

## **SELECTMEN'S MEETING**

**July 10, 2007**

**PRESENT:** TammyJo Girard, Dennis Abbott, Evan Grover, Cindy Moore, Jon Gale, Nancy Brandt, Pam Witman, David Lowe, Willis Lord, Fred Fay, Bob Gobeil, Paul Tebbetts, Clint Andrews, Chief Matt Bors, Brigit McCallum, Jon Willard and David Woodsome.

Meeting called to at 7 p.m. by Selectman Grover with the Pledge of Allegiance

Motion by Selectman Gale and seconded by Selectman Moore to add the election of a Chairman to the agenda. Selectman Gale moved a discussion and the possibility of electing a vice-chair at the same time. Discussed the need to add a vice-chair to the by-laws. Selectman Abbott stated that the Charter doesn't speak to this. Motion by Selectman Gale and seconded by Selectman Moore to add to the agenda the election of a vice-chair under New Business.

### **APPOINTMENTS**

7:00 - Jon Willard reviewed problems at the library since doing their capital plan. Brigit stated that they were not in charge of maintaining the building until this year and the Librarian is not a facility manager. They would like to hire someone on a part-time basis to be proactive and not wait for things to go wrong. Selectman Gale stated that the library is a town department and the librarian is responsible to report problems to the Town Administrator. Felt that by developing a part-time facility manager further isolates the library from the rest of the town. Suggested that perhaps she needs to meet weekly with the Town Administrator. Jon Willard stated that they don't currently have a bidding process or the resources to do so. Selectman Gale stated that those types of things need to be done through the administrator. Selectman Moore stated that the Finance Committee and herself were not sure who to go to regarding the Capital Plans and that they felt the librarian is more day to day and it is the trustees that are more for the capital plan. Nancy stated that the Finance Committee is purely advisory and did not have the right to give them any direction. Stated that all departments have the same problem and all department heads are in charge of their buildings. Selectman Grover stated that they could perhaps have someone look at all the buildings a couple times a year because we deal with the same things at the town hall. Selectman Abbott stated that they are not responsible to get bids or quotes, that all goes through the Town Administrator and the Selectmen. Jon stated that they do have a very immediate need to get the steps repaired and need to know the process. Selectman Gale stated that they need to use the town's purchasing agent and that's the Town Administrator. Selectman Grover stated that they need to get it spec'd out and Selectman Abbott stated that it is not the responsibility of the librarians or the trustees to do that.

7:15 - Clint presented the Solid Waste Disposal & Control Ordinance, Solid Waste & Recycling Rules, Regulations & Fee Schedule, Operations Manual, Hazardous & Special Waste & Exclusion Plan and Universal Waste Handling Requirements. Selectman Abbott

stated that the ordinance needs a public hearing and requested that it be posted on the web-site. Will schedule the public hearing for July 3<sup>rd</sup>. Clint also reported that the committee met last Monday at the Transfer Station with Charlie Brown of Sebago Tech on the drainage. Have a proposal from Sebago Tech to do the work for \$2,750, currently have \$35,000 set aside to do this work. There is no estimate on the cost but the proposal includes a layout of the facility. Motion by Selectman Abbott and seconded by Selectman Gale to add this under new business. Vote 5-0-0. Reported that the Quonset hut is ready for the plumbing and that will be done next week, windows & doors are in the new office building and the deck will be done next week. Do have the state permits but the electrician has not come back to finish the work. Selectman Girard stated that this is a long standing problem and they need a complete list of what needs to be done then send a certified letter to the electrician with a deadline. Stated that in the future they should not pay in full until the job is complete. Clint will provide Nancy with a punch list so she can send the letter. Selectman Abbott thanked Clint's wife for all her work on this ordinance.

### **HEARING OF DELEGATION**

Paul Tebbetts questioned if the town really needs that much money that his taxes doubled. Also stated that it's the older people he is concerned about as they can't afford such high taxes. Also felt that private roads should be assessed differently from town roads. Also feels that they should take income into consideration. Selectman Abbott stated that the taxes increased but the tax rate dropped so they won't be raising double and that the state mandates all this. Stated that the only way this will be fixed is to change the law. Dave Woodsome stated that he doesn't like the standard answer of 1/3 went up, 1/3 stayed the same and 1/3 went down because he would like to meet those who went down. Selectman Abbott suggested getting a breakdown from Jerry.

Fred stated that he went over the roads with Frank Carroll regarding paving the cross culverts. Stated that if he rents a roller he can do the job himself for a lot less cost. Selectman Abbott requested a cost comparison, stated that if it takes longer doing it himself there would be no benefit.

Willis reported that there is still no word on the County Budget. Selectman Girard reported that the County Treasurer didn't quit after all.

### **REPORTS**

#### **A) Town Administrator**

1. Reported that we have started the new fiscal year and all approved amounts have been put into  
Trio. Quarterly reports will start going out
2. Reported that there is a problem with the dam on Ossipee Lake. It appears that the gaskets on the gates have deteriorated and are leaking. Sebago Tech will pull the plans for the dam and come back to do another inspection.
3. Have the recommendation from the Planning Board on the job description for the town planner. Listed the parts they would like removed and what they want added.

Selectman Abbott stated that it appears they don't want a town planner but an adviser to the Planning Board.

4. Reported that she received information on a photo contest through MMA and listed the five categories. Deadline for submissions is Wednesday, August 2<sup>nd</sup>.
5. Reported that the Assessing Office sent out notices on the revaluation and have set up a separate phone line for people to make appointments to meet with the Assessor's Agent. The phone number is 247-8591. Will have Jerry provide a distribution chart and Selectman Gale stated that they need to define the parameters.
6. Reported that she has nothing yet from Pam L'Heureux on the old generators.

B) Selectmen's Reports

1. Nothing to report.

C) Committee Reports

1. Dave Woodsome reported that Old Home Days went very well and congratulated the committee for all their hard work. Reported on the float with Willis and Brigit as King and Queen of Recycling. Reported that they had six contestants in the scarecrow contest. Stated that he appreciated the work of the committee members at Old Home Days running the booth all day. Listed the winners of the drawing. Also reported that they had recycling committee members from two other towns who want to attend their meeting to get some ideas on what Waterboro is doing to increase recycling.

**NEW BUSINESS**

1. Motion by Selectman Moore and seconded by Selectman Grover to elect Selectman Abbott as the chair for the upcoming year. Vote 4-0-1 with Selectman Abbott abstaining. Motion by Selectman Moore and seconded by Selectman Gale to elect Selectman Grover as Vice-Chair for the upcoming year. Vote 5-0-0. Motion by Selectman Grover and seconded by Selectman Moore to alter the By-Laws and check into the legal issues regarding the Charter and bring back next week. Vote 5-0-0
2. Matt reported that they have signed the final agreement for the two trucks. The attorney had prepared a resolution that needed to be adopted regarding the purchase of these vehicles. Motion by Selectman Grover and seconded by Selectman Gale to authorize the resolution. Vote 5-0-0. Selectman Grover stated that the bank had called about the tanks and that has been taken care of. Matt reported that they received a portion of the SCBA's last Friday and finished today minus the power hookup for the compressor. Selectman Grover stated that they need to clean up on the old packs with Paquin & Carroll and Matt will get the list for Nancy so they can have them removed. Will also get the serial number for the new compressor so it can be added. Reported that the loan forestry truck was returned today as they are past the peak fire season. Reported that the aerial truck is scheduled for delivery before August 15<sup>th</sup> and the tanker for December. There will be a Blood Drive at Central Station next Tuesday. Reported that they are still working on selling the old ladder truck
3. Motion by Selectman Grover and seconded by Selectman Gale to spend up to \$2,750 for the Sebago Tech proposal. Vote 5-0-0
4. Motion by Selectman Gale and seconded by Selectman Grover to put off the

Water District Contract in that it doesn't reflect actual cost. Suggested that they get together with the Water District on the 24<sup>th</sup> at 6:30 for a workshop then place on that agenda. Nancy to provide a letter of the concerns. Vote 5-0-0.

5. Discussed holding a workshop on goals. Selectman Gale recommended that they go through a facilitator like Pam Plumb again for administrative goals. Selectman Abbott stated that they need a strategy meeting but not necessarily with a facilitator and Selectman Grover felt that they can do a lot of it on our own. Selectman Gale stated that he will be happy to facilitate. Selectman Girard stated that before setting goals that they just sit down and see what everyone wants then move on to goals. Will meet on Thursday, July 26<sup>th</sup> at 6 pm on interests.

Motion by Selectman Grover and seconded by Selectman Girard to extend the meeting past 9 pm. Vote 5-0-0.

6. Motion by Selectman Grover and seconded by Selectman Moore to increase the Zoning Board application fee to \$330. Discussed costs incurred. Vote 5-0-0. Nancy stated that they need to hold a public hearing as this is part of the zoning ordinance. Motion by Selectman Grover and seconded by Selectman Moore that if they can not change by this evenings vote to schedule a public hearing at 7:15 on July 24<sup>th</sup>. Vote 5-0-0. Discussed Planning Board fees and will request that it be put on their next agenda to review fees. Will hold off on scheduling the Public Hearing until they respond so that they can both be done at the same time.

7. Selectman Gale stated that he came up with a process and form for the administrator's review and needs to know if it's satisfactory and can move forward or if we need to make changes. Would like to hand out to be completed. Selectman Girard suggested that the scale be more well defined. Selectman Abbott stated that the content is fine as long as Nancy is fine with it. Agreed to be completed in two weeks and will need to be completed at the town hall. After completed will then schedule an Executive Session to discuss and then set up a meeting with Nancy. Selectman Abbott stated that they could do in the workshop on the 26<sup>th</sup>. Will post as Executive Session for the first half hour of the workshop on July 26<sup>th</sup> to discuss the review of the Town Administrator.

8. Discussed the meeting with F.E.T., Parks & Rec., Lake Assn., and Board of Selectmen. Selectman Girard reported that they hire a consulting firm to set this up, they don't actually do it themselves. Board would like input from the Lake Assn. regarding the agenda so Selectman Grover will write a letter to all parties involved requesting input.

9. Nancy reported that she has no prices on the Virtual Town Hall upgrade as there are multiple options so they would like to come out and do a presentation. Will schedule them for a Selectmen's Meeting. Discussed training as there are many new employees.

## **OLD BUSINESS**

1. Pam L'Heureux reported that she met with Tony Fletcher, state dam inspector, and that the crack in Ledgemere Dam is superficial and will be repaired. Also stated that Mr. Fletcher had said that he will be in the area doing a hydro study on four roads that had culverts collapse during the April storm.

2. Nancy stated that she has nothing new on the generator wiring as it appears we will

need to change course. No one is responding to assist with the specs.

- 3. Discussed the old generators and Pam L'Heureux provided Nancy with the specs. Will see if it's the appropriate size to run the compactor and if not will put out to bid
- 4. Reported that nothing more has been done on the phone/network wiring but will get together this week.

**OTHER**

- 1. Motion by Selectman Girard and seconded by Selectman Grover to sign the warrants for bills and payroll. Vote 5-0-0
- 2. Motion by Selectman Girard and seconded by Selectman Grover to accept the minutes of 6/26/07 and 7/2/07 as written. Vote 5-0-0
- 3. Selectman Gale stated that he will not be able to let the 11 Town Group into the town hall on Monday as he will be away. Selectman Grover agreed to attend in his place
- 4. Selectman Abbott read the notice sent out by the Assessing Office on the revaluation.
- 5. Selectman Abbott read the reminders.

**DISCUSSION OF AGENDA ITEMS**

- 1. Selectman Grover stated that he would like to have the North Station Building Committee in for some direction as to where they go from here.
- 2. Would like to discuss/vote on a public hearing on the Parking and Traffic Ordinance.
- 3. Selectman Girard requested to discuss the Council Meeting and what the board expects.

**ADJOURNMENT:**

Motion by Selectmen Gale and seconded by Selectmen Grover to adjourn at 9:45 p.m. Vote 5-0-0.

**SIGNED:**

Warrants for bills and payroll  
Minutes of 6/26/07 & 7/2/07

**APPROVED:**

Date: \_\_\_\_\_

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