

**SELECTMEN'S MEETING**  
**November 13, 2007**

PRESENT: TammyJo Girard, Dennis Abbott, Cindy Moore, Jon Gale, Nancy Brandt, Pam Witman, Clint Andrews, Bob Gobeil, Ray Davis and Patti Berry.

Meeting called to at 7:00 p.m. by Selectman Abbott with the Pledge of Allegiance. Selectman Abbott announced as a reminder that taxes are due on Monday.

**APPOINTMENTS**

Patti Berry, CEO addressed the board stated that we have to update our building code and it is the 2003 IBC building code. Has recommended a few changes one being a big problem with the stair code which prevents a 24 foot wide house to be built. Discussed scheduling a public hearing. Selectman Abbott noted that previously they accepted the 1993 BOCA and now IBC is mandated by state law. Patti stated that she would also like to, at the same time finish the Special Entertainment and Outdoor Dining Ordinance as well as a fee change. There are actually two codes to be adopted, the 2003 Building Code and the 2003 Residential Code. The building code does not include single family residential code, and the residential code does not include commercial applications. Selectman Abbott stated that prior to acting on this he would like to see the state mandates driving this. Would like to bring this back next week to discuss a public hearing. Discussed the impact on the code officer and Patti stated that it is not that much different from what she is using. Discussed what impact this would have on contractors and Patti stated that most area towns have already adopted the new code so they are use to it. Also stated that there are newer versions but the mandate is 2003. Will bring this back next week. Selectman Abbott stated that the Planning Board fees were left with the Planning Board, need to get with Sue and the board for their recommendation as the recommended fee presented goes along with the others. Discussed the Special Amusement and Outdoor Dining Ordinance. Patti explained that they have held a public hearing on these but the Special Amusement Ordinance has since been reworked by the attorney. Will need to hold another Public Hearing.

Motion by Selectman Moore and seconded by Selectman Gale to add "Accept or Reject parking lot and sidewalk plowing bids" and discuss/vote under Old Business. Vote 4-0-0.

**REPORTS**

A) Town Administrator

1. Reported that we received two Safety Enhancement Grants from MMA Risk Management. One is for an eye wash station at the Transfer Station and one for 3 ergonomic task chairs. This is meant to cover 2/3 the cost.
2. Received in the mail today another grant which is available "fund for efficient delivery of local and regional services. This is intended to promote and encourage participation between municipalities for services.
3. Quarterly reports are out and the departments that spent over the 25% and not responded with their explanation have been sent a letter.

4. Notebooks have been prepared for the Finance Committee and were handed out last week at the workshop.
5. Spoke with the auditor and they hoped to complete the adjustments today and hope to have a draft by the end of the week.
6. Reported on an incident at Friendship Park where the building by the horseshoe pits was broken into and graffiti on the building.
7. Working on budget requests
8. Saturday morning will be starting the interviews for Town Planner
9. Just before the meeting received the link for on-line tax payments which is [www.pointandpay.com/onlinepayment/waterborome/](http://www.pointandpay.com/onlinepayment/waterborome/).
10. Gave an update on the Library steps which is currently over the amount budgeted. They have \$8,000 for the project and all agreed they need to come in under budget.
11. Reported that she has requested a time frame for the generator wiring but not heard back yet.

#### Selectmen's Report

1. Selectman Girard reported that she, Patti and Matt will be meeting Thursday to complete the Inspection Policy Draft.
2. Selectman Gale reported on the Selectmen's Appreciation Dinner sponsored by the Lion's Club on Friday evening.

#### Committee Reports

12. Selectman Abbott questioned Clint on the cost to get rid of anti-freeze and how much we expect to take in. Clint not sure on the volume but stated that this would be just household. Selectman Gale suggested that an amount be free and over that would be a charge. Selectman Abbott suggested that they go back to the Transfer Station/Recycling Committee and come back with a recommendation on whether they should charge and would need to add to the fees. Clint reported that DEP thinks this is a great idea. Bob Gobeil questioned what they do when it's mixed with oil and Clint stated that it doesn't really matter because they reprocess it and we pay \$.75 per gal. Also noted that the container will be locked and only employees will be able to dump into the container so they can watch what they are putting in. Will put this back on the agenda the first Tuesday in December.

#### **NEW BUSINESS**

Motion by Selectman Moore and seconded by Selectman Gale to table the discuss/vote on adopting the updated building code until next week. Vote 4-0-0. Selectman Abbott explained that the discussion/vote on Finance Committee Review of non-budgeted item requests is a result of last weeks workshop with the Finance Committee. Stated that any time a department head comes to Nancy with a request for a non-budgeted item it will need to go through the Finance Committee. Selectman Gale stated that there is not a need for a policy just a procedure.

Motion by Selectman Gale and seconded by Selectman Moore to give Nancy the authority to tell her department heads that any expenditure outside the budget will come directly to her then it's at her discretion what she does with it and one of her options is to send it to the Finance Committee for their recommendation but as a Board of Selectmen we will not entertain department heads coming directly to them requesting unfunded projects. Vote 4-0-0.

Motion by Selectman Gale and seconded by Selectman Moore to accept the resignation of Dan Babb from the Finance Committee with appreciation for his service. Vote 4-0-0. Motion by Selectman Gale and seconded by Selectman Moore to accept the resignation of Lisa Tutor from the Parks & Recreation and Fair Hearing Committees with appreciation. Vote 4-0-0

Motion by Selectman Moore and seconded by Selectman Gale to appoint Pam L'Heureux and Jon Tufts to the Hiring Panel. Selectman Girard noted that according to their By-Laws it limits the number of committees one can serve and perhaps we need to change the By-Laws. Selectman Abbott noted that it would work if they had a large pool to people to choose from but unfortunately they don't. Vote 4-0-0. Will put By-Laws on next week's agenda.

Selectman Girard stated that a workshop was held with the North Station Building Committee and they were given their agenda. At this point they are not meeting and suggested drafting a letter to this committee reminding them what their function is, Selectman Girard agreed to draft the letter. Selectman Girard stated that the Public Safety Committee is looking at do we or do we not need a North Station. Discussed refreshing the committee. Selectman Gale felt it could be frustrating for the committee to do their work if they eventually find we don't even need the north station. Until we have a direct charge perhaps they should be inactive. Selectman Girard stated that they did task them with something, planning ahead and looking for a location. Discussed how location of stations affects ISO ratings.

Discussed the abatements and Selectman Abbott stated that he did receive a running tally from Jerry of the abatements. To date there have been 37 abatements for \$16,000 with no supplemental bills at this point if signing these tonight. Motion by Selectman Moore and seconded by Selectman Girard to sign the abatements. Vote 4-0-0.

## **OLD BUSINESS**

Motion by Selectman Gale and seconded by Selectman Girard to accept the bids submitted for Municipal Parking Lot Snowplowing and Sidewalk Snowplowing. Vote 4-0-0. Noted that the Transfer Station and Library have been removed from the contract. Recommendation is to award the parking lot bid to C. Pierce Construction for \$7,200 which includes the sand and salt. Motion by Selectman Gale and seconded by Selectman Moore to accept the bid for \$7,200 pending any investigation. Vote 4-0-0. Motion by Selectman Moore and seconded by Selectman Girard to award the Sidewalk bid using the town sand and salt to McCoy Trucking for \$6,500. Vote 4-0-0

**OTHER**

Motion by Selectman Moore and seconded by Selectman Girard to sign the warrants for bills and payroll. Vote 4-0-0

Motion by Selectman Moore and seconded by selectman Gale to accept the minutes of 10/30/07 as presented. Vote 3-0-1 with Selectman Girard abstaining as she was not present for the entire meeting. Motion by Selectman Moore and seconded by Selectman Girard to accept the minutes of 11/6/07 as presented. Vote 4-0-0.

Scheduled workshop for 6 pm on Tuesday for Capital Plans

Selectman Abbott read reminders. Noted that he and Selectman Gale will be attending the York County Budget Meeting on Wednesday, November 14<sup>th</sup>.

**DISCUSSION OF AGENDA ITEMS**

Discuss/vote to set public hearing to update the building code

Sept Public Hearing for the Special Amusement Ordinance

Fee Structure - Old Business

Discuss a change in the By-Laws - Committee Appointments

Executive Session Per M.R.S.A. Title 1 §405 (6) (A) - Administrator's Performance Evaluation

Draft Inspection Policy - Old Business

Motion by Selectman Gale and seconded by Selectman Moore to go into Executive Session per M.R.S.A. Title 1 §405 (6) (D) for Legal Consultation at 8:15 p.m. Vote 4-0-0

**ADJOURNMENT:**

Motion by Selectman Girard and seconded by Selectman Moore to adjourn at 8:17 p.m. Vote 4-0-0.

**SIGNED:**

Warrants for bills and payroll

**APPROVED:**

Date: \_\_\_\_\_

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