

SELECTMEN'S MEETING

December 7, 2010

PRESENT: Dennis Abbott, Gordon Littlefield, TammyJo Girard, Jon Gale, David Woodsome, Nancy Brandt, Pam Witman, David Lowe, Tina Cote, Pam L'Heureux, Dianne Holden, Tom Ursia, Fred Fay, Matt Bors, Pete Turgeon, Rep. Aaron Libby, Scott Bernie, Clint Andrews & Julie Giles.

Opened meeting at 6:00 p.m. by Selectman Girard with Pledge of Allegiance.

ANNOUNCEMENTS

Selectman Girard announced that the Fire Dept. is doing a Keeping Our Community Warm Drive and are collecting children's hats, mittens and new or gently used coats. They will be collecting through the end of the month and distributing them in January.

Selectman Girard announced that Christmas is quickly approaching and General Assistance has twenty-three (23) families in need of assistance for the holiday. If you can donate money or would like to adopt a family please see Nancy Johnson in General Assistance.

TOWN ADMINISTRATOR'S REPORT

1. Reported that the drainage work is complete on Old Alfred Road. Have run into one problem of people disposing of yard debris, leaves, branches etc. Asked that people please refrain from placing your debris around the drainage system as it will cause it to fail. Fred will be purchasing signs for the area.
2. Reported that Whipps will be submitting prices for the repair of the gates and for them to supervise the installation by our highway dept. The price will be \$3,000 to \$6,000.
3. Reported that the first inspection was completed by Owens at the Transfer Station yesterday.
4. Reported that she is working on budgets now.

SELECTMEN'S REPORT

1. Selectman Littlefield reported that the maintenance person has done some holiday decorating around town hall.
2. Selectman Littlefield reported that there is clean up being done around the town hall by individuals who have to do some community service and are working with our maintenance person.
3. Selectman Littlefield stated that the clerks in the front lobby work very hard and do their best to service the public and that they do not have to be subjected to verbal abuse by people who don't always agree with what they have to say.
4. Selectman Littlefield reported on cellphones for soldiers and explained that all the information will be on our website.
5. Selectman Woodsome reported that he has a request from a citizen for the town to provide a sign at the intersection of Wet Road and Lake Sherburne Road where people are holding yard sales and leaving debris.
6. Selectman Woodsome reported that the Transfer Station/Recycling sub-committee are working on haulers permits
7. Selectman Woodsome noted that in the upcoming year we will be saving about \$7,000 per year in tipping fees to EcoMaine due to the sharing of recycling funds. Reminded the citizens that for every 1% we reduce household waste is roughly \$2,000 that we save.

COMMITTEE REPORTS

Finance Committee – Tina reported that they will be meeting on Thursday and the second Thursday of each month at 7 pm. Will be reviewing the CIP's and the Expense/Revenue reports. Announced that they still need one more member.

Treasurer – Julie presented the July – November 2010/2011, The July – November 2009/2010 and the complete year of 2009/2010. Reported that the auditors have been in and will be back on Thursday. Asked that the Board vote to move towards GASB 54 and that Chris Backman has offered to be available for a workshop. Selectman Girard noted that they will want Chris here next week.

NEW BUSINESS

1. Presentation of the Capital Improvement Plan by Tom Ursia. Summary attached. Complimented the dept. heads on their hard work. Noted that 20 of 25 projects come due this year. Reported that he looks daily for grant systems or foundation systems to fund these projects. Tom suggested that he give just an overview and the board review the complete document before asking questions. Tom noted that infrastructure roads are deteriorating faster than they can be prepared and Fred stated that the roads in this town are bad.
2. Motion by Selectman Gale and seconded by Selectman Littlefield to sign the contract with Efficiency Maine. Vote 5-0-0.
3. Discussed the current process for making journal entries and Selectman Abbott felt it should be responsibility of the Administrator and not the Board of Selectmen. Recommended that the Town Administrator draw up something showing checks and balances between the Administrator and the Treasurer. Selectman Littlefield questioned why this policy was implemented in the first place and asked that it be put back on the agenda. Noted that they do need to have them in advance and not receive them the same day and Selectman Gale agreed. Nancy will formulate a new policy for next week.

OLD BUSINESS

1. Had requested a report from the Assessor on Personal Property Tax collections but he has nothing to report at this time. Hopefully in a couple of weeks.
2. Discussed the request from Hollis to reconsider the increase in sticker price for their residents and Clint noted that we have several employees who track this and there are a lot of administrative costs. Selectman Gale suggested sending a letter to the Board of Selectmen in Hollis that this is in consideration of administrative costs. Selectman Littlefield reported that he spoke with Mr. Severance personally. Selectman Littlefield suggested charging more on the disposal costs but agrees that the residents of Waterboro also supports the cost of running the Transfer Station. Agreed that the decision stands at \$15.00. Clint and Pam will draft a letter to the Hollis Selectmen and outline the administrative costs.
3. Selectman Girard proposed that as Nancy is collecting budgets that they do the same as last year and ask them for a couple different options, flat or just what they need to function. Presentation of budgets will be first or second meeting in January then will plan Jan. 15th and 21st as workshops to work on the budgets.
4. Reviewed staff ideas for restructuring. Will digest them and talk again later.

OTHER

1. Motion by Selectman Littlefield and seconded by Selectman Woodsome to sign the warrants for bills and payroll. Vote 5-0-0.
2. Motion by Selectman Littlefield and seconded by Selectman Abbott to accept the minutes of 11/30/10 as written. Vote 5-0-0.
3. Selectman Girard read reminders.

Pending Decisions

- 1. Medical Marijuana Ordinance
- 2. Public Service Announcements

Action List

- 1. Pam & Clint to write letter to Hollis Selectmen

Agenda

- 1. WAB raffle drawing
- 2. Chris Backman – GASB 54
- 3. Journal Policy
- 4. Dam update
- 5. Committee Appointment
- 6. Dec. 21st – CIP Discussion with Tom & Dept. Heads

ADJOURNMENT

Motion by Selectman Woodsome and seconded by Selectman Abbott to adjourn at 8:00 p.m. Vote 5-0-0.

SIGNED:

- 1. Warrants for bills & payroll
- 2. Minutes of 11/30/10

APPROVED:

Date: _____
