

## SELECTMEN'S MEETING MINUTES

July 15, 2004

**PRESENT:** Douglas Foglio, Sr., Robert Fay, Nancy Brandt, Pam Witman, Bob & Ruth Jones, Richard Pinette, David Woodsome, Clint Andrews, Willis Lord & Don Boilard

### NEW BUSINESS

1. Request by Selectman Fay and because Selectman Foglio gets no additional pay and no additional voting power asked that he join him in his motion to elect Doug Foglio as chairman of this board. Seconded by Selectman Foglio. Voted. Passed.
2. Made committee appointments. Motion by Bob and seconded by Doug to appoint Pam L'Heureux as EMA Director. Voted. Passed. Motion by Bob and seconded by Doug to appoint Lisa Bennet as Health Officer. Voted. Passed. Motion by Bob and seconded by Doug to appoint Pam L'Heureux as Deputy Health Officer. Voted. Passed. Motion by Bob and seconded by Doug to appoint Donald Boilard, Kerry DeAngelis and Jennifer Frazier to the Recycling Committee. Voted. Passed. Motion by Bob and seconded by Doug to appoint Richard Bateman as the Cable TV Representative. Voted. Passed. Motion by Bob and seconded by Doug to appoint Alfred Hutchinson, Edie Hutchinson, James Carll, Donald Drew, Darthea Drew and Rebekah Higgins to the Cemetery Committee. Voted. Passed. Bob reported that they held interviews for the Planning Board the previous evening and two did not come in and a third was unable to make the appointment. Requested that the interviews be rescheduled as no one will be appointed without an interview.
3. Motion by Doug and seconded by Bob to hold an Executive Session with the acting Town Administrator on Tuesday, July 20<sup>th</sup> at 9:30 am. Voted. Passed
4. Motion by Doug and seconded by Bob to hold a meeting with the Town Administrator and Transfer Station Manager on Tuesday, July 20<sup>th</sup> at 11:00 am. Voted. Passed.
5. Motion by Bob and seconded by Doug to hold a staff meeting on Tuesday, July 27<sup>th</sup> at 10:30 am. Voted. Passed.
6. Motion by Bob and seconded by Doug to return Selectmen's Meetings to Tuesday evenings beginning at 7 pm starting next Tuesday. If a fifth Tuesday in the month there will be no Selectmen's Meeting. Voted. Passed.
7. Motion by Doug and seconded by Bob to accept the resignation of Paul Verrell from the Finance Committee and Public Safety Committee. Voted. Passed.
8. Motion by Doug and seconded by Bob to sign the Treasurer's Disbursement Policy. Voted. Passed.
9. Removed the request to purchase a town owned lot pending further research by the Assessor.
10. Motion by Doug to accept the wage schedule voted on at the Annual Town Meeting. Seconded by Bob. Voted. Passed.

### OLD BUSINESS

1. Doug stated the cost for solid oak doors for the Town Hall was approximately

\$4,000. He feels they should find less expensive doors. Motion by Doug and seconded by Bob to search out doors at a lesser price and report back as soon as possible. Voted. Passed.

### **OTHER**

1. Nancy reported that nomination papers will be available on August 9<sup>th</sup> for the Selectmen's position. The vote will be held on November 2<sup>nd</sup>.
2. Nancy reported that she has received a call from a Public Nurse stating that they are applying for a federal grant to hold a flu clinic the day of voting in November. They have chosen eight sites and Waterboro is one of the eight. Should know by late August if they received the grant.
3. Discussed the election for the vacancy on the board. Willis stated that per the charter it has to be held within 90 days. Doug read Section 307.3 which states that "if a seat becomes vacant more than six months prior to the next regular election the Board shall call a special election. If a seat becomes vacant less than six months prior to the next regular election they may call a special election. Also read letter from town attorney which states that they can wait until the election in November. Bob stated that if they held the election in 90 days that would be only 17 days before the November election and would probably only get 100 people out to vote whereas if you wait the two weeks and do it along with the Presidential election you will get 2800 out to vote. Motion by Doug and seconded by Bob to set the date of the election for November 2<sup>nd</sup>. Voted. Passed.
4. Reported that the engine brake signs are up according to the wording of the referendum.
5. Motion by Doug to go into Executive Session pursuant to Title 1 § 405 6H to discuss legal issues as requested by the Code Enforcement Officer at 7:23 pm. Seconded by Bob. Voted. Passed.
6. Motion by Douglas Foglio to come out of executive session at 8:48 p.m. Bob Fay seconded. Motion by Douglas Foglio that the Code Enforcement Officer follow up on suggestions made in executive session and report back at the earliest convenience and to keep in contact with the parties involved including the previous owner. Bob Fay seconded. Voted-passed.
7. Motion by Douglas Foglio to accept the meeting minutes of 6/10/04 & 6/24/02

### **ADJOURNMENT**

Motion by Douglas Foglio to adjourn at 9:00 p.m. Bob Fay seconded. Voted-passed..

### **SIGNED:**

1. Treasurer's Disbursement Policy
2. Concealed weapon application

### **APPROVED:**

Date \_\_\_\_\_

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