appreciation breakfast.

Willis asks Elias if firemen are taking physical exams seriously and Elias states 15 have signed up since the meeting, and the deadline is Feb 1<sup>st</sup>. Brenda questions personal policy, are they signing and returning or do they have questions. Patti Berry states she will be going to the Dec 7<sup>th</sup> meeting and will answer questions at that time.

8:00 Sandra Tibbetts - Request for Consent Agreement Map 11 Lot 31C. Brenda Charland motions that the Board grant request for consent decree in lieu of a penalty of \$1.00. Willis seconds. Motion carries with a vote of 3-0-0.

8:15 Fred Fay expresses concern that Gary Ramsell is building a house on Bennett Hill Rd. and whether or not he is too close to the road. Dale requests

Patti to have Steve to an inspection on Thursday to make a determination if he is complying with setback laws.

Dale opens the meeting at this time for any questions/concerns.

Willis states that we now have a complete SAD 57 budget in the Selectmen's Office.

Pam L'Heureux states she will be going to the Arundel Fire Dept. on Nov 30 for Community Emergency Response Training, which is to teach citizens how to prepare for the first 72 hours of a disaster. Dale suggests she do a brief summary presentation at future council meeting leading into a class she might be able to hold on a Saturday here. Pam says it's been offered in the past by SAD 57 with no interest but this might be good PR. .

Willis asks Pam where we are with E911. She is going to Augusta this Friday and will have better information then. Her goal is to be able to give citizens their numbers at Town Meeting.

#### NEW BUSINESS

1. Brenda Charland requests the following insertion into the November 3<sup>rd</sup> Selectmen's Minutes within the 7:00 Water District discussion: "In response to written correspondence from the treasurer in which she notified the Selectmen that she can no longer do Water District bills due to time constraints". Willis notes that under New Business he stated that we sell the wood for \$40 and that Brenda made the motion for \$50. Brenda motions to adopt November 3<sup>rd</sup> minutes as amended. Willis seconds. Motion carries with a vote of 3-0-0.
2. Dale opens discussion about office restructuring and pending issues and notes that this board finds itself in a crunch in regard to available man hours due to the Tax Collector no longer backing up MV and Treasure no longer doing water billing. Brenda states that her motion at the November 3<sup>rd</sup> meeting was strictly that the question be put in the warrant for Town Meeting that the 3 elected officials be appointed and said nothing about benefits packages or job responsibilities, since this will fall within the personnel policy if appointed. Dale agrees. There is discussion about who can make elected officials do their duties. Willis questions whether or not the elected officials are compliance with MMA and further states that this whole referendum question issue should be decided by the townspeople and requests to reverse his vote. Brenda states she made the motion because the whole problem is affecting the performance of this Town Hall every day and the MV coordinator in Augusta stated to Brenda that she is very disgusted

with what is going on and that the elected Tax Collectors has long since lived out its usefulness. Willis again states that he wants to rescind his vote from the Nov. 3 minutes and Brenda states that he can't unless the majority of the board votes to reconsider and she won't rescind. Willis motions for reconsideration of the referendum question. Dale states that before reconsidering the referendum question he wants enter into a joint meeting with elected officials and try to come to a resolution. If resolution is not reached it will then be presented to the townspeople. Willis withdraws his motion until after this meeting takes place.

#### SELECTMEN'S ASSISTANT REPORT

Patti states that the grinding of stumps has been put off until Monday, Nov. 16. Patti will be out of the office next week Tuesday through Friday for Personnel Law and Worker's Comp training She will be here for Tuesday night's meeting and probably for part of the afternoon on the other days.

#### OTHER

Brenda Charland offers motion to Willis to ask Pam Witman to do the Water District billing. Dale leaves the meeting at this time. Willis asks why we didn't just give it to the Water District in the first place and Brenda states that she feels there needs to be interaction between the Town and Water District. Patti states that Brenda Huntress is willing to do the billing with Patti covering as back up if necessary. Brenda will track the time involved. Brenda Charland requests that the billing be accomplished within the next few days and reiterates that she is still willing to do it, the point being that the bills need to go out. Brenda Charland withdraws her motion. Dale rejoins the meeting.

#### ADJOURNED

Meeting adjourned at 9:00 PM.

Hardship abatement is tabled until next week. Willis motions to go into Executive Session for Worker's Comp claim and personnel issue at 9:00 P.M. Brenda Charland seconds. Vote 3-0-0 in favor.

#### SIGNED

The Board signed the Warrant for bills and payroll.

They also signed:

1. Mike Curley's Request for Time Off
2. Minutes of 10/20 and 10/27 Selectmen's Meeting

APPROVED

Date: 11/24/98

Pat A. White

Brenda Chastland

Willis A. Lord