

SELECTMEN'S MEETING MINUTES

January 17, 2006

ATTENDING: Doug Foglio, Sr., Robert Fay, Jon Gale, Dwayne Woodsome, Nancy Brandt, Pam Witman, Jonathan Raymond, Roland Gendron, Ron Perro, Clint Andrews, Bob Gobeil, Evan Grover and Willis Lord

Selectman Foglio called the meeting to order at 7:05 p.m

APPOINTMENTS

Mike DeAngelis reported on the Rec. Dept. and reviewed current financial information. At this point they have generated approximately \$13,000 in revenue. Also reviewed upcoming events and reported that they will be attending a Selectmen's Meeting in February with the Poetry Contest winners.

TOWN ADMINISTRATOR

1. Reported that the audit is in it's final stages. They are scheduled to come in next Tuesday with a draft audit. They are starting new procedures and should be in tomorrow to begin training the Treasurer.
2. EMA Director and Contract Deputy have moved upstairs in the old Town Hall so have a second meeting room on the first floor.
3. Reported that we have a lot that needs to be shredded. Should look into having a company give us a price on shredding all the documents. Selectman Foglio suggested sealing them in containers and taking them directly to RWS to be put into the incinerator. Nancy to find out whether that can be done and if so how to go about it.
4. Reported that there are workshops scheduled for every night next week as needed to work on the budget.
5. Reported that new computers have been installed or are being installed. The new server will be installed this weekend. Explained that the computers were so old that one was constantly going down. Also stated that we need new municipal software as we are experiencing continuous problems with Trio. Also reported that we hope to put a computer in the lobby for the general public to look up information. They would not be able to change anything, only access information.
6. Reported that nomination papers will be available January 26th and will have to be turned in by March 7th.
7. Reported that dog licenses are available now. After January 31st there will be a \$15 late fee added to each license. After April 1st the late fee increases to \$25 per dog.
8. Reported that Central Voter Registration will be coming in on January 26th & 27th to scan all the voter registration cards. What that will do is to allow s to go online and see if a person is also registered in any other town.

Dep. Scullion reported that there have been 138 complaints in Waterboro since 1/1/06 and 35 were handled by him personally. Stated that by being in town he can respond much more quickly. Reported that he has been charging for littering when he finds evidence but

is waiting to hear from the District Attorney's office to find out if they will prosecute. At this point he is not sure what they are going to do. Suggested that the town adopt an ordinance with a stiff fine which he as contract deputy can enforce and it might deter a lot of this. He will find out what the process will be if we adopt an ordinance. Selectman Foglio recommended we contact the town attorney to find out what we can do that he can enforce. Has been using the radar trailer twice a week around town and feels it does get people to slow down. It was also reported that the town has not received anything from the county on the contract deputy for next years budget.

NEW BUSINESS

1. Selectman Foglio reported that we need to get started on the project on Star Hill Road. Would like to start with the Road Commissioner on getting this done. Motion by Selectman Fay and seconded by Selectman Gale to get started on this under the direction of the Selectmen and utilizing the Road Commissioner with Selectman Foglio as the designated Selectman to oversee this project. Gave a brief overview of what's to be done. Vote unanimous.
2. Selectman Foglio stated that he would like a road opening ordinance. Explained that some work done by the Water District has left the road in poor condition and feels that the town should receive some assurance that these problems will be corrected. He has found several different ordinances. Motion by Selectman Fay and seconded by Selectman Gale to have Selectman Foglio in conjunction with the attorney develop a road opening ordinance. Vote unanimous.
3. Discussed a request from Cornerpost Land Surveying, Inc. regarding the status of Sandcrossing Road. Reported that it was discontinued on March 14, 1955 Motion by Selectman Foglio and seconded by Selectman Gale to submit to Cornerpost the official records as provided this evening. Vote unanimous.

OTHER

1. Evan Grover questioned the board on what it would take to get a road approved. Selectman Woodsome explained that it must be built to town specs which is an ordinance, then it would have to be inspected by the Road Review Committee and/or an engineer, would have to hold a public hearing, the property owners would have to deed the right of way over to the Town of Waterboro and then it would go to town meeting for a vote.
2. Willis presented a petition to the Selectmen to be acted upon. He has collected 343 signatures and this
Petition is to continue Pay As You Throw and rescind the recently passed Waste Management Ordinance.
3. Motion by Selectman Woodsome and seconded by Selectman Fay to accept the minutes of 1/3/06 as
written. Vote unanimous.
4. Motion by Selectman Fay and seconded by Selectman Woodsome to accept the minutes of 1/10/06 as
written. Vote unanimous.

5. Selectman Foglio read the reminders for the upcoming week. Also reported that the Selectmen will be holding workshops next week Mon, Tues., Weds. & Thurs. as necessary. Nancy stated that they will begin at 6 pm.

ADJOURNMENT

Motion by Selectman Fay and seconded by Selectman Gale to adjourn at 8:15 pm. Vote unanimous.

SIGNED:

Warrants for bills and payroll

1. Minutes of 1/3/06 & 1/10/06
2. Concealed weapon applications

APPROVED:

Date_____

SELECTMEN'S MEETING MINUTES

January 24, 2006

ATTENDING: Doug Foglio, Sr., Robert Fay, Cindy Moore, Jon Gale, Dwayne Woodsome, Nancy Brandt, Pam Witman, Pam L'Heureux, Ron Perro, Jason L'Heureux, Todd Abbott, Karen Banks, Dan Babb, Paul Kussman and Evan Grover

Selectman Foglio called the meeting to order at 7:10 p.m

APPOINTMENTS

Ron Smith of RHR Smith & Company presented preliminary figures to the Board. Explained that they are in the process of concluding the audit. Stated that the town is in good financial shape and in much better shape than they were June 30, 2004. Stated that they have implemented some changes and will need a few more. Expect to have the full audit by February 15th. Thanked Nancy and Julie for all their help and time. Explained that when they first came in that the records were only completed through March or April. Explained that they have started the treasurer's training but will be doing more in depth in the next 2-3 weeks. Stated that by March 15th they will be able to provide comprehensive financial reports. Reviewed what the surplus is and how it is broken down as well as what amount needs to remain fluid and that they should be dedicating some to a capital reserve fund.

NEW BUSINESS

1. Motion by Selectman Foglio and seconded by Selectman Fay to dispose of the truck to Ross Corner Fire Company for \$1 and if not that it go to auction and the money be split between Ross Corner and Waterboro Fire Dept. Vote unanimous.

OTHER

1. Discussed Winter Roads Foreman and Selectman Foglio explained that the Board of Selectmen are the
Winter Roads Foreman.
2. Selectman Fay read the reminders
3. Discussed scheduling a workshop for next Tuesday if necessary as there will be no Selectmen's Meeting.
4. Discussed a letter received from the District Attorney's office regarding funding and switching the responsibility of prosecution to the municipalities.
5. Motion by Selectman Woodsome and seconded by Selectman Gale to accept the minutes of 1/17/06 as written. Vote unanimous.

HEARING OF DELEGATION

Paul Kussman questioned the workshop held earlier in the evening with the auditors. Selectman Foglio explained that it had been announced at last weeks meeting that there would be workshops Monday through Thursday starting at 6 pm. The auditor's had been there all day and were scheduled to speak at 7 pm. Ron Perro stated that it had been

announced at the previous meeting that the Selectmen would be holding workshops every evening this week beginning at 6 pm.

ADJOURNMENT

Motion by Selectman Fay and seconded by Selectman Woodsome to adjourn at 7:35 pm.

Vote unanimous.

SIGNED:

Warrants for bills and payroll

APPROVED:

Date _____

SELECTMEN'S MEETING MINUTES
February 14, 2006

ATTENDING: Robert Fay, Cindy Moore, Jon Gale, Dwayne Woodsome, Nancy Brandt, Pam Witman, Jonathan Raymond, Clint Andrews, Ron Perro, and Evan Grover
Selectman Fay called the meeting to order at 7:00 p.m.

TOWN ADMINISTRATOR'S REPORT

1. Reported that the auditor had called and they will be here next week. He apologized for not being here this evening but they have been tied up this week being audited themselves. Requested a workshop prior to the meeting next week to go over the draft financial report and policy manual on how we handle cash and do our cash out.
2. Reported that the deadline for non-money articles is February 21st and no articles can be accepted after March 31st.
3. Informed the Selectmen that by February 28th they have to vote on what they want on referendum or hold a special meeting prior to 7 pm on March 7th.
4. Reported on an article in Northeast Municipal Forum regarding town meetings. Stated that it talks about how some towns are being innovative in trying to increase participation.

NEW BUSINESS

1. Motion by Selectman Gale and seconded by Selectman Moore to appoint Francis Towns to the Saco River Corridor Commission. Vote 3-0-1 with Selectman Woodsome abstaining due to a conflict.
2. Motion by Selectman Woodsome and seconded by Selectman Moore to table the item regarding universal waste until next week. Vote unanimous.
3. Motion by Selectman Gale and seconded by Selectman Moore to accept the name Old Ice House Road. Selectman Woodsome questioned if this was the same as the one just over the line in Lyman. Motion by Selectman Woodsome and seconded by Selectman Gale to table until next week to allow more research. Motion by Selectman Woodsome and seconded by Selectman Gale to accept the name Village View Lane. Vote unanimous. Motion by Selectman Gale and seconded by Selectman Moore to accept the change from Irma Vera Way to Soucy Lane and Soucy Lane Ext. Vote unanimous.
4. Motion by Selectman Fay and seconded by Selectman Woodsome to sign the lien release deed. Vote unanimous.
5. Motion by Selectman Fay and seconded by Selectman Woodsome to sign the corrective deed. Vote unanimous.
6. Motion by Selectman Woodsome and seconded by Selectman Gale to accept a check as of February 21st on the Hindle property if payment is still open and extend the agreement for an additional six (6) months. Vote unanimous.

OLD BUSINESS

1. Motion by Selectman Gale and seconded by Selectman Woodsome that February

15, 2006 be declared Gladys's Bradeen Day in Waterboro and that we send a memento of this proclamation to her. Vote unanimous.

2. Selectman Gale made a statement regarding the comment made by Selectman Foglio over the signs being posted around town and letters of complaint received. His suggestion is to not follow through with any sort of action on this matter. Didn't feel this rose to the level of rebuke and proposes no action. Evan stated that he is upset with the anti-Waterboro comments and feels they are inappropriate in this setting.

OTHER

1. Motion by Selectman Woodsome and seconded by Selectman Gale to hold a workshop with the auditor at 6 pm on Tuesday, February 21st. Will include the Finance Committee. Selectman Fay stated that there will be no public comment during the workshop as there is too much to do. If town allows they then may entertain comment from the public.

2. Selectman Fay reported that they need to fill some committee openings. Requested that letters be sent to non-participating members of the Public Safety Committee requesting resignations. Motion by Selectman Gale and seconded by Selectman Moore to send letters to people who have not attended within the standard requesting their resignation if they do not plan to attend. Vote unanimous. Selectman Fay explained the duties of the Public Safety Committee. Reported that they also need people on the Planning Board, Finance Committee and Road Review Committee.

3. Selectman Fay stated that he will try to make the Public Hearing on the County Budget tomorrow and Selectman Gale will attend the 11 Town Meeting on Monday.

4. Selectman Gale stated that they need to schedule a budget workshop to include the Auditor and Finance Committee to determine how much surplus can be dedicated to the FY 2007 budget, which articles will have the plus funds raised as part of the article, to determine the format of presenting the articles to the voters and the order of articles and to determine the expected revenues from excise tax, state grants, fees and sums allowed for taxation within the cap. This needs to be done within the next couple of weeks. Motion by Selectman Gale and seconded by Selectman Moore to schedule the workshop for 6 pm on Tuesday and not begin the Selectmen's Meeting until 8 pm and try to address all these issues at the same time as the auditor presenting the audit.

5. Selectman Fay read a letter from the Labor Board regarding the fine being recommended as \$0.

6. Motion by Selectman Woodsome and seconded by Selectman Moore to accept the minutes of 2/7/06 as written. Voted. Passed. Motion by Selectman Woodsome and seconded by Selectman Moore to accept the minutes of 1/24/06 as written. Voted. Passed. Motion by Selectman Woodsome and seconded by Selectman Moore to accept the minutes of 1/17/06 as written. Voted. Passed.

7. Selectman Fay read the Motor Vehicle Report for January

8. Nancy reported that Liz Gould's grandson, Seth Wescott, will be in the Olympics on Thursday night.

9. Selectman Fay wished everyone a Happy Valentines Day.

10. Selectman Woodsome read the reminders. Stated that they are looking for members to form the Conservation Trust. Selectman Fay explained the process of forming the trust.

ADJOURNMENT

Motion by Selectman Woodsome and seconded by Selectman Gale to adjourn at 7:45 pm. Vote unanimous.

SIGNED:

Warrants for bills and payroll

1. 2006/2007 irrigation service agreemen
2. Abatements

APPROVED:

Date