

CORRECTED

SELECTMEN'S MEETING

February 16, 2010

PRESENT: TammyJo Girard, Gordon Littlefield, Dennis Abbott, Nancy Brandt, Pam Witman, Dave Lowe, Tom Ursia, Leo Binette, Pam L'Heureux, Dean Look, Brigit McCallum, Jack Seery, Rep. Wagner, Jason L'Heureux, Frank Allen, Chris Binette, and Bob Gobeil.

Meeting opened by Selectman Abbott at 6:01 pm with Pledge of Allegiance.

APPOINTMENTS

Tom Ursia presented a basic outline on how he saw the Comprehensive Plan Committee being formed and their functions as well as a timeline for the complete process. See outline attached. Stated that it is important that the board establish when the committee will report back. Suggested 9-12 persons for resident participation but they need to have a strong commitment and be willing to commit to 18 to 24 months. Can't have people on the committee who miss a lot of meetings. Discussed external consultants. Selectman Girard felt the first step would be for the Board to become familiar with the current plan. Selectman Moore questioned how to get people to agree and Tom felt that part of the process and part of his job as Town Planner will be conflict resolution. Selectman Littlefield questioned if they will be starting fresh or building on the current one, Tom stated that they can use the goal from the 2003 update and bring them up to date, hope to create a plan that's more definitive. Selectman Littlefield questioned why they would go out of state for consultants and Tom explained that he has strong connections with a couple schools out of state and that the Muskie School is not capable of providing the graphics that the other two schools can but once we get to that point he can certainly do a comparison. Tom also explained that Portland is soliciting the help of MIT to do a component of their future planning. Frank stated that the original had to be passed by the residents and once done went on a shelf, the new one we will be held to some of the things in it. Selectman Abbott felt they need to put this on an agenda to get the ball rolling. Selectman Girard stated that next week is a workshop so can discuss then.

TOWN ADMINISTRATOR'S REPORT

1. Reported that she received the quote on door openers and for making the outside wooden ramp ADA compliant and has provided that information to the board.
2. Received the report from Alpha One on their proposal.
3. The report from MMA – Risk Management, the action plan only one more item to be done at the Library then the whole action plan is completed.
4. Discussed the one from Safety Works with the Fire Chief today. He will be contacting the person who did the inspection. Thought they would be receiving more detail than what was received. Most of it is basically housekeeping. The most costly part will be to move the fire alarm in the meeting room as it can't be behind the screen.

SELECTMEN'S REPORT

1. Selectman Girard reported that the 12 Town Group met last night and discussed sending a letter to the 186th legislature regarding the cuts in funding and it's impact on the towns. John Sylvester has written the letter and is requesting the towns to sign and it will then be forwarded to Augusta. Recommending that they raise sales tax by 1% for 2 years which would bring in a revenue of approximately \$130 million and also that they increase the fuel tax by \$.05 for 18 months. Also discussed bill 1745 which went before the legislature last week regarding some of the revenues from the jail. This would allow the County to be reimbursed for expense they are incurring related to the jail and/or could be used towards debt service for the new jail. County Budget Public Hearing on February 24th at 7 pm. Selectman Littlefield noted that there is also a similar letter being written by the six towns of R.S.U. 57. Rep. Wagner reported that he has read the letter from the 12 Town Group and also expressed his feelings on the recommendations being made.

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2. Economic Development Committee will be hearing from Brian Doyle of State Dept. of Economic and Community Development and also Phil Savino from the Office of Tourism at their meeting on Thursday.

LIBRARY BOARD OF TRUSTEES REPORT

Brigit stated that she had been looking at what the role of Trustees are when they are a town department. Had always been separate and away from them town and had to go through a lot of changes. Feel they are being brought more into the loop. Felt that in the beginning it was more a lack of communication than "being dragged kicking and screaming". Also reported that they have patrons with \$100's of dollars of books which is taxpayers money. Have sent the Sheriff to knock on some doors but didn't really get to far. Would like to see some enforcement to get these materials back. Selectman Abbott stated that he thinks the transition to a town department has gone very well.

ECONOMIC DEVELOPMENT COMMITTEE REPORT

Chris reported that in 2009 the EDC completed site plan review changes, met with all presidents of all local banks, and still working on signs. Need to move forward on the signs. Final thing worked on was a more attractive town environment. Worked with the Code Enforcement Office to do that. 2010 goals just completed in last meeting: Communication amongst all committees including Board of Selectmen, marketing the Town of Waterboro in correlation with EDC, information packets for prospective businesses coming into town, property inventory including zoning for potential businesses, and work with State Dept. of Economic Development. Need to move forward with a comprehensive plan. A Comprehensive Plan is visionary not regulatory per the Oct. 2009 Maine Townsman. Felt that in the Comprehensive Plan they need to look at codes and zones. Selectman Abbott stated that this is a report on EDC not the Comprehensive Plan. Chris felt they go hand in hand. Selectman Abbott stated that they have several goals that ultimately is the meat of what the committee is going to move forward and do. Discussed the fishing derby, noted that they sold \$15,000 in tickets, some goes back into prizes but also that money helps the Inland Fishery & Wildlife Hooked on Fishing Not On Drugs, over \$9,000 sold in raffle tickets for the snowmobile, over \$3,000 in ticket sales for the auger. Additional revenue estimated for the area business was \$15,000 - \$20,000 for the businesses open to accommodate the fishing derby. Food Pantry collection by F.E.T., they collected a ton of food, and the Lion's Club trailer had a very successful day. We must continue to support this event and others like it. Addressed the school and the budget. In the future what will scare businesses from coming to our town, the school. They need to learn how to manage their budget. Encouraged the Board of Selectmen to look at the signs and get them up. Selectman Littlefield reported that he checked on the vehicles as questioned a couple weeks ago and was told that they were not purchased this year but by a purchase & sales agreement that was done last year, they only took delivery this year. They feel it is cheaper to run vans than the 60 passenger buses. The truck with the sander is for smaller jobs so as not to call out the contractor at extra expense.

NEW BUSINESS

1. Motion by Selectman Littlefield and seconded by Selectman Girard to appoint Dave Woodsome as EcoMaine alternate. Vote 3-0-0.
2. Discussed having the departments do a written report monthly and can post online. Nancy will bring up at the next Dept. Head meeting and will consolidate the Town Clerk, Tax Collector etc.
3. Discussed the request from Tony Vigue for recommendations on line extensions and an amount for equipment to upgrade A/V equipment. Did not feel there are any areas in town that they could recommend for a line extension and Dave Lowe will contact Tony Vigue regarding the equipment upgrades.
4. Discussed the agreement received from Animal Emergency Clinic. Selectman Littlefield suggested review by attorney. Selectman Girard questioned if there is someone more local and Nancy stated that no one closer provides 24 hour service. Will have reviewed by Natalie or Ken. Motion by Selectman Littlefield and seconded by Selectman Girard to table pending review by attorney.

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OTHER

1. Motion by Selectman Girard and seconded by Selectman Littlefield to sign warrants for bills and payroll. Vote 3-0-0.
2. Motion by Selectman Girard and seconded by Selectman Littlefield to accept the minutes of 2/9/10 as written. Vote 3-0-0.
3. Selectman Abbott read reminders.

PENDING DECISIONS

1. Committee Involvement
2. Training Proposal
3. Staff training
4. Transfer Station Committee recommendation to the board
5. Comprehensive Plan

Nancy stated that Training Proposal and Staff training may come off next week.
 Comprehensive Plan will be moved to next weeks agenda for discussion.

ACTION LIST

1. Pam will schedule committee reports
2. Nancy will discuss department reports with dept. heads

DISCUSSION OF AGENDA ITEMS

1. 6:00 Executive Session for a Personnel Issue
2. Workshop – Discuss legislative letters
3. Workshop – Discussion of Comprehensive Plan

Two Weeks – Review & discuss misuse of town property – Map 41 Lot 13

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 2/9/10
3. Concealed weapon application

ADJOURNMENT

Motion by Selectman Girard and seconded by Selectman Littlefield to adjourn at 8:05 p.m. Vote 3-0-0.

APPROVED:

Date: _____
