

SELECTMEN'S MEETING
October 19, 2010

PRESENT: Dennis Abbott, Gordon Littlefield, TammyJo Girard, Nancy Brandt, Jon Gale, David Woodsome, David Lowe, Clint Andrews, Rep. Wagner, Mary Ross, Paul Tebbetts, Owens McCullough and Lucas Beaubien.

Meeting opened by Selectman Girard at 6:00 pm with Pledge of Allegiance.

APPOINTMENTS

6:00 – Owens reviewed bids received on the Transfer Station project. Stated that he met with Ironman Fabrication, Lucas Beaubien, as the low bidder. Did cover all aspects of his bid and are able to save some by buying some of the materials reducing the total from \$100,000 to \$83,000. Saved quite a bit by going with a reconditioned compactor. See bid summary attached. Any quantities and materials over and above what was in his estimate the contractor will be responsible for. Selectman Girard noted that they are still \$8,300 over what we have appropriated. Selectman Woodsome stated that \$4,300 is for paving which can't be done this year and Selectman Abbott stated that the concrete blocks will be used at the Transfer Station after so should not come from this capital account. Selectman Girard noted that they are still \$2,750 short. Clint felt they can find \$3,000 within his budget. Selectman Littlefield stated that he would like a more concrete answer that they can make up the difference. Selectman Girard stated that they need to draft a contract. Motion by Selectman Littlefield and seconded by Selectman Gale to approve the plan as presented providing sufficient funds can be demonstratively shown that we have and that can be used to the project and then we go forward with the project and Nancy can make the final decision and it won't have to come back to the board and will work with the penalty versus reward. Vote 5-0-0.

HEARING OF DELEGATION

1. Rep. Wagner stated that 28.2 lbs. of prescription pills were dropped off at the Waterboro Hannaford on the collection day. It was so successful statewide that they plan to do another one in the upcoming future. Spoke with Frank Sherburne regarding the additional federal funding and the intent is to bank for the upcoming fiscal year. Spoke with Kate Dufour of MMA for an update on the transfer of roads. The fix and swap which was originally presented is pretty much off the table and a counter proposal by the municipal representatives called switch and share where the state would still maintain but plowing would be on the municipality with funds coming from the state. The next meeting is November 9th at MMA in Augusta.

TOWN ADMINISTRATOR'S REPORT

1. Reported that the fence has been delivered for around the generator and HVAC Unit and Dig Safe will be here on Friday. Once that is done we can start installing.
2. Received a report on Mast Camp Road culvert replacement and it looks like the permit will be issued in a week or two. Nothing yet from FEMA.
3. The check for the road opening permit for Oak & Hemlock project will be released tomorrow and Fred will hand delive to Scarborough. Permit has been approved just waiting on the fee to be paid. Work can start as soon as the permit is in hand.
4. An issue has come up about trees out back. Have a company on a neighbors property and we have some pines that are damaged and should be removed as well as some dead wood. The company would chip the dead wood and the pines we would get a little money for. They have offered to do while they are out there rather than have to come back. All agreed for Nancy to handle.

COMMITTEE REPORTS

R.S.U. 57 – Lisa Faith unable to attend and submitted a written report which is attached. Mary Ross reported that Heather Silva is on the Transportation and Curriculum Committee and updated what those two committees have been doing. Mary is on the Finance Committee and reported that they chose to hold the federal funds for next year to hope and prevent layoffs. Have been told that the state did not curtail them this year but still have a hold on spending. Have set up forums for budgets and Waterboro's is November 11th at 6:30 pm at the Middle School. Currently they are negotiating three contracts, have spoken to the administrator's once, setting up with the teachers and are in arbitration with the Ed. Techs and Secretaries. Selectman Woodsome questioned why they can't broadcast their meetings and Mary explained that they took out the cost from the budget because only two towns receive it anyway and it was a large expense. Discussed recycling. Mary reported that they have the small buckets in place and the PTC has offered to pay for the large buckets. Worked with D & E Rubbish Removal for changing buckets and they will not charge anymore but will give them a 5 ton an 8 ton and a 10 ton so they can recycle at Waterboro Elementary. This should go through in the next couple weeks. Selectman Littlefield noted that the cable franchise has offered to broadcast and link to Metrocast but apparently the school refused. Mary stated that it is the cost of the cameraman. Discussed streaming video but that didn't work, will have Heather contact Dave Lowe to see if they can work it out.

NEW BUSINESS

1. Discussed the seals on the Ossipee Lake Dam. Nancy stated that the leak started in 2007. Has contacted the company that built the gates and they will be doing an inspection the first week of November. Cost for the inspection and report is \$850.00. Upon conclusion will provide a report and the cost of repair. If it is just the seals the town can purchase and install but they won't be guaranteed but if they install and do any repairs then it is all guaranteed. Have completed a purchase order and the company will call the end of October. Will place back on the agenda for November 9th.
2. Nancy reported that we do have a hiring panel per the Charter for Dept. Heads. We have used it for this position in the past even though they are not a dept. head. Recommends a seven (7) member panel made up of two (2) hiring panel members, two (2) Selectmen, Town Administrator and two (2) members of the public (non-committee members) and they would be broken down into two (2) groups to do the initial interviews. Selectman Abbott felt a five (5) member panel consisting of two (2) hiring panel members, two (2) Selectmen and the Administrator would be sufficient. He felt that you get public opinion with the Hiring Panel members. Selectman Littlefield like the idea of a five (5) member board. Suggested that the second interview be with the full panel. All agreed to a five (5) member panel. Selectman Gale suggested that Nancy screen who will be interviewed and two (2) Selectmen work with Nancy to whittle the field down then do the five (5) member panel and those five (5) members pick the top candidates and the second interview be with the Board of Selectmen. Selectman Littlefield didn't feel the Board of Selectmen should do the second interview and Nancy and Selectman Abbott agreed. Motion by Selectman Abbott and seconded by Selectman Woodsome that the Hiring Panel consist of two (2) members of the Hiring Panel, two (2) Selectmen, Selectmen Girard and Littlefield, and the Town Administrator and that the two (2) Selectmen work with the Town Administrator to review who will get interviews, the five (5) person panel interview to get down to a number of the top candidates and then from there that same panel makes a recommendation on who to hire. Vote 5-0-0.
3. Motion by Selectman Abbott and seconded by Selectman Littlefield to approve abatement 10-15. Vote 5-0-0. Motion by Selectman Abbott and seconded by Selectman Woodsome to deny abatement request 10-16 & 10-17 as presented. Vote 5-0-0.
4. Motion by Selectman Gale and seconded by Selectman Littlefield to appoint Tim Neill to the Planning Board. Vote 5-0-0.

OLD BUSINESS

1. Motion by Selectman Gale and seconded by Selectman Abbott to accept the goals as stated for 2011/2012 year. Vote 5-0-0.
2. Discussed the performance audit and explained that they would like a third party to evaluate our process and procedures here at town hall. Nancy reported that she contacted MMA and they never had a request like this before but did tell her of a town they thought as doing the same thing. Nancy contacted the town and they were hiring a person to come in and make sure training and training records were in order and put together a hiring process and termination process for \$75.00 per hour and have hired the person for 6-10 hours per week. If the board wishes to continue would need to go to an HR professional who has worked in a municipality. Selectman Girard questioned what other options are available. Selectman Gale stated that the person who might be most effective would be a Town Manager from another community to do some consulting. Selectman Abbott stated that it might be worth discussing at a Town Managers meeting or look at public service degree students. Will bring back November 9th.
3. Discussed the new electric sign and Nancy reported that not enough was appropriated for the sign, they are \$6,773 short. Selectman Woodsome stated that \$11,000 is to much for a sign. Selectman Abbott suggested that maybe there is an opportunity to look at a smaller sign. Dave Lowe explained that he did some research and this is the average, just a basic sign is close to \$10,000. Left for Nancy and Dave to come back with something we can afford or it's a dead issue.
4. Reported that the auditors will be in next week to assist the Treasurer in getting ready for the audit including check reconcilliation.

OTHER

1. Motion by Selectman Gale and seconded by Selectman Littlefield to sign the warrants for bills and payroll. Vote 5-0-0.
2. Motion by Selectman Abbott and seconded by Selectman Gale to accept the minutes of 8/24/10 as presented. Vote 5-0-0. Motion by Selectman Gale and seconded by Selectman Littlefield to accept the minutes of 10/12/10 as presented. Vote 5-0-0.
3. Selectman Girard read the reminders.

Pending Decisions

1. Medical Marijuana Ordinance
2. Transfer Station project
3. Public Service Announcements

Action List

1. Transfer Station project being worked on
2. Dam Gate – Postponed for two weeks
3. Jerry – Notify applicants for denied abatement

Agenda

1. Workshop – Overview of budget after first quarter
2. York County Community Action – Brad Bohon at 6 pm
3. Discuss Hollis Transfer Station stickers
4. Appoint ballot clerks for November 2nd
5. 11/2 - Drug free zone signs for public parks

Nancy reported that she spoke with the state biologist and he has given her two contact numbers. He felt that as the power loading is a problem at the boat launch they may be able to put in larger agregate and it would be considered maintenance therefore not requiring a permit. She will contact and report back.

Motion by Selectman Woodsome and seconded by Selectman Abbott to go into Executive Session per 1 M.R.S.A. §405 (6)(A) for a Personnel Matter. Vote 5-0-0.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 8/24/10 & 10/12/10
3. Concealed weapon applications
4. Appointment Papers
5. Abatement

APPROVED:

Date: _____
