

## **SELECTMEN'S MEETING MINUTES**

**August 24, 2004**

**PRESENT:** Douglas Foglio, Sr., Robert Fay, Nancy Brandt. Pam Witman, Don Boilard, Larry Jacobsen, John & Betty Champion, Myron Edgerly, David Woodsome, Willis Lord, Clint Andrews Danny Bouzianis, Dep. Dave Scullion, representatives of the Post Office and others.

### **APPOINTMENTS**

Selectman Foglio opened the Public Hearing on the proposed Purchase Order/Payment Ordinance at 7 pm. Following no discussion hearing closed at 7:06 pm.

Selectman Foglio opened the Public Hearing on the location of the new Post Office at 7:06 pm. Selectman Foglio read a letter received from MDOT stating that after a site visit they provided the following observations, both ends of the Mast Camp Road should be realigned to intersect Route 202 closer to a 90 degree angle, that the limitations of the adjacent bridge need to be explored and the left turn lane for the Shop 'N Save starts on Route 202 at approximately where Mast Camp Road intersects and if the proposed post office requires a left turn lane, these movements may conflict. Willis stted that he felt this location would be very dangerous. Danny Bouzianis read a letter from his engineer who had done a preliminary analysis. Bob stated that the board is not here to support any specific location only to express that the current site is very dangerous unless a lot of changes are made. Postal Representatives stated that there are no plans to close the East or North Post Offices. This facility will only be for South Waterboro and carriers. Selectman Foglio stted that they will have two post offices within 3/8 mile and another 3 miles away. Also stated that South Waterboro is the only area in town with sidewalks and the post office should remain in South Waterboro. If they were closing all other Post Offices and centralizing it would make sense but not with another only 3/8 mile away. Stated that the town was not given any input into this decision. Discussed leaving the South Waterboro post office open and a new facility to replace East Waterboro. Christopher Madden of the Post Office stated that the process is still open and requested that all comments be sent to him in writing. Selectman Fay suggested soliciting comments from citizens and then will forward them also. Christopher Madden requested that in the letter they include the comments that if they were opening only one post office it should be in center and define where that is. Hearing closed at 7:50 pm

John Champion, Massabesic Lion's reported that they need to replace the windows and put vinyl siding on the medical building. They will retain the same look it will just be more energy efficient. Board of Selectmen agreed to allow them to do this project.

### **TOWN ADMINISTRATOR'S REPORT**

Report Attached.

### **NEW BUSINESS**

1. Motion by Selectman Fay and seconded by Selectman Foglio to appoint Shawn Shoemaker to the Personnel Appeals Board for a 1 year term. Also to appoint Pam L'Heureux and Dwayne Woodsome for 1 year terms as Alternates. Voted. Passed. Motion by Selectman Fay and seconded by Selectman Foglio to appoint Howard Doe to the Public Safety Committee for a term of 4 years. Voted. Passed. Motion by Selectman Fay and seconded by Selectman Foglio to appoint David Woodsome to the Public Safety Committee for a term of 5 years. Voted. Passed. Motion by Selectman Fay and seconded by Selectman Foglio to appoint Donald Martin, Don Mondor and Richelle Hammond to the Parks & Recreation Committee for a 3 year term. Voted. Passed.
2. Discussed the Performance Letter for Ossipee Landing Sub-division. Motion by Selectman Foglio and seconded by Selectman Fay to approve subject to a review of the dollar amounts and allocations. Voted. Passed.
3. Selectman Fay reported that the meeting for the County Budget Committee Caucus will be September 2<sup>nd</sup> at 6:30 pm at the York County Jail conference room. Need someone to be on this very important committee. Stated that they work very hard and put in a lot of time.
4. Motion by Selectman Foglio and seconded by Selectman Fay to accept the bid from D & M for the well at Friendship Park and that the pump is a separate charge and should also be included. Voted. Passed.

#### **OLD BUSINESS**

1. Motion by Selectman Fay and seconded by Selectman Foglio to accept the Purchase Order/Payment Ordinance as written. Voted. Passed.
2. Selectman Foglio stated that we should all be proud of the athletes in the Olympics.

#### **OTHER**

1. Selectman Foglio explained the states plans for realigning West Road. Motion by Selectman Foglio to readjust the alignment of West Road according to plans Project #12058-11 PIN 012058400 and we amend these to the plans shown on File Copy 16-419 Dated July 2004 and signed by David A. Cole and John Doherty, Chief Engineer. Motion seconded by Selectman Fay. Voted. Passed.
2. Selectman Fay read reminders.
3. Discussed Palesky and the West Nile Virus education program.

#### **ADJOURNMENT**

Motion by Selectman Foglio to adjourn at 8:30 p.m. Seconded by Selectman Fay. Voted-passed..

#### **SIGNED:**

Warrants for Bills and Payroll:

1. Appointment Papers
2. Quitclaim Deeds
3. Bill of Sale
4. Concealed Weapon Application

#### **APPROVED:**

Date \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TOWN ADMINISTRATOR'S REPORT**  
**8/24/04**

Item #1:

Doors: Price for the doors maximum will be \$2,500. includes 2 new doors, replacing the frames and sills.

Item #2:

Patterson & Assoc. has scheduled Sept. 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> to start reconciling the town books.

Item #3:

Audit proposal are due August 30<sup>th</sup>.

Item #4:

Preliminary review of the new school is scheduled on Sept. 1<sup>st</sup> with the Planning Board.

Item #5:

Hiring Panel has met and has started the process of reviewing the 41 applications for Dep. Town Clerk. Panel will be meeting again on Monday, Aug. 30<sup>th</sup> at 7 p.m.

Item #6:

Even with the possibility of Palesky looming over the town, departments will need to submit their capital plans according to the charter. New forms will be supplied to the dept. heads to use. The forms have been approved by the Finance Comm. and the Finance Committee will be holding an informational meeting with the depts.. to explain the new forms and what the plans should be prior to the deadline date of October 25<sup>th</sup>. Last year the plans were put together without any structure, this year the forms that will be required to be filled out will have the necessary information that the committee would like to see on the plans.

Item #7:

Rapid renewal. In the month of June, it was used by 4 people; July had 10 users utilized it and so far in August 18 people have used it. The town has received \$4,230.28 in excise and the fee loss total is \$74.92 for the three months.

Item #8:

Vault door has been ordered and it is about three weeks out. Will be installed on a Sat. when the offices are closed.

Item #9:

Selectmen and Administrator will be attending the meeting on Weds. The 25<sup>th</sup> at Kennebunk Town Hall on the Palesky tax cap.

Item 10:

Reminder that there will be no Selectmen's meeting next week since it is the 5<sup>th</sup> Tuesday.

Item 11:

EMA Director Pam L'Heureux is in Florida helping out the hurricane aftermath

Item 12:

A special thanks goes out to Ernest Roberge Sr. for his services as auctioneer at the tax title property auction.

Item 13:

Candidates night will need to be set up sometime in October. Selectmen will need to decide what night of the week will be the best.

Included are the following correspondence for the Selectmen's review and for further agenda items.

Letter received from MMA Risk Management Services

Invitation from Fire Chief Birkemose to attend the 911 memorial service on Sept. 5<sup>th</sup> at 3 p.m.

Memo sent to the Finance Committee with appropriations from 2001 to 2005, benefit survey.

Memo from Treasurer on the \$6,176.84 deficit in the Gobeil Park project. (future agenda item)

Copy of the brief filed on the Leighton vs Town of Waterboro legal issue.

Rapid Renewal report.

