

## **SELECTMEN'S MEETING MINUTES**

**March 8, 2001**

**PRESENT:** Willis Lord, Bob Fay, Brenda Charland, Nancy Brandt, and Pam Witman.

Meeting called to order at 3:10 p.m.

### **ANNOUNCEMENTS**

Motion by Brenda to approve the minutes of 2/27 as written and seconded by Bob. Vote 2-0-1.

### **NEW BUSINESS**

1. Discussed the purchase order policy. Bob did not want the Road Commissioner to have to get a purchase order to hire equipment. Brenda stated that the policy pertains only to merchandise not services. Motion by Brenda that it be changed to read "merchandise over \$1,000 shall be bid if so determined by the Selectmen's Assistant" and to exempt the Fire Dept. from the \$100.00 petty cash. Seconded by Bob. Vote 3-0-0.
2. Discussed the application process for Habitat for Humanity. Board does not feel that they were included in the application process as had been agreed to. Motion that they request of Habitat of Humanity to reopen the application process and include the Board of Selectmen.

### **OLD BUSINESS**

1. Discussed the Fair Hearing policy. As they have not heard back from the attorney will postpone until they do hear from Ken Cole.
2. Discussed naming John Smith Road.
3. Discussed the possibility of postponing town meeting. Nancy reported that there are no buildings available for the following week to hold town meeting per the superintendents office but will keep working on it.
4. Discussed the quorum of 25 to open the polls.

### **OTHER**

1. Discussed sidewalks in South Waterboro not being cleared of snow.
2. Willis thanked those who plowed during this last big storm for the tremendous job they did.
3. Discussed the Fire Dept. holding \$500.00 in petty cash when the Purchase Order policy states \$100.00. Agreed to exempt them from the \$100.00.
4. Discussed the thermal imaging camera. Brenda recommended that the Fire Dept. take the \$3,000 from their current budget and can be reimbursed at the June Special or the Selectmen can authorize them to overdraw. Nancy to come back with a recommendation.

### **SELECTMEN'S ASSISTANT REPORT**

1. Nancy reported that Lot A52 has only been offered at auction once and needs to go back to auction two more times before the Selectmen can sell it. Will send a letter to

7. Bob discussed a citizen who has been looking for old town maps in researching a right of way. It was suggested that he go to Alfred and look at the legal maps. Willis to call and will take the individual down.
8. Discussed Habitat for Humanity. Brenda felt the process should be reopened but the representative from Habitat is adamantly against redoing the process. Has asked for a name of someone she can complain to and has been told the information will be forwarded to her. Requested that anyone who knows of someone involved with Habitat that they also complain if they are in agreement that it was not handled fairly. Only received 7 applications and have it down to 3 but all agreed that if it had been advertised correctly there would have been a lot more applications. Was told that according to their by-laws they have to advertise in two publications but they only advertised in one which comes to Waterboro. They feel that they are still covered.
9. Motion by Brenda to pay the moderator \$150.00 for his two days of work. Seconded by Willis. Vote 3-0-0. Bob requested that Nancy send a note to Mr. Powers thanking him for all he did as Moderator.

#### **SELECTMEN'S ASSISTANT REPORT**

1. Reported that they have received 14 applications for Deputy Clerk and 6 for Parks & Rec. Director. Will set up a meeting for Monday night to begin the interview process.
2. Presented the application for the Lion's Club to renew their Bingo license. Motion by Brenda and seconded by Bob that they sign the application. Vote 3-0-0.

#### **ADJOURNMENT**

Motion to adjourn at 7:40 p.m.

#### **SIGNED:**

Warrant for Bills and Payroll

#### **APPROVED**

Date: 3/20/01

Willis A. Lord

Willis A. Lord

Brenda Chauland