

SELECTMEN'S MEETING MINUTES
August 19, 2008

PRESENT: TammyJo Girard, Dennis Abbott, Cindy Moore, Jon Gale, Nancy Brandt, David Lowe, Robert Gobeil, Ruth Blake, Fred Fay, Lisa Parker, Patti Berry, Matt Bors. Absent. Evan Grover.

EXECUTIVE SESSION.

6:00 p.m. Selectmen Moore made the motion to go into executive session per M.R.S.A. Title 1 §405(6)(A) Personnel . Selectmen Girard seconded, vote 4-0-0.

Made the motion to come out of executive session at Selectmen Girard . Selectmen Moore seconded at 6:34 pm.. Voted 4-0-0

6:35 p.m. Selectmen Moore made the motion to go into executive session per M.R.S.A. Title 1 §405(6)(1). Selectmen Girard seconded. Voted 4-0-0

Made the motion to come out of executive session at 6:58 p.m. by Selectmen Girard. Selectmen Moore seconded. Voted 4-0-0.

PLEDGE OF ALLEGIANCE

Selectmen Abbott opened up the meeting with the pledge of allegiance.

APPOINTMENTS

7:00 p.m. Public Hearing-Planning Board Fees

Selectmen Abbott opened up the Public Hearing on the proposed Planning Board fees at 7: 02 p.m. for public comment. No comments were made. Cindy Moore made the motion to close the public hearing at 7:05 p.m. Jon Gale seconded. Vote 4-0-0.

Motion by Selectmen Moore to add to vote on the Planning Board Fees by adding #5 under old business. Selectmen Gale seconded. Voted 4-0-0.

7:15 p.m. Sign Enforcement . Discussion with the Fire Chief, Road Commissioner and Code Enforcement Officer in regards of temporary signs along the roads for businesses such as roofers, painters etc. Road Commissioner Fred Fay told the Board that he would not be taking the signs down. He went out last week, brought in the names, off the signs for Patti. Selectmen Moore also does not expect Patti as Code Enforcement Officer to go out and remove the signs also. Patti Berry cited the state law in regards to signs and it comes under the direction of D.O.T. Selectmen Abbott added that will need to roughly define the pubic right of way, if the plow could hit it then it is in the right of way with the current snow plow policy.

Patti feels that can't do it for one intersection, have to remove signs from all intersections. Selectmen Abbott suggested sending a letter to D.O.T. that the signs are getting out of control and they need to look it over. Selectmen Moore made the motion to add under new business sign enforcement. Selectmen Gale seconded. Voted 4-0-0.

Patti Berry also asked the Board that in the future and discussion in regards to her not doing her job, prior acknowledgment would be appreciated. Board members informed her that was not the intention. Selectmen Abbott did apologize to Patti and in the future if anything should come up, she will be notified.

REPORTS:

Town Administrator.

Nancy Brandt reported Special Town Meeting funding for the West Road project has been briefly discussed with the Auditor and his suggestion would be the last option to take the funding from Surplus and he suggested looking into reserve funds. Also if the board is considering bonding, an article will need to be included to allow the Board to go to bond. Warrant will be ready for the Board to sign next week.

Laptops. The Board suggested looking at laptops that would be on the less expensive side. David Lowe has looked around and Dell has a laptop on sale for \$499. each. This will fit the need of the Board members. Question about funding was asked by the Board, and was responded that when the request to look for laptops came up, there were funds in the GIS account that would take care of the purchase. Selectmen Girard feels that with the cost of training for the GIS, that option should not be taken. Will be put on next weeks agenda for a vote with Nancy looking for funding through the budget.

Phone system. The upgrade to the phone system was installed today. Have gone from 14 lines to 9 lines. The nine lines are in a circular system which means when a call comes in on one line instead of being busy, it will hunt to the next available line and then will go through the automated attendant. Have asked the phone company to add to three of the lines disconnected (published numbers) that the new number is 247-6166.

Board of Selectmen.

Jon Gale reported Area Selectmen discussed dispatch, the jail budget which has spent 5 million of the 7 million dollar budget. Their fiscal year runs calendar year. Discussion was held with sharing CEO's for backups.

ANNOUNCEMENTS

Selectmen Abbott announced the WAB raffle for 1000 gallons of heating fuel or \$3,500.00 cash are now on sale for \$10.00 each at the following locations. Town of Waterboro General Assistance Office, Lakeside Market, Abbott's Power Equipment and Gorham Savings Bank. Drawing will be held in October.

HEARING OF DELEGATION

Fire Chief Matt Bors spoke to the Board about the notice that was sent out via e-mail today from MMA in regards to dispatch services requesting an increase of 64%. Quick figuring will put Waterboro's dispatch services at a cost of \$60,959. There is also a very short timeframe for questions to be submitted to DPS with a deadline of by Wed. August 27th. Matt would like to meet with the Board to discuss this further. The Board will meet with Matt at 6:00 p.m. in a workshop next Tuesday. Matt at that time will bring in a list of questions for the Board to review and possibility add to send by the deadline.

NEW BUSINESS:

1. Library roof. Ruth Blake came before the Board to request the Board to go out to bid for the roof replacement at the library. Steve Searles had previously gave a quote Selectmen Girard made the motion for Ruth and Nancy work together to get the bid package ready to go as soon as possible. Selectmen Gale asked for both metal roof and shingle roof. Nancy told the Board that there is probably not enough money in the budget for a metal roof as the price has gone up at least 20% since that quote was obtained. Selectmen Moore seconded. Voted 4-0-0.

2. Scooter Way. Request to FEMA was made to fix Scooter Way in the amount of \$10,300.00 and FEMA has reimbursed the town for the repairs and the work has not been done yet. Discussed if the old culvert should be used and Fred feels that the culvert has been sitting there and probably should not be used. Selectmen Abbott requested what can the town put into the road to bring the road back into some reasonable condition without FEMA requesting the funds back. Fred spoke that the baskets were supposed to be installed and were not and it sits right on ledge and should be ledge. Fred feels that he can get the repairs done for less than that amount. Selectmen Girard made the motion to repair Scooter Way for not more than \$10,300. Selectmen Gale seconded. Voted 4-0-0.

3. Municipal Park Lot Plow Bids. Selectmen Moore made the motion to put the Municipal Parking Lots Plow contract out to bid. Selectmen Gale seconded. Voted 4-0-0.

4. Committee Appointments. Selectmen Moore made the motion to appoint Ron Perro to the Road Review Committee. Selectmen Gale seconded. Voted 4-0-0.

Selectmen Moore made the motion to appoint Bridget McCallum to the Recycling Committee. Selectmen Gale seconded. Voted 4-0-0.

Selectmen Moore made the motion to appoint Michael DeAngelis to the Fair Hearing Committee. Selectmen Gale seconded. Voted 4-0-0.

5. D.O.T. Letter. Selectmen Girard made the motion for support of the CEO writing a letter to D.O.T. in regards to temporary signs. Selectmen Moore seconded. Voted 4-0-0.

OLD BUSINESS

1. ATV Club Gravel Request. The ATV club from Hollis has received a federal grant to do work on trails and wanted to use some old gravel to use on the trails. Fred does not feel any reason why they can't use the old gravel that the town will not use.

2. Friendship Park drainage. Request came from an abutter to clean out the drainage ditch to prevent the water from draining onto his property. Board previously requested Fred to take a look at the ditch. Fred reported that he has talked to Mike Wescott from D.O.T. and the ditch is D.O.T's. Fred told Mike that he could help cut trees if needed. Selectmen Abbot asked what will happen if the ditch is opened up where will the load of water go. Glenn Willette D.O.T. was present and it is the property owner responsibility to keep the ditch clear. Questioned if the ditch is fully on the town's property or is shared with the neighbor. If it is fully on the town's property it is the town's responsibility to keep it clear. First thing is to find out whose property the ditch is located on and Fred to work with Nancy and also make sure that it does not displace the water in the drainage to the houses out back.

3. Tax Title Property Ordinance. Board reviewed the draft amended Tax Title Property Ordinance. Selectmen Girard has a question under Section 9 where the property shall be reviewed by joint conference of the Planning Board and Conservation Commission when there is not an active commission. Selectmen Moore would like to see mobile homes not taxed as real estate. Selectmen Abbott responded that how would you tax it as personal property tax is slowly disappearing and if taxed as personal property, taxes would not have to be paid. Both questions will be brought to Natalie Burns for her response and will be put back on next weeks agenda.

4. 2009 Goals. Selectmen Gale made the motion to accept the 2009 goals as

- Goal 1. Develop a state of the art road management system that has maintenance, rehabilitation and reconstruction strategies, inclusive of RSMS identification of conditions.
- Goal 2. Enhance the Town's capital improvement planning process as a means of promoting fiscal responsibility and establishing fund priorities for facilities, infrastructure and other community needs with appreciable returns on investment.
- Goal 3. Recruit dedicated volunteers for all Town committees/boards and train all volunteer members with the issuance of volunteer handbook of goals and expectations.
- Goal 4. Prepare a comprehensive operational manual of day to day operations for every Town Department, Board and Committee.

Selectmen Moore seconded. Voted 4-0-0.

Board will meet for a workshop next Tuesday at 6:30 p.m. to set time schedules and responsibilities.

5. Planning Board fees. Selectmen Moore made the motion to accept the Planning Board fees as:

Site Plan App Site Plan Application Fee	\$ 300.00
Additional charges for site plan	
Up to 1,999 sq. ft footprint of structures	\$ 300.00
2,000 to 9,999 sq. ft. footprint of structures	\$ 600.00
10,000 to 19,999 sq. ft. footprint of structures	\$2,000.00
Each additional 1,000 sq. ft. footprint of structures (rounded to the nearest thousand)	\$ 50.00

Applicant will also pay cost associated with advertising and mailing.

Selectmen Gale seconded. Voted 4-0-0.

Fred asked if the Board would allow Glenn Willette from D.O.T. to speak on the signs. Glenn told the Board that it is illegal for any signs to be on telephone poles and anyone can take them, your Road Commissioner may take them. D.O.T. takes care of the state highways and are taking them all the time off from poles. No signs are allowed on directional signs or business signs. D.O.T. rule that the right of way is 33 foot rule from the center line of the road most of the time, there are roads for instance Route 202 that there is a 50 foot right of way that comes into play. Do not remove signs from town roads. Political signs come under a different regulation.

OTHER.

1. Motion by Selectmen Moore to sign the warrant for bills and payroll. Seconded by Selectmen Girard. Voted 4-0-0.
- 2.. Motion by Selectmen Moore to accept the minutes of 8/12/08. Seconded by Selectmen Girard. Voted 4-0-0.

DISCUSSION OF AGENDA ITEMS

1. 6:00 p.m. Workshop with Fire Chief Bors on dispatch
2. 6:30 p.m. Workshop on setting schedules and responsibilities for goals
3. Laptops for Selectmen
4. Friendship Park drainage
5. Tax Title Property Ordinance
6. Discussion/vote on complaint response
7. Special Town Meeting Warrant approval

REMINDERS:

Selectmen Abbott read the reminders.

ADJOURNMENT

Selectmen Girard made the motion to adjourn at 8:25 p.m. Selectmen Gale seconded.
Voted 4-0-0.

SIGNED:

Warrant for payment of bills and payroll
Minutes of 5/12/08

APPROVED:

Date: 9/2/08



